

MINUTES OF THE REGULAR MEETING OF
THE BUTLER BOARD OF EDUCATION HELD
ON MONDAY, NOVEMBER 24, 2008 IN THE
HIGH SCHOOL LIBRARY, BUTLER, NEW JERSEY

Mrs. Lakawicz, President, called the meeting to order at 7:34 p.m.

PLEDGE TO THE FLAG

Mrs. Lakawicz, President, led the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT

Mrs. Lakawicz made the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Borough Hall, communicated to THE SUBURBAN TRENDS and THE DAILY RECORD, and filed with the Borough Clerk on May 2, 2008.

Chapter 8, P.L. 1995 provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

ROLL CALL

Members present: Knapp, Lee, Luciani, Marion, O'Shea, Puglise, Roche, Sokoloff, Devadan (Bloomingdale Rep.), and Lakawicz

Members absent: None

Others present: Mr. Mario Cardinale, Ms. Debra Naley-Minenna, Mr. Hanisch, Ms. Gail Bignell, Mr. Thomas Ferry, Ms. Christine Rolef, (Board Auditors), 2 students, 3 staff members, and 9 members of the public

PRESENTATIONS -- Making A Difference Award

Mr. Hanisch, Butler High School Principal, introduced Ms. Bignell, who spoke on behalf of Andrea F, award recipient. Mrs. Lakawicz presented Andrea with a plaque on behalf of the Board.

At this point, the Board took a short break.

HEARING ON THE CAFR

Mr. Thomas Ferry, Board Auditor, presented the 2007-2008 Comprehensive Annual Financial Report.

On motion of Mrs. Luciani, and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the Comprehensive Annual Financial Report (CAFR) and the Auditors Management Report as prepared by Thomas Ferry, CPA of Ferraioli, Wielkocz, Cerullo & Cuva, P.A. for the year ending June 30, 2008, noting that there are no recommendations.

On a roll call vote, the motion carried 10-0.

APPROVAL OF MINUTES

On motion of Mr. Marion and seconded by Mrs. O'Shea, it was **moved to approve the minutes of the October 23, 2008 Workshop Meeting, the October 23, 2008 Private Session, and the October 27, 2008 Regular Meeting**, and dispense with the reading of same since each member had received a copy.

On a voice vote the motion carried.

SUPERINTENDENT'S REPORT

- The Board meeting on December 18, 2008 has been canceled.
- Ms. Joanne Borin, NJSBA, is not available on January 26.
- The District received a donation from Intercall, Wayne, NJ, of office furniture, including 30 flat screen monitors, 100 tablet desks, clocks, easels, a podium, and 18 whiteboards.
- Orientation activities are planned for Kindergarteners, students transitioning to fifth and ninth grades, and incoming Bloomingdale ninth graders.
- The District will be hiring a math candidate soon.

REFERENDUM PROGRESS REPORT

- Mr. Cardinale reported on the soil testing done at Memorial and Hempsted Fields.
- There will be a meeting tomorrow with Jim Lampmann, Borough Administrator, regarding utilities.
- On December 9, the architect will meet with the Building & Grounds Committee.
- The architect will be making a presentation to the Board at its December 15 meeting.

FINANCE/PURCHASING

*On motion of Mrs. Luciani and seconded by Mr. Lee, it was moved to approve the following motions:

*At the recommendation of the superintendent, move to approve the payment of claims and payroll for the month of **November, 2008** in the amount of **\$1,590,179.92**.

*At the recommendation of the superintendent, move to approve the following **high school /district** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote)</u> <u>Type</u>
IOE Digital Imaging Group	Dictator/Transcriber	\$ 349.00	Quote
John Fogg	tree service	\$1,800.00	Quote
BSN/Collegiate Pacific	baseball hats	\$ 822.31	Quote
MGL Printing Solutions	W-2 forms	\$ 79.00	Quote
Partirents	graduation chair rental	\$1,897.50	Quote

On a roll call vote, the motion carried 10-0.

