

MINUTES OF THE REGULAR MEETING OF
THE BUTLER BOARD OF EDUCATION HELD
ON MONDAY, JANUARY 28, 2008 IN THE
HIGH SCHOOL LIBRARY, BUTLER, NEW JERSEY

Mr. Kovats, President, called the meeting to order at 7:33 p.m.

PLEDGE TO THE FLAG

Mr. Kovats, President, led the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT

Mr. Kovats made the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Borough Hall, communicated to THE SUBURBAN TRENDS and THE DAILY RECORD, and filed with the Borough Clerk on April 26, 2007.

Chapter 8, P.L. 1995 provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

ROLL CALL

Members present: Knapp, Luciani (arrived at 7:37 p.m.), Marion, O'Shea, Roche, Soules (Bloomingdale Rep.), and Kovats

Members absent: Lakawicz, Lee, Puglise

Others present: Dr. René T. Rovtar, Ms. Debra Naley-Minenna, 2 staff members, 6 students, and 4 community members

APPROVAL OF MINUTES

On motion of Mr. Marion and seconded by Mrs. O'Shea it was **moved to approve the minutes of the December 17, 2007 Regular Meeting, the December 17, 2007 Private Session, and the May 17, 2007 Private Session as amended** and dispense with the reading of same since each member had received a copy.

On a voice vote the motion carried.

COMMUNICATIONS

- The Annual School Election will be held April 15, 2008. There are 3 School Board positions available. Petitions are available in the Board office and must be filed by February 25, 2008.

- Essex County School Boards Association is having a workshop Wednesday, January 30 on A-5, Negotiations and other legal issues.
- An invitation was received to the Eagle Scout Honor Ceremony for Douglas Morse on February 23.

SUPERINTENDENT’S REPORT

- The Butler High School Key Club held a gift drive for the New Jersey Battered Women’s Shelter.
- Eighth-grade parents night was held at Butler High School.
- Dr. Rovtar reported on preparing the Budget for FY09 and explained state aid is the same. A Finance Committee meeting will be held early next week.

HEALTH & SAFETY REFERENDUM UPDATE

Richard Butler School bleacher replacement meeting was held today. The installation will be the week of April 21, 2008.

PROPOSED ATHLETIC REFERENDUM

Review of individual components for athletic referendum:

- The Superintendent presented 7 different options to begin considering.
- Discussion ensued.
- The audience asked questions. Elaine Lampmann, Juan Reyes, and Kevin Smith spoke.

FINANCE/PURCHASING

*On motion of Mrs. Roche and seconded by Mr. Soules, at the recommendation of the superintendent, it was moved to approve the payment of claims and payroll for the month of **January, 2008** in the amount of **\$2,631,342.33**.

On a roll call vote, the motion carried 5-1-1.
 Mr. Knapp voted no.
 Mrs. Luciani abstained.

*On motion of Mrs. Roche and seconded by Mrs. O’Shea, it was moved to approve the following motions:

*At the recommendation of the superintendent, move to approve the following **high school /district** purchases, per bids/quotes received or State Contract:

(State Contract Bid or Quote)			
<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>Type</u>
Music Doctors, Inc.	music	\$400.00	Quote
Grainger	food heater bulbs	23.00	Quote
Y-Not Promotions Inc.	wrestling uniforms	567.00	Quote

*At the recommendation of the superintendent, move to approve continued membership in the Pooled Insurance Program of NJ for the period July 1, 2008 to June 30, 2011, per attached resolution, and authorize the Business Administrator/Board Secretary to execute all required documents to that end, including the Indemnity and Trust Agreement.

*At the recommendation of the superintendent, move to approve the list of items for disposal in a manner in the best interest of the Board of Education, as attached.

On a roll call vote, the motion carried 7-0.

On motion of Mrs. Roche and seconded by Mrs. O’Shea, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve **transfers** for the month(s) of **November and December, 2007**, as presented.

