

MINUTES OF THE REGULAR MEETING OF  
THE BUTLER BOARD OF EDUCATION HELD  
ON MONDAY, JULY 28, 2008 IN THE  
HIGH SCHOOL LIBRARY, BUTLER, NEW JERSEY

Mrs. Lakawicz, President, called the meeting to order at 7:30 p.m.

**PLEDGE TO THE FLAG**

Mrs. Lakawicz, President, led the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT**

Mrs. Lakawicz made the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Borough Hall, communicated to THE SUBURBAN TRENDS and THE DAILY RECORD, and filed with the Borough Clerk on May 2, 2008.

Chapter 8, P.L. 1995 provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**ROLL CALL**

Members present: Knapp, Lee, Luciani, Marion, O'Shea, Puglise, Roche, Sokoloff, Devadan (Bloomingdale Rep.), and Lakawicz

Members absent: None

Others present: Ms. Elaine Baldwin, Ms. Debra Naley-Minenna, 3 staff members, 2 residents, Steve Janoski of Suburban Trends, and a local radio station reporter

**APPROVAL OF MINUTES**

On motion of Mr. Marion and seconded by Mrs. O'Shea, it was **moved to approve the minutes of the June 2, 2008 Private Session, June 10, 2008 Special Meeting, June 10, 2008 Private Session, June 11, 2008 Private Session, June 12, 2008 Private Session, June 16, 2008 Workshop Meeting, June 16, 2008 Private Session, June 23, 2008 Private Session, June 25, 2008 Private Session, June 26, 2008 Regular Meeting, and June 26, 2008 Private Sessions**, and dispense with the reading of same since each member had received a copy.

On a voice vote the motion carried.

## **REFERENDUM**

Board Member, Lisa O'Shea, shared a PowerPoint presentation on the upcoming field referendum.

### **PUBLIC (Questions regarding Referendum)**

- Judith Woop questioned turf field and medical concerns for children.
- Bob White questioned turf safety in regards to students.
- Elaine Baldwin, Interim Superintendent, shared that two northern New Jersey school districts are currently examining the turf field the Board is considering, if the turf application is approved.
- Bob White also asked why the Board is considering Memorial instead of Hempsted as the main field.
- Several board members responded.

### **COMMUNICATIONS**

- Announcement that a Court of Honor Ceremony will be held August 16, 2008 for Robert Till, who has achieved the rank of Eagle Scout
- Thank you for retirement recognition from Brenda Callahan

### **SUPERINTENDENT'S REPORT**

- The newsletter needs approval by the County Superintendent if mailed within 60 days of the referendum.
- Ms. Baldwin reported on various projects coordinated with the Borough.

## **REFERENDUM PRESENTATION**

Mrs. Minenna presented revised wording to the ballot question.

\*On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the Resolution authorizing submission of three bond proposals to the legally qualified voters of the school district at a special school election on September 30, 2008, as attached.

On a roll call vote, the motion carried 10-0.

Discussion ensued regarding election/ballot explanation.

### **PUBLIC**

- Bob White questioned the status of the superintendent search.
- Maria Heyburn questioned AIM teacher's resignation.
- Mrs. Lakawicz reported on the problem at Aaron Decker School and parking for Outback. She suggested a written agreement.

**FINANCE/PURCHASING**

\*On motion of Mrs. Luciani and seconded by Mr. Lee, it was moved to approve the following motions:

\*At the recommendation of the superintendent, move to approve the payment of claims and payroll for the month of **July, 2008** in the amount of **\$872,874.90**.

\*At the recommendation of the superintendent, move to approve the following **high school /district** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
Sports Time	track uniforms	\$2,638.80	Quote
Sports Time	soccer	1,031.50	Quote

On a roll call vote, the motion carried 10-0.

On motion of Mrs. Luciani and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following **elementary/grant\*/student activities** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
Interstate Music	instrumental supplies	\$241.77	Quote

On a roll call vote, the motion carried 9-0.

On motion of Mrs. Luciani and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve a deduct change order with Nickerson Corp. in the amount of [-\$2,000.00] as part of Richard Butler School state project #0630-030-03-0941, reducing the total contract to \$34,600.

On a roll call vote, the motion carried 9-0.

\*On motion of Mrs. Luciani and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following **high school /district** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
Alpha Factor	gymnastics leotards	\$ 337.45	Quote
John's Sports Supply	wrestling singlets	\$1,417.00	Quote
DGS	gymnastic mats	\$2,125.00	Quote
Butler Engineering Associates	boiler treatments	\$1,650.00	NJA87579

On a roll call vote, the motion carried 10-0.

## TECHNOLOGY

\*On motion of Mr. Puglise and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the following **high school /district technology** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
Dell	tech items	\$ 932.50	NJA81247
Gov Connection	drives/parts	\$1,050.48	Quote

On a roll call vote, the motion carried 10-0.