On motion of Mrs. Luciani and seconded by Mrs. O'Shea, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve **transfers** for the month of August and October, as presented.

At the recommendation of the superintendent, move to approve report of the secretary and treasurer for the period ending **August 31, September 30 and October 31, 2008**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10(d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

At the recommendation of the superintendent, move to approve the following **elementary/grant*/student activities** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote)</u> <u>Type</u>
Panorama Tours	coach bus	\$595.00	Quote
Spirit Corner	cheering hoodies	\$506.00	Quote

At the recommendation of the superintendent, move to approve an additional Board of Education Account and required signatures:

ATHLETIC BOND ACCOUNT

3 Signatures

Business Administrator and Board President or Vice President and Treasurer or Alternate Treasurer

At the recommendation of the superintendent, move to authorize the issuance of temporary notes, per the attached resolution, for the athletic referendum approved by the district voters at the September 30, 2008 election.

At the recommendation of the superintendent, move to adopt the Butler Board of Education 403(b) Plan Document, per required IRS 403(b) regulations.

At the recommendation of the superintendent, move to approve the following item for disposal in a manner that is in the best interest of the Butler Board of Education:

ITEM	Asset #	Date	Value	Reason	Location
Dynavox-4MT4	02522	200409	\$6,679.00	Un-repairable	001/003

On a roll call vote, the motion carried 9-0.

*On motion of Mrs. Luciani and seconded by Mrs. Roche, at the recommendation of the superintendent, it was moved to approve the following **high school /district** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
Xerox	staples	\$172.00	NJA52245

On a roll call vote, the motion carried 9-0.

TECHNOLOGY

*On motion of Mr. Puglise and seconded by Mrs. O’Shea, at the recommendation of the superintendent, it was moved to approve the following **high school /district technology** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
Dell	server	\$6,018.30	NJ70256-WSCA/NASPO
Dell	cartridges	\$ 103.96	NJ70256-WSCA/NASPO

On a roll call vote, the motion carried 10-0.

*On motion of Mr. Puglise and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following **high school /district technology** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>(State Contract Bid or Quote)</u> <u>Type</u>
CDWG	antivirus renewals	\$2,725.00	Quote
CDWG	scan snap, software	880.00	Quote
GovConnection	mini laptop	293.37	Quote
GovConnection	Printer parts	614.74	Quote
JourneyEd	web software	624.00	Quote

On a roll call vote, the motion carried 10-0.

PERSONNEL/EMPLOYEE RELATIONS

*On motion of Mr. Marion and seconded by Mr. Lee, it was moved to approve the following motions:

*At the recommendation of the superintendent, move to approve the appointment of **Linda M. McLoughlin, part-time (.49) Substance Awareness Coordinator**, pending certification and criminal history review, Step 4 – BA+20 -- \$51,550 (prorated) for the 2008-2009 school year, per salary guides in the 2008-2011 negotiated contract, effective December 1, 2008.

*At the recommendation of the superintendent, move to accept the resignation of **Ronnie Pereira, Math teacher at Butler High School, effective December 31, 2008**, or sooner if a replacement is found.

*At the recommendation of the superintendent, move to approve an extension of unpaid child care leave of **Dominique Hunt**, from January 23, 2009 through June 30, 2009, to returning on September 1, 2009.

*At the recommendation of the superintendent, move to approve the appointment of the following **substitute certified staff**, for the 2008-2009 school year, pending certification and criminal history review process:

Aaron Anthony Jacobson Jeffrey A. Moss Reem Azzam

*At the recommendation of the superintendent, move to approve the following **Spring Musical Staff** for the 2008-2009 school year, to be funded through the student activities account:

Leslie Mecca – Choreographer	\$1,200
Georgia Pappas – Orchestra / Piano Accompanist / Vocal Director	\$2,400

On a roll call vote, the motion carried 10-0.

On motion of Mr. Marion and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the appointment of the following substitute custodians for the 2008-2009 school year at \$10.00 per hour, pending criminal history review:

Lori K. Aungst Joseph P. Policastro Maria M. Cromley

At the recommendation of the superintendent, move to authorize the payment through payroll, rather than the athletic account, of any district employee who serves as a referee, as per the attached Northern Hills Conference referee fee schedule for 2008-2009 school year, per IRS requirements.