At the recommendation of the superintendent, move to approve report of the secretary and treasurer for the period ending **October 31, 2007 and November 30, 2007**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10(d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

At the recommendation of the superintendent, move to approve the following **elementary/grant*/student activities** purchases, per bids/quotes received or State Contract:

		(State Contract Bid or Quote)	
<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>Type</u>
DeCamp Bus Lines	coach bus (2) RBS band trip	\$2,050.00	Quote
Panorama Tours	coach bus (2) RBS Philadelphia	1,480.00	Quote
Panorama Tours	coach bus-Bio trip	550.00	Quote

On a roll call vote, the motion carried 6-0.

On motion of Mrs. Roche and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve Parette Somjen Architects as architects of record for the September 2008 referendum project. The firm will bill for services on an hourly rate until the scope of the project has been defined and a formal contract for services can be finalized. Hourly services for Greg Somjen will be billed at a rate of \$175.00 per hour; other staff will be billed between \$50.00 to \$150.00 per hour, as assigned, not to exceed \$7,500.

On a roll call vote, the motion was denied 3-3.
Mr. Knapp, Mr. Marion, and Mr. Kovats voted no.

Discussion ensued. Mr. Kovats changed his vote to a yes and the motion carried 4-2.

*On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the payment of **supplemental bills and claims** for **January 2008** in the amount of **\$33,995.20**.

On a roll call vote, the motion carried 7-0.

*On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve a contract with DiCara/Rubino Architects for two roof replacement projects at Butler High School, including Department of Education required submissions and preparation of bids and specifications, at a fee of \$28,000 plus reimbursable expenses.

On a roll call vote, the motion carried 7-0.

*On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the following **high school /district** purchases, per bids/quotes received or State Contract:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>Type</u>
Paper Mart	window envelops	\$148.50	Quote
Nick DePalma Sports	baseball pants	160.00	Quote
R & R Trophy & Sporting Goods	softball supplies	218.56	Quote
R & R Trophy & Sporting Goods	baseball supplies	375.60	Quote
Sports Time	softball visors	288.00	Quote
Verizon Business	router maintenance	951.00	NJA81231

On a roll call vote, the motion carried 7-0.

On motion of Mrs. Roche and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the following **elementary/grant*/student activities** purchases, per bids/quotes received or State Contract:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote)</u> <u>Type</u>
EAI Education	calculators	\$ 503.58	Quote
Konica Minolta	Bizhub 200 copier	\$2,453.00	NJA52046
The Music Shop	Drum Set	700.00	Quote

On a roll call vote, the motion carried 6-0.

TECHNOLOGY

*On motion of Mrs. O'Shea and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the following **high school/district technology** purchases, per bids/quotes received or State Contract:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote)</u> <u>Type</u>
DELL	laptop & various tech needs	\$4,390.85	NJA81247

On a roll call vote, the motion carried 7-0.

PERSONNEL/EMPLOYEE RELATIONS

*On motion of Mrs. Luciani and seconded by Mrs. O'Shea, it was moved to approve the following motions:

*At the recommendation of the superintendent, move to approve the appointment of the following **substitute certified staff** for the 2007-2008 school year, pending certification and criminal history review process:

Eric Glatz
Robert F. Biehler
Andrew Essman

Bethany Sotsky
Kristle M. Hug

Tara Lynn Behring
Joanne Stagg

*At the recommendation of the superintendent, move to accept the resignation for the purpose of retirement of **Mrs. Regina Reardon, English Teacher at the high school**, effective June 30, 2008, with regret. (Mrs. Reardon has been employed by the Board of Education for 30 years.)

*At the recommendation of the superintendent, move to approve the following **athletic volunteer(s)** for the 2007-2008 school year as follows:

Mary Romain

Fencing

*At the recommendation of the superintendent, move to approve the appointment of the following staff members for **After school detention, \$22.00 per 45 minute sessions, for the 2007-2008 school year:**

JoAnn Roman

*At the recommendation of the superintendent, move to approve the following **high school salary level adjustment(s)** as per Board Policy, effective February 1, 2008, per salary guides in the 2005-2008 negotiated contract:

JoAnn Roman		Spanish Teacher	High School
From:	MA+16	Step 12	\$73,045
To:	MA+30	Step 12	\$74,345

Julia Placko		Guidance Counselor	High School
From:	MA+16	Step 10	\$66,255
To:	MA+30	Step 10	\$67,555

*At the recommendation of the superintendent, move to approve the professional days for the 2007-2008 school year as per attached listing.