## PERSONNEL/EMPLOYEE RELATIONS

\*On motion of Mr. Marion and seconded by Mrs. O'Shea, it was moved to approve the following motions:

\*At the recommendation of the superintendent, move to rescind the appointment of **David Strong, Head Boys Basketball Coach**, for the 2008-2009 school year, effective immediately.

\*At the recommendation of the superintendent, move to appoint **Jon Simoneau, Head Boys Basketball Coach**, for the 2008-2009 school year, at \$3,650.

\*At the recommendation of the superintendent, move to appoint **David Strong, Assistant Girls Basketball Coach** for the 2008-2009 school year, at \$2,866.00.

\*At the recommendation of the superintendent, move to appoint **Courtney Boutillier, Head Cheerleading Advisor**, for the 2008-2009 school year, at \$1,085.

\*At the recommendation of the superintendent, move to appoint **David Macrae, Assistant Basketball Coach**, for the 2008-2009 school year, at \$2,866.

On a roll call vote, the motion carried 10-0.

On motion of Mr. Marion and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve **Mary Carlson, maternity replacement Richard Butler School**, September 1, 2008 through December 31, 2008, BA Step 1 \$47,375 prorated.

On a roll call vote, the motion carried 9-0.

\*On motion of Mr. Marion and seconded by Mrs. O'Shea, it was moved to approve the following motions:

\*At the recommendation of the superintendent, move to accept the resignation of **Robyn Henning**, substance awareness coordinator, effective immediately.

\*At the recommendation of the superintendent, move to approve the board members attendance at the NJSBA Convention per attached, including expenditures.

\*At the recommendation of the superintendent, move to approve the following professional day(s):

<u>Date</u>	<u>Name</u>	<u>Conference Title</u>	<u>Location</u>	<u>Fee</u>	<u>Mileage/ Tolls</u>	<u>Total</u>
8/20/08	Debra Naley-Minenna	Federal Grant Management	Robbinsville	\$100	56.25	156.25

On a roll call vote, the motion carried 10-0.

## **EDUCATION & SPECIAL SERVICES**

On motion of Mrs. Roche and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve a contract with the Educational Services Commission of Morris County for Non-Public Services in the areas of Nursing, Technology and Chapters 192/193 for the 2008-2009 school year.

At the recommendation of the superintendent, move to approve contracts with the parents named on attached list, for admission of their children into the Butler Public Schools Inclusive Preschool Program for the 2008-2009 school year, at a tuition rate of \$100 per month.

At the recommendation of the superintendent, move to approve Nilsa Pagan as an independent home tutor for Student ID #2511 per terms of legal settlement at a rate of \$175.00 per week, beginning date July 1, 2008 through June 22, 2009 per school calendar.

At the recommendation of the superintendent, move to approve the following service provider to perform a reading evaluation for student ID#1508 (Butler), \$90.00 per hour (portal to portal):

Psychoeducational Center  
Dr. Charles Ehrlich  
822 Fifth Avenue  
River Edge, NJ 07661

On a roll call vote, the motion carried 9-0.

On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the following **out-of-district tuition revisions for the 2008-2009 school year**, as per attached:

On a roll call vote, the motion carried 9-0.

**GENERAL/ACTIVITIES/TRANSPORTATION**

On motion of Mrs. O’Shea and seconded by Mr. Marion, it was moved to approve the following motions:

At the recommendation of the superintendent, move to renew contracts with **Arthur Jordan, Inc.** for 2008-2009 for special education in-district transportation routes PSD-1F, PSD-2F, and PSD-R at a total cost of \$88,264.80 for the 2008-2009 school year, per bids received August 14, 2007:

<b>RT.#</b>	<b>Rt. Cost/ Per diem</b>	<b>+/- Adj.</b>	<b>Per Diem/ Aide Cost</b>	<b>Total Cost/ Per route</b>	<b>Total</b>
PSD-1F	\$168.96	\$3.00	\$45.00	\$213.96	\$38,512.80
PSD-2F	183.14	3.00	48.00	231.14	41,605.20
PSD-R	31.26	3.00	14.00	45.26	8,146.80

At the recommendation of the superintendent, move to approve the following **out-of-district** change in placement from Shepard High School for the 2008-2009 school year, as recommended by the Child Study Team, to:

<b>ID#</b>	<b>District</b>	<b>School Attending</b>	<b>Town</b>	<b>Tuition Yr.</b>	<b>Start Date</b>
1211	Butler	Shepard Academy	Morristown	\$234.29/diem 180 days/\$42,172.20	09/04/2008

At the recommendation of the superintendent, move to approve a contract for the following academic support services to be provided for the 2008 summer program and for the SY08-09, at a fee of \$118.00 per hour:

Mainstream Support Services Center for Children with Hearing Loss  
 Lake Drive Program  
 10 Lake Drive, Mountain Lakes, NJ

Teacher of the Deaf services

- Summer: 1 hr/wk 07-01-08—07-29-08 for each student  
 ID# 19082 (#1219), ID#18060 (#1213) and ID# 77071 (#4024)  
 2 hrs/wk 07-01-08—07-9-08 for student ID #16078 (#2528)
- Fall: 5 hrs/wk 09-03-08—06-22-09 for student ID# 16078 (#2528)  
 3 hrs/wk 09-03-08—06-22-09 for each student ID#77071 (#4024)  
 #18060 (#1213) and ID# 19082 (#1219)  
 2 hrs/wk 09-03-08—06/22/09 for student ID#20066

On a roll call vote, the motion carried 9-0.