At the recommendation of the superintendent, move to establish a substitute per diem rate for school nurses at \$125.00.

On a roll call vote, the motion carried 9-0.

*On motion of Mr. Marion and seconded by Mrs. O'Shea, it was moved to approve the following motions:

*At the recommendation of the superintendent, move to approve the appointment of the following **substitute certified staff**, for the 2008-2009 school year, pending certification and criminal history review process:

Rose M. Carney

*At the recommendation of the superintendent, move to approve the following stipends for administering the PSAT'S, previously approved:

Gail Bignell	Proctor	\$ 95.00
Rikki Mueller	Proctor	\$ 95.00
JoAnn Roman	Proctor	\$ 95.00
Laura Conkling	Proctor	\$ 95.00
Nancy Ardis	Proctor	\$ 95.00
Vito Morgese	Coordinator	\$265.00

On a roll call vote, the motion carried 10-0.

EDUCATION & SPECIAL SERVICES

*On motion of Mrs. Roche and seconded by Mrs. Luciani, it was moved to approve the following motions:

*At the recommendation of the superintendent, move to approve **renewal of home instruction/bedside hours** for the 2008-2009 school year as per Child Study Team, Student's physician, or Court Order:

ID#/District	Grade	Effective Date	Hrs/week	End date 60 days
10036/Butler	11	12/10/2008	10 hrs/week	2/08/2009
R127/Bloomingtondale	11	12/16/2008	5 hrs/week	2/14/2009

*At the recommendation of the superintendent, move to approve **home instruction/bedside hours** for the 2008-2009 school year as per Child Study Team, Student's physician, or Court Order:

<u>ID#/District</u>	<u>Grade</u>	<u>Effective Date</u>	<u>Hrs/week</u>	<u>End date 60 day</u>
R132/Bloomingtondale	12	10/30/2008	5 hrs/week	12/29/2008

On a roll call vote, the motion carried 10-0.

On motion of Mrs. Roche and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the following **Out-of-District placement for the 2008-2009 school year**, as recommended by the Child Study Team:

<u>ID#/District</u>	<u>School Attending</u>	<u>Town</u>	<u>TuitionYr.</u>	<u>Start Date</u>
92960/Butler	Cornerstone Day	Springfield	\$68,200(prorated)	11/13/2008

At the recommendation of the superintendent, move to approve the following Student Teachers and Practicum Students at Aaron Decker School for 2008-2009 and 2009-2010 school years:

<u>Name</u>	<u>Grade</u>	<u>Course</u>	<u>College</u>	<u>Dates</u>
Brittany Schneider	Kindergarten	Practicum	WPU	Spring 2009
Melissa Columbino	Grade 2	Practicum	WPU	Spring 2009
Renee Windeknecht	Gr.1/Resource Ctr.	Practicum	St. Elizabeth	Spring 2009
Renee Windeknecht	Gr.1/Resource Ctr.	Student Teaching	St. Elizabeth	Fall 2009
Danielle Heerse	Gr.1/LD Primary	Student Teaching	WPU	Spring 2009
Dianalyn Matlosz	School Counseling	Practicum	WPU	Fall 2009
Dianalyn Matlosz	School Counseling	Internship	WPU	Spring 2010

On a roll call vote, the motion carried 9-0.

On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the acceptance of the FY09 IDEA Grant funds as follows:

Basic	\$240,328
Preschool	\$ 8,158

On a roll call vote, the motion carried 9-0.

On motion of Mrs. Roche and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve **home instruction/bedside hours** for the 2008-2009 school year as per Guidance Department, student's physician or court order:

ID#/District	Grade	Effective Date	Hrs/week	End date 60 day
77039/Butler	3	11/21/2008	10 hrs/wk.	01/20/2009

On a roll call vote, the motion carried 9-0.