*At the recommendation of the superintendent, approve a correction in the 2007-2008 salary for Pam Romain. The correct salary based on step on guide and years of services in the Butler School District should be \$71,962 (BA Step 13 = \$71,010, plus longevity for 15 years of service at \$952.)

On a roll call vote, the motion carried 7-0.

*On motion of Mrs. Luciani and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the following weight room supervisors, at \$10.00 per hour; not to exceed \$1,000.00 per season.

Jim Matsakis	Kevin Lukich	Rob Lomoriello
Jason Luciani	Dave Strong	Colin Cummins
Joe Duchensky	Joe Lakawicz	Joe Cina

On a roll call vote, the motion carried 6-0-1.
Mrs. Luciani abstained.

On motion of Mrs. Luciani and seconded by Mrs. O'Shea, it was moved to approve the following motions:

At the recommendation of the superintendent, move to accept the resignation for the purpose of retirement of **Ms. Brenda Callahan, Speech Therapist at the Aaron Decker School**, effective June 30, 2008, with regret. (Ms. Callahan has been employed by the Board of Education for 35 years.)

At the recommendation of the superintendent, move to approve the following **elementary/middle school salary level adjustment(s)** as per Board Policy, effective February 1, 2008, per salary guides in the 2005-2008 negotiated contract:

Mary Maxon	Language Arts/Math	Richard Butler School
From:	MA+30	Step 2
To:	MA+45	Step 2
		\$52,515
		\$53,815

At the recommendation of the superintendent, move to approve an intermittent family leave for Tara Iattarelli, effective February 1, 2008.

At the recommendation of the superintendent, move to approve the following maternity (child care) leave of absence:

Catherine Gelino Resource Room Teacher Richard Butler School

1. Paid leave of absence beginning on May 1, 2008 through the end of the school year.
2. Unpaid family leave of absence including full benefits beginning September 2, 2008 through the end of December, returning on January 1, 2009.

At the recommendation of the superintendent, approve the appointment of Liz Benne as advisor for the jog/walk before school program at the Aaron Decker School for the period January 2, 2008 to June 30, 2008. Payment for each session will be at the rate of \$22.00 to be funded through the Wal-Mart grant, maximum of 28 sessions.

At the recommendation of the superintendent, move to increase the hours of the following district aides from 5.5 hours per day to 5.75 hours per day, effective December 17, 2007:

Carolyn Carney Martha Feijoo Stephanie Kuzbyt

On a roll call vote, the motion carried 6-0.

*On motion of Mrs. Luciani and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the appointment of the following **substitute certified staff** for the 2007-2008 school year, pending certification and criminal history review process:

Justin Shepard Brian Wenzel Karen A. Beer

On a roll call vote, the motion carried 7-0.

*On motion of Mrs. Luciani and seconded by Mrs. Roche, at the recommendation of the superintendent, it was moved to accept the resignation of **Mr. Dominianni, Teacher/Athletic Trainer**, at the high school, effective March 26, 2008 or sooner if a suitable replacement can be found.

On a roll call vote, the motion carried 7-0.

*On motion of Mrs. Luciani and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the appointment of the following **home instructors** for the 2007-2008 school year:

Karen A. Beer

On a roll call vote, the motion carried 7-0.

On motion of Mrs. Luciani and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the appointment of the following custodial substitute(s) for the 2007-2008 school year, pending criminal history review process:

Michael Maxson

On a roll call vote, the motion carried 6-0.