\*On motion of Mrs. O'Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to renew a contract with **Jordan Transportation** as the provider for school related student activity transportation services for 2008-2009 school year, per bids received August 8, 2006. Hourly rates will range from \$62.05 to \$80.24, and aide services will be \$31.19 per hour.

On a roll call vote, the motion carried 10-0.

\*On motion of Mrs. O'Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following **high school trip(s) for the 2008-2009 school year:**

08-03-2008 to 08-07-2008	Bloomsberg University	Field Hockey 9-12
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On a roll call vote, the motion carried 10-0.

**BUILDINGS & GROUNDS**

\*On motion of Mr. Puglise and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of building for the 2008-2009 school year:

<b>Date</b>	<b>Group</b>	<b>Event</b>	<b>Place</b>
As scheduled	Butler Booster Club	Meetings	BHS Cafe.
As scheduled	Butler Schools PTA	Meetings	RBS-multi-purpose rm.
10-22-2008	Butler Schools PTA	pumpkin decorating	RBS multi-purpose rm.
09-19-2008	Butler Schools PTA	Kindergarten Ice Cream Social	ADS Gym
09-25-2008	Butler Schools PTA	PTA Meeting Back to School	ADS Gym
12-5 & 6-2008	Butler Schools PTA	Pancake Breakfast With Santa	ADS Gym & Art Rm.
01-15-2009	Butler Schools PTA	5 <sup>th</sup> & 6 <sup>th</sup> grade Fun Afternoon	RBS multi-purpose rm.
01-23-2009	Butler Schools PTA	Family Movie night	RBS multi-purpose rm.

02-27 & 28-2009	Butler Schools PTA	Fun Fair / Winter Carnival	RBS multi- purpose rm. & cafe.
03-13-2009	Butler Schools PTA	Shamrock Dance	ADS Gym
04-24-2009	Butler Schools PTA	Family Movie night	RBS multi- purpose rm.
As scheduled	Butler Schools PTA	Meetings	ADS Rm.37 & Library
As scheduled	Butler Schools PTA	Market Day pick-up	ADS Gym
As scheduled	Twins & Triplets Mother's Club	Meetings	HS Cafe.

On a roll call vote, the motion carried 10-0.

\*On motion of Mr. Puglise and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of fields for the 2008-2009 school year:

Date	Group	Event	Place
As scheduled	Butler Jr. Soccer	Soccer practice & games	J.C. Smith & ADS Fields

On a roll call vote, the motion carried 10-0.

### **LIAISON - TOWN COUNCIL & BLOOMINGDALE**

Mr. Lee reported that the next meeting is September 9. On August 19, the Board Committee will share a referendum presentation to the Borough Council.

### **PUBLIC RELATIONS**

Mrs. O'Shea reported on meetings being held regarding the referendum and gave an open invitation to the community to attend meetings and get involved in the process. The Board will select public meeting dates.

### **PUBLIC DISCUSSION**

Pat Buntzen questioned the superintendent search.

### **PRIVATE SESSION**

On motion of Mrs. O'Shea and seconded by Mr. Marion, it was moved **at 9:12 p.m. to approve the following resolution:**

WHEREAS, the Board of education must discuss subjects concerning personnel and confidential pupil matters; and

WHEREAS, the aforesaid subject to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in executive session by the Board and administrative staff at the conclusion of the public segment of this meeting and information pertinent there to will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

On a roll call vote the motion carried.

## **PUBLIC SESSION**

On motion of Mr. Marion and seconded by Mrs. O'Shea, it was moved to **return to Public Session at 9:28 p.m.**

On a roll call vote the motion carried.

***The Board has been in executive session for the past 16 minutes for the purpose of discussing personnel and confidential pupil matters. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for non-disclosure no longer exist.***

The Board identified possible meeting times: August 4, August 7, August 11 at 7:30 p.m. to appoint a permanent superintendent. A special referendum meeting will be held on Monday, September 15, for a public presentation.

## **ADJOURNMENT**

On motion of Mrs. Lakawicz and seconded by Mrs. Roche, it was moved to **adjourn the meeting to the call of the chair.** Motion carried.

The meeting was adjourned at 9:28 p.m.

Respectfully submitted,

Debra Naley-Minenna,  
Board Secretary

\*Indicates Bloomingdale votes on motion.