*On motion of Mrs. Roche and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following service provider(s) for the 2008-2009 school year to provide behavioral consultation, services and training:

**Behavior Therapy Associates
35 Clyde Road, Somerset, NJ**

On a roll call vote, the motion carried 10-0.

On motion of Mrs. Roche and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve a contract with **North Jersey Outreach for Therapeutic & Training Services** for 8 hours of behavioral consultation services (ABA) for student ID#77043 in the amount of \$1,600.00.

On a roll call vote, the motion carried 9-0.

On motion of Mrs. Roche and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the contract with Reading and Language Arts Centers, In. in the amount of \$3,400.00 to be paid from Title I funds to provide professional development in Orton Gillingham for teachers of eligible students at the Aaron Decker School.

On a roll call vote, the motion carried 9-0.

On motion of Mrs. Roche and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the contracts with NewBridge Services, Inc. for the 2008-2009 school year:

Title IIA \$5,630.00

To provide nine (9) scheduled in-service training sessions as well as on-going support and consultation for all six district child study team, guidance personnel and school nurses. The consultation will be in the form of additional meetings or via phone conversations to deal with extraordinary cases or crisis situations.

Title IV \$2,459.00

To provide six (6) one hour in-services at all three district schools during faculty meetings for increasing staff awareness of student at risk behaviors and improving strategies of staff for managing the many at risk behaviors potentially confronting them.

On a roll call vote, the motion carried 9-0.

GENERAL/ACTIVITIES/TRANSPORTATION

On motion of Mrs. O'Shea and seconded by Mr. Marion, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the following **elementary/middle school trips(s) for the 2008-2009 school year:**

01-12-2009	Morristown – The Community Morristown Theatre / Ms Gashler, Endres, Pardus, Paulson & Mr. Kelly	Language Arts Grade 1
04-06 & 07-2009	Gettysburg, PA / Valley Forge Ms. Vladichak	Social Studies Grade 7
05-18, 19 & 20-09	Washington, DC Ms. Vladichak	Social Studies Grade 8

At the recommendation of the superintendent, move to approve the Joint Transportation Agreement with Pequannock for the 2008-2009 school year authorizing the transport of 25 Butler students on Route #AC1 to the Morris County School of Technology in Denville at a cost of \$30,177.05.

On a roll call vote, the motion carried 9-0.

*On motion of Mrs. O'Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following **high school trip(s) for the 2008-2009 school year:**

12-09-2008	Borders Book Store, Riverdale Ms. Bocchino	Good As Gold Grade 9-12
12-11-2008	Bloomington Fire House (Sing) Rotary Luncheon for children Ms. Bocchino	Good As Gold Grade 9-12

On a roll call vote, the motion carried 10-0.

*On motion of Mrs. O'Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following **high school trip(s) for the 2008-2009 school year:**

12-4 & 11, 2009	Butler Senior Housing Mr. Johnson,	Photo II Grade 10-12
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On a roll call vote, the motion carried 10-0.

BUILDINGS & GROUNDS

Mr. Puglise shared that the first committee meeting with the architect will be on December 9.

Mr. Marion asked to separate use of buildings request from use of fields request.

*On motion of Mr. Puglise and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of facilities for the 2008-2009 school year:

Use of Buildings				
Date	Group	Event	Place	
11-29-08	Class of 1988	tour of high school	BHS	
02-07 & 14-09	BBYO	youth wrestling	BHS Gym	

On a roll call vote, the motion carried 10-0.

Mr. Cardinale spoke to Mr. Manco and Mrs. Minenna and will advise applicants of field usage rules and requirements, as we always do.

*On motion of Mr. Puglise and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of facilities for the 2008-2009 school year:

Use of Fields			
01-01-09	ACFL Flag Football	adult flag football	Memorial
Thru 02-28-09	League		Field

On a roll call vote, the motion was denied 3-7.

Mr. Knapp, Mr. Lee, Mr. Marion, Mrs. O'Shea, Mr. Puglise, Mrs. Sokoloff, Mrs. Lakawicz voted no.