On motion of Mrs. Luciani and seconded by Mrs. Roche at the recommendation of the superintendent, it was moved to approve the appointment of **Carolyn Holl**, as a intermittent family leave replacement for preschool ABA teacher at Aaron Decker School, effective 1-14-2008 until teacher returns at the rate of \$80.00 for the first 20 days and then on guide, BA-Step 1, \$46,415 (prorated).

On a roll call vote, the motion carried 6-0.

EDUCATION & SPECIAL SERVICES

*On motion of Mrs. Roche and seconded by Mrs. Luciani, it was moved to approve the following motions:

*At the recommendation of the superintendent, move to approve the following **Out-of-District** placement for the 2007-2008 school as recommended by the Child Study Team as follows:

ID#/District	School Attending	Town	Tuition	Start Date
2533/Blmg.	Shepard High School	Morristown	\$231.15/diem prorated	12-17-07
9354/Blmg	Lakeview Learning Ctr.	Wayne	\$225.78/diem Prorated	11-26-07
11095/Blmg	Lakeview Learning Ctr.	Wayne	\$225.78/diem Prorated	01-07-08
11049/Butler	Academy High School	Wanaque	\$16,678/180 Days prorated	01-22-08

*At the recommendation of the superintendent, move to approve **Home Instruction/Bedside Hours** for the 2007-2008 school year as per Guidance Department, Student's physician, or Court Order:

<u>ID#/District</u>	<u>Grade</u>	<u>Effective Date</u>	<u>Hrs./Wk</u>	<u>End Date</u>
8284/Blmg.	12	12-17-2007	10 hrs/wk	2-15-2008
10159/Blmg.	10	01-04-2008	10 hrs/wk	3-04-2008
R126/Blmg.	9	12-17-2007	5 hrs/wk	2-15-2008

*At the recommendation of the superintendent, move to approve **Renewal of Home Instruction/Bedside Hours** for the 2007-2008 school year as per Child Study Team, Student's physician or Court Order:

<u>ID#/District</u>	<u>Grade</u>	<u>Effective Date</u>	<u>Hrs./Wk</u>	<u>End Date</u>
9278 (1610) Blmg.	11	01-28-2008	10 hrs/wk	3-28-2008
9348 (1221) Blmg.	11	02-01-2008	10 hrs/wk	4-01-2008
8284 (1330) Blmg.	12	02-15-2008	10 hrs/wk	4-15-2008
8046 Butler	9	02-09-2008	5 hrs/wk	4-09-2008

On a roll call vote, the motion carried 7-0.

On motion of Mrs. Roche and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to accept the NCLB consolidated grant for fiscal year 2008 as follows:

NCLB Title I Part A	\$57,936
NCLB Title II Part A	\$31,429
NCLB Title II Part D	425
NCLB Title IV	3,756
NCLB Title V	1,572

At the recommendation of the superintendent, move to accept the IDEIA Consolidated grant for the fiscal year 2008 as follows:

IDEIA Basic	\$230,731
Preschool	8,543

On a roll call vote, the motion carried 6-0.

On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve a contract in the amount of \$3,200.00 (\$1,600.00 each student) for **KDDS TOO, INC.** for ABA Services/Behavioral Functional Assessment at Aaron Decker School for students ID numbers 17064 and 77044.

On a roll call vote, the motion carried 6-0.

GENERAL/ACTIVITIES/TRANSPORTATION

*On motion of Mrs. O’Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following **high school trip(s)** for the 2007-2008 school year:

01-26-2008	Rutgers University, E. Brunswick Mrs. Abdelsalam	Drama Grade 9-12
02-09-2008	Bloomingtondale Firehouse Bloomingtondale / Mr. Dilts	Nat’l Honor Society
02-22-24, 2008	Junior State of America’s Congress Arlington, VA/ Ms. Neville/Hoeflinger	Jerseyemen Grade 9-12
02-24-28, 2008	Crowne Plaza Hotel, Cherry Hill Mr. Sisco	DECA Grade 9-12
03-19-2008	South St. Seaport Exhibition Center NY / Ms. Conkling & Remmen	AP Bio., Physiology Bio.2 – Grade 11-12

On a roll call vote, the motion carried 7-0.

