

MINUTES OF THE WORKSHOP MEETING OF
THE BUTLER BOARD OF EDUCATION HELD
ON MONDAY, JUNE 16, 2008 IN THE
HIGH SCHOOL LIBRARY, BUTLER, NEW JERSEY

Mrs. Lakawicz, President, called the meeting to order at 7:35 p.m.

PLEDGE TO THE FLAG

Mrs. Lakawicz, President, led the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT

Mrs. Lakawicz made the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Borough Hall, communicated to THE SUBURBAN TRENDS and THE DAILY RECORD, and filed with the Borough Clerk on May 2, 2008.

Chapter 8, P.L. 1995 provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

ROLL CALL

Members Present: Knapp, Luciani, O'Shea, Roche, Sokoloff and Lakawicz

Members Absent: Lee, Marion, Puglise, Devadan (Bloomingdale Rep.) – not sworn in yet

Others Present: Dr. René T. Rovtar, Ms. Debra Naley-Minenna, one staff member

FINANCE/PURCHASING

On motion of Mrs. Luciani and seconded by Mrs. O'Shea, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the payment of claims and payroll for the month of **June, 2008** in the amount of **\$1,580,559.26**.

At the recommendation of the superintendent, move to approve the following **high school /district** purchases, per bids/quotes received or State Contract (Fiscal Year 2008):

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote) Type</u>
Bethlehem Sporting Goods	footballs/pads	\$1,382.00	Quote
Stadium System, Inc.	helmets/supplies	1,125.00	Quote

At the recommendation of the superintendent, move to approve the following **high school /district** purchases, per bids/quotes received or State Contract (Fiscal Year 2009):

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote) Type</u>
Oriental Trading	lanyards	\$235.40	Quote

At the recommendation of the superintendent, move to approve a **contract with American Appraisal Associates** for the preparation of required updates capital asset and insurance property record reports for Fiscal Year 2008 at a rate of \$1,575.00.

At the recommendation of the superintendent, authorize the School Business Administrator to sign **contracts** with Amerada Hess Corporation to purchase natural gas supply services through the **Alliance for Competitive Energy Services bid cooperative pricing system (ACES)** for the period June 2008 through May 2010.

At the recommendation of the superintendent, move to **renew the Joint Purchase Agreement** with the Pittsgrove Township Board of Education **for paper and other supplies**, per N.J.S.A. 18A:18A-11 for the 2008-2009 school year.

At the recommendation of the superintendent, move to approve the following student insurance premiums for the 2008-2009 school year offered through T.L. Groseclose:

K-12 Basic Accident	\$18,498.00
Catastrophic Accident	3,212.00
Voluntary Student Accident	Parent Paid

At the recommendation of the superintendent, move to approve the following **elementary** purchases, per bids/quotes received or State Contract:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote) Type</u>
Light Saber Promotions	wristbands	\$ 280.00	Quote

On a roll call vote, the motion carried 6-0.

PERSONNEL/EMPLOYEE RELATIONS

On motion of Mrs. O'Shea and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the appointment of **Bridget M. McNeill, Business Education Teacher at Butler High school**, pending certification and criminal history review, **BA Step 1, \$46,415**, for the 2008-2009 school year, to be revised upon the ratification of the 2008-2011 negotiated agreement with the Butler Education Association.

At the recommendation of the superintendent, move to approve the appointment of **Christine J. Ricca, English Teacher at Butler High School**, pending certification and criminal history review, **BA Step 1, \$46,415**, for the 2008-2009 school year, to be revised upon the ratification of the 2008-2011 negotiated agreement with the Butler Education Association.

At the recommendation of the superintendent, move to approve the following employees as **athletic event worker(s) for the 2008-2009** school year, with remuneration set as follows: Ticket takers - \$35.00/event; Ticket sales - \$45.00/event; Clock/Varsity - \$45.00/event; Clock/JV/Freshman - \$40.00/event; Clock/RBS - \$40.00/event; Announcer - \$45.00/event; Crowd Control - \$40.00/event; Chain Crew - \$40.00/event:

**Gail Bignell
Barbara DiGiacomo
Ward Flynn
Sue Gilliam
Dan Hoeflinger
Rob Lomoriello
Erin Morgese
Dave Strong
Joann Worman**

**Laura Conkling
Joe Duchensky
Bryan Gallagher
Jane Gravino
Kathy Juliano
Margaret Lynch
Vito Morgese
Jeff White
John Busseno**

**Josh Davey
Lori Ference
Marge Giles
Jude Guy
Wendel Kralovich
Jim Matsakis
Laura Remmen
Chet Wolak**

At the recommendation of the superintendent, move to approve the following **athletic volunteer(s)** for the 2008-2009 school year as follows:

Tony Greggo

Football – Asst. Coach

At the recommendation of the superintendent, move to approve the **non-athletic activity advisors** for the 2008-2009 school year at the stated stipends as per the attached listing. Stipends to be revised as necessary upon the ratification of the 2008-2011 negotiated agreement with the Butler Education Association.

