

**BUTLER PUBLIC SCHOOLS
OBSERVATION REPORT**

Non-tenure: _____

Tenure: _____

Evaluator: _____

Date: _____

Teacher: _____

Grade/Subject: _____

Date Observed: _____

Date of Post Conference: _____

Activity Observed: _____

Rating Scale: D=Distinguished, A=Accomplished, B=Basic, U=Unsatisfactory

1. Planning and Preparation

Comments:

a. Demonstrating knowledge of content and pedagogy _____

b. Selecting instructional goals _____

c. Demonstrating knowledge of resources _____

d. Designing coherent instruction _____

e. Assessing student learning _____

2. The Classroom Environment

Comments:

a. Creating an environment of respect and rapport _____

b. Establishing a culture for learning _____

c. Managing classroom procedures _____

d. Managing student behavior _____

3. Instruction**Comments:**

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- a. Communicating clearly and Appropriately _____
- b. Using questioning and discussion techniques _____
- c. Engaging students in learning _____
- d. Using assessment for instruction _____
- e. Demonstrating flexibility and Responsiveness _____
- f. Reflecting on teaching _____
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4. Professional responsibilities:**Comments:**

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- a. Reflecting on teaching _____
- b. Maintaining accurate records _____
- c. Appropriate communication _____
- d. Contributing to the school and District _____
- e. Growing and developing professionally _____
- f. Demonstrating professionalism _____
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SUGGESTIONS FOR IMPROVEMENT:

Evaluator's Signature

TEACHER'S COMMENTS:

Teacher's Signature