

MINUTES OF THE REGULAR MEETING OF  
THE BUTLER BOARD OF EDUCATION HELD  
ON MONDAY, SEPTEMBER 22, 2008 IN THE  
HIGH SCHOOL LIBRARY, BUTLER, NEW JERSEY

Mrs. Lakawicz, President, called the meeting to order at 7:34 p.m.

**PLEDGE TO THE FLAG**

Mrs. Lakawicz, President, led the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT**

Mrs. Lakawicz made the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Borough Hall, communicated to THE SUBURBAN TRENDS and THE DAILY RECORD, and filed with the Borough Clerk on May 2, 2008.

Chapter 8, P.L. 1995 provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**ROLL CALL**

Members present: Knapp, Lee, Luciani (arrived at 7:35 p.m.), Marion, O'Shea, Puglise, Roche, Sokoloff, and Lakawicz

Members absent: Devadan (Bloomingdale Rep.)

Others present: Ms. Elaine Baldwin, Ms. Debra Naley-Minenna, Mr. Mario Cardinale, 1 staff member, 2 members of the community, and Steve Janoski of the Suburban Trends

**APPROVAL OF MINUTES**

On motion of Mrs. Sokoloff and seconded by Mrs. O'Shea, it was **moved to approve the minutes of the August 21, 2008 Workshop Meeting, the August 21, 2008 Private Session, and the August 25, 2008 Regular Meeting**, and dispense with the reading of same since each member had received a copy.

On a voice vote the motion carried.

**COMMUNICATIONS**

Letter received from Butler resident, Bob Norman, regarding the referendum project.

## **SUPERINTENDENT'S REPORT**

- Ms. Baldwin reported on the smooth opening of the District Schools. She and the Business Administrator toured the buildings.
- Ms. Baldwin is working with the Administrators to plan for staff development on upcoming professional days (9/29 & 10/13).
- The state reports are coming up.
- Ms. Baldwin has met with Mario Cardinale twice, and they toured the Richard Butler School, the High School, and surrounding grounds. They plan to tour the Aaron Decker School next time they meet.

## **SEPTEMBER 30 REFERENDUM REPORT**

- Ms. Baldwin reported that a lot of time and energy was put into many presentations by the Board, PTA, and community members.
- Ms. Baldwin advised Butler Borough Clerk, Carol Ashley, that there will be challengers at the polls.
- Informational newsletters have been mailed.

Mr. Marion thanked Ms. Baldwin and the Public Relations Committee for a tremendous effort.

## **HEALTH AND SAFETY REFERENDUM REPORT**

Mrs. Minenna reported that the three projects are completed and final paperwork will be filed. There is still money left in the Aaron Decker School project, which is intended for a lighting upgrade.

At this point, Mrs. O'Shea left the meeting.

## **FINANCE/PURCHASING**

On motion of Mrs. Luciani and seconded by Mr. Lee, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the payment of claims and payroll for the month of **September, 2008** in the amount of **\$1,081,903.02**.

At the recommendation of the superintendent, move to approve **one additional transfer** for the month of **June, 2008**, as presented.

At the recommendation of the superintendent, move to approve the following **high school /district** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>Type</u>
Bethlehem Sporting Goods	boys basketball uniforms	\$1,764.00	Quote
Bethlehem Sporting Goods	girls basketball uniforms	1,916.00	Quote

Colonial Appliance	Electric Dryer	409.90	Quote
Xerox	staples for copier	820.00	NJA51145

At the recommendation of the superintendent, move to approve the following **