At the recommendation of the superintendent, move to accept the resignation of **Kevin Lukich, Mathematics teacher at Butler High School**, effective June 30, 2008.

At the recommendation of the superintendent, move to approve the professional days for the 2007-2008 & 2008-2009 school years as per attached list.

At the recommendation of the superintendent, move to approve the following employees as site managers for athletic events for the 2008-2009 school year at the rate of \$40.00 per event:

Dan Hoeflinger

Vito Morgese

On a roll call vote, the motion carried 6-0.

On motion of Mrs. O'Shea and seconded by Mrs. Sokoloff, at the recommendation of the superintendent, it was moved to approve the following employees as weight room supervisors for the 2008-2009 school year at the rate of \$10.00 per hour, not to exceed \$1,000 per season (fall, winter, spring, summer):

Jim Matsakis

Lori Ference

Dave Strong

Rob Lomoriello

Laura Remmen

Laura Conkling

Jason Luciani

Sue P. Maurer

On a roll call vote, the motion carried 5-0-1.

Mrs. Luciani abstained.

On motion of Mrs. O'Shea and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to accept the resignation of **Joshua Davey, Resource Center Teacher at Butler High School**, with regret, effective June 30, 2008.

On a roll call vote, the motion carried 6-0.

On motion of Mrs. O'Shea and seconded by Mrs. Sokoloff, at the recommendation of the superintendent, it was moved to approve the athletic coaches for the 2008-2009 school year at the stated stipends as per the attached listing. Stipends to be revised as necessary upon the ratification of the 2008-2011 negotiated agreement with the Butler Education Association.

On a roll call vote, the motion carried 4-0-2.

Mrs. Luciani and Mrs. Lakawicz abstained.

On motion of Mrs. O'Shea and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to the appointment of **Rabiye Andican, part-time (.49) Social Studies Teacher at Butler High School**, pending certification and criminal history review, **BA Step 2, \$22,988.00**, for the 2008-2009 school year, to be revised upon the ratification of the 2008-2011 negotiated agreement with the Butler Education Association.

At the recommendation of the superintendent, move to accept the resignation of **Annie Schear, District Aide**, with regret, effective May 30, 2008.

At the recommendation of the superintendent, move to approve a change in the hours for the following district aide(s) for the 2007-2008 school year, effective May 19, 2008:

Stephanie Kuzbyt – from 5.75 hrs./per day to 5.5 hrs. per day/per week

At the recommendation of the superintendent, move to approve the **appointment of district aides for the 2008-2009 school year**, as per attached list.

At the recommendation of the superintendent, move to approve the appointment of the following District Aide(s) for the 2007-2008 school year, pending criminal history review process:

Mary Bostek -- 6 hrs. per day 5 days per week - \$9.25/per hr. (eff. 5-30-08)

At the recommendation of the superintendent, move to approve the employment of the following 2008 summer seasonal custodial/maintenance/clerical personnel at the rate of \$7.75 per hour for the first year employees, \$8.00 per hour for second year employees, and \$8.25 per hour for third year employees:

Mike D'Amato	\$8.00 per hour
Daniele Vandebos	\$8.25 per hour
Justin Driesse	\$7.75 per hour
William Hiller	\$7.75 per hour
Samantha Demay	\$7.75 per hour

At the recommendation of the superintendent, move to approve the payment of the following **stipends for classroom and individual student aides** (first year eligible), in accordance with the parameters approved by the Board of Education May, 2002, for the 2007-2008 school year:

Kevin P. Delaney	ADS	College Degree + Certification	\$1,000.00
Alexis DeVita	RBS	College Degree + Certification	\$1,000.00
Carolyn Holl	ADS	College Degree + Certification	\$1,000.00
Rebekah Nilsen	RBS	College Degree + Certification	\$1,000.00
Donna Scozzari	ADS	60 College Credits + Sub Certification	\$ 750.00
Kimberly Pizzano	ADS	60 College Credits + Sub Certification	\$ 75.00**

** (Effective 5-13-2008 Prorated)

At the recommendation of the superintendent, move to approve the appointment of **Courtney Boutillier, Maternity leave replacement Technology Teacher at the Aaron Decker School**, pending certification and criminal history review. **BA Step 1, \$46,415**, for the 2008-2009 school year, to be revised upon the ratification of the 2008-2011 negotiated agreement with the Butler Education Association.