On motion of Mrs. O’Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following **elementary school trip(s)** for the 2007-2008 school year:

3-06-2008	Wayne YMHA, Wayne, NJ Ms. Parisi / Ms. Mahoney	Reading & L.A. Grade 8
5-22-2008 Education	Nyoda Hills Camp, Oak Ridge Ms. Kern/Baskinger/Mr. Kelly	Character Grade 4
5-29-2008	Van Saun Park Zoo, Paramus Ms. Collinge/Gilroy	Science/L.A. Kindergarten

On a roll call vote, the motion carried 6-0.

*On motion of Mrs. O'Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following **high school trip(s)** for the 2007-2008 school year:

4-04-2008	Liberty Science Center Jersey City / Mr. King	Math Grade 9-12
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On a roll call vote, the motion carried 7-0.

BUILDINGS & GROUNDS

*On motion of Mr. Marion and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of buildings for the 2007-2008 school year:

<u>Date</u>	<u>Group</u>	<u>Event</u>	<u>Place</u>
Feb. & Mar. 2008 as scheduled	Butler Junior Soccer	Indoor Soccer Practice	RBS and ADS Gyms
Feb. 16, 2008	BBYO	Junior Wrestling Meet	BHS Gym
Feb. 23, 2008	Tri-Boro Little League	Umpire Clinic	HS gym & Cafeteria
As scheduled	PTA	Market Day Fundraiser pickup	RBS multi- purpose rm.

On a roll call vote, the motion carried 7-0.

*On motion of Mr. Marion and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of building for the 2007-2008 school year:

<u>Date</u>	<u>Group</u>	<u>Event</u>	<u>Place</u>
4-5-2008 (rain date 4-6-2008)	PTA	Walk-a-thon Fundraiser	Memorial Field & Field Hockey Field

On a roll call vote, the motion carried 7-0.

POLICY

*On motion of Mrs. Luciani and seconded by Mrs. Roche, it was moved to approve the following motions:

*At the recommendation of the superintendent, approve the revisions to policy number 6471, Travel and Related Expense Reimbursement, on a second reading.

*At the recommendation of the superintendent, approve the revisions to policy number 5512, Harassment, Intimidation, Bullying and Hazing, on a first reading.

On a roll call vote, the motion carried 7-0.

Report of Suspensions:

BHS - Twenty students suspended for one day for failure to serve Saturday detention.

BHS - One student suspended for two days for hitting another student.

BHS - Three students suspended for one day for using profanity to a teacher.

BHS - One student suspended for one day for insubordination and unacceptable language.

LIAISON - TOWN COUNCIL & BLOOMINGDALE

Mr. Marion reported that there will be a meeting on Wednesday, January 30.

LIAISON – PTA

Mrs. Luciani reported that the PTA has 374 members. They have several activities planned.

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY

Mrs. Luciani reported that the minutes are available.

PUBLIC DISCUSSION

Mrs. Lampmann questioned the possibility of a freshmen baseball team.

PRIVATE SESSION

On motion of Mr. Knapp and seconded by Mr. Marion, it was moved **at 9:38 p.m. to approve the following resolution:**

WHEREAS, the Board of education must discuss subjects concerning personnel; and

WHEREAS, the aforesaid subject to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in executive session by the Board and administrative staff at the conclusion of the public segment of this meeting and information pertinent there to will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

On a roll call vote the motion carried.

PUBLIC SESSION

On motion of Mr. Knapp and seconded by Mr. Marion, it was moved to **return to Public Session at 10:00 p.m.**

On a roll call vote the motion carried.

The Board has been in executive session for the past 22 minutes for the purpose of discussing personnel. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for non-disclosure no longer exist.

ADJOURNMENT

On motion of Mr. Marion and seconded by Mr. Knapp, it was moved to **adjourn the meeting to the call of the chair.** Motion carried.

The meeting was adjourned at 10:20 p.m.

Respectfully submitted,

Debra Naley-Minenna,
Board Secretary

*Indicates Bloomingdale votes on motion.