On motion of Mr. Puglise and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve the Annual Comprehensive Maintenance Plan and M-1 documents for 2008-2009.

On a roll call vote, the motion carried 9-0.

POLICY

Mrs. Sokoloff reported that, for the most part, the District is already in compliance with actions required within new policies. The District will send the Board policy manual to NJSBA for review.

*On motion of Mrs. Sokoloff and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the following Policy(s) on the second reading:

#0174 Legal Services

#0142.1 Nepotism

On a roll call vote, the motion carried 9-1.
Mr. Marion voted no.

*On motion of Mrs. Sokoloff and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the following policies and regulations on a first reading:

Policies:

- No. 0177 Professional Services**
- No. 1570 Internal Controls**
- No. 1620 Administrative Employment Contracts**
- No. 6111 Special Education Medicaid Initiative (SEMI) Program**
- No. 6320 Purchases Subject to Bid**
- No. 6360 Political Contributions**
- No. 6362 Contributions to Board Members and Contract Award**
- No. 6423 Expenditures for Non-Employee Activities, Meals and Refreshments**
- No. 6831 Withholding or Recovering State Aid**

Regulations:

- No. R1570 Internal Controls**
- No. R6111 Special Education Medicaid Initiative (SEMI) Program**

On a roll call vote, the motion carried 10-0.

*On motion of Mrs. Sokoloff and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve an ad hoc Board Committee on athletics -- (reference, Policy 0150).

On a roll call vote, the motion carried 9-1
Mr. Lee voted no.

Interest in participation on a committee was shown by a show of hands by Mrs. O'Shea, Mr. Puglise, and Mr. Marion.

Report of Suspensions:

RBS – 1 student suspended for one day for physical altercation

RBS – 1 student suspended for one day for damage to school property

BHS – 5 students suspended for one day for failure to service Saturday detention
BHS – 1 student suspended for one day, using profanity to an Administrator
BHS – 1 student suspended for two days for use of cell phone and insubordination
BHS – 1 student suspended for two days for repeatedly cutting class
BHS – 1 student suspended for 5 days for violation of Board of Education's
substance Abuse Policy
BHS – 1 student suspended for 3 days for insubordination, unacceptable language and
behavior

POLICE ADVISORY

Mrs. O'Shea reported that the next meeting will be in January.

PUBLIC RELATIONS

Mrs. O'Shea reported that the next committee meeting will be December 18.

LIAISON – PTA

Mrs. Luciani reported that the PTA has 343 members.

MORRIS COUNTY SCHOOL BOARDS' ASSOCIATION

Mrs. Sokoloff reported that the Morris County Superintendent, Dr. Kathleen Serafino, spoke about the mandated consolidation issues.

PUBLIC DISCUSSION

- Pat Buntzen requested copies of the first reading policies.
- Aneta Chrostowski expressed her concern over safety issues at the bus stop at Boonton & Dean.
- Mr. Marion commended Butler High School teacher, Sylvia Abdelsalam, for her work with the students who participated in the talent show.

PRIVATE SESSION

On motion of Mrs. Lakawicz and seconded by Mrs. Roche, it was moved **at 8:55 p.m. to approve the following resolution:**

WHEREAS, the Board of education must discuss subjects concerning personnel; and

WHEREAS, the aforesaid subject to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in executive session by the Board and administrative staff at the conclusion of the public segment of this meeting and information pertinent there to will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

On a roll call vote the motion carried.

PUBLIC SESSION

On motion of Mr. Marion and seconded by Mr. Puglise, it was moved to **return to Public Session at 9:10 p.m.**

On a roll call vote the motion carried.

The Board has been in executive session for the past 15 minutes for the purpose of discussing personnel. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for non-disclosure no longer exist.

ADJOURNMENT

On motion of Mr. Marion and seconded by Mrs. O'Shea, it was moved to **adjourn the meeting to the call of the chair.** Motion carried.

The meeting was adjourned at 9:14 p.m.

Respectfully submitted,

Debra Naley-Minenna,
Board Secretary

*Indicates Bloomingdale votes on motion.