At the recommendation of the superintendent, move to adjust the longevity stipend for JoAnn Worman for the position of intramural coach at Richard Butler School from \$400.00 to \$200.00 for the 2007-2008 school year as per Article XXII of BEA-Board Agreement for 2005-2008.

On a roll call vote, the motion carried 6-0.

EDUCATION & SPECIAL SERVICES

On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve **the adoption of the following textbooks** to be used at Richard Butler School.

Grade 7
Publisher: Prentice Hall
Title: Science Explorer – Life Science
Copyright date: 2007

Grade 5
Publisher: Scott Foresman
Title: Science (The Diamond Edition)
Copyright date: 2008

On a roll call vote, the motion carried 6-0.

GENERAL/ACTIVITIES/TRANSPORTATION

On motion of Mrs. O'Shea and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the submission of the Butler School District Teacher Mentor Plan for the period July 1, 2008 through June 30, 2011 to the Morris County Executive County Superintendent.

At the recommendation of the superintendent, move to approve the Bilingual/ESL Three-Year Program Plan for the school years 2008-2011 to the New Jersey Department of Education.

At the recommendation of the superintendent, move to establish Monday, August 18, 2008 as the first permitted date for pre-season acclimatization practices for fall sports. Shortened practice sessions can be held this week to meet the requirements of NJSIAA. These practices will not count towards the required six practices which a player must participate in prior to participating in a scrimmage.

At the recommendation of the superintendent, move to approve a **pupil transportation jointure agreement** with West Milford School District to transport one Butler student and one West Milford student to the Phoenix Center, Nutley, effective July 7, 2008 through August 1, 2008, with an aide, at a per diem cost of \$414.09, (total 20 days) total contract cost of \$8,281.70, with a total cost to Butler of \$4,140.85.

On a roll call vote, the motion carried 6-0.

TECHNOLOGY

On motion of Mrs. O’Shea and seconded by Mrs. Sokoloff, at the recommendation of the superintendent, it was moved to approve the following **high school/district technology** purchases, per bids/quotes received or State Contract:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
Dell	software	\$346.00	NJA81247 WSCA/NASPO-70256 N326AAH
Dell	server/processors	\$8,455.84	NJ70256 WSCA/NASPO-#326AAH

On a roll call vote, the motion carried 6-0.

BUILDINGS & GROUNDS

On motion of Mr. Knapp and seconded by Mrs. O’Shea, at the recommendation of the superintendent, it was moved to approve the high school boiler room hot water tank asbestos removal by MTM Metro Corporation at a price of \$24,950.00 per quotes received.

On a roll call vote, the motion carried 6-0.

On motion of Mr. Knapp and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the submission of the Athletic Fields Upgrade Project applications in the total amount of \$3,998,000.00 to the New Jersey Department of Education for review.

On a roll call vote, the motion carried 6-0.

PUBLIC

Sue Kempson questioned the resolution on intramural longevity.

Discussion of agenda.

PRIVATE SESSION

On motion of Mrs. Lakawicz and seconded by Mrs. O’Shea, it was moved **at 8:19 p.m. to**

approve the following resolution:

WHEREAS, the Board of Education must discuss subjects concerning personnel; and

WHEREAS, the aforesaid subject to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in executive session by the Board and administrative staff at the conclusion of the public segment of this meeting and information pertinent there to will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

On a voice vote the motion carried.

PUBLIC SESSION

On motion of Mrs. O'Shea and seconded by Mrs. Roche, it was moved to **return to Public Session at 9:44 p.m.**

On a voice vote the motion carried.

The Board has been in executive session for the past 1 hour and 25 minutes for the purpose of discussing personnel. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for non-disclosure no longer exist.

ADJOURNMENT

On motion of Mrs. Lakawicz and seconded by Mrs. Roche, it was moved to **adjourn the meeting to the call of the chair.** Motion carried.

The meeting was adjourned at 9:44 p.m.

Respectfully submitted,

Debra Naley-Minenna,
Board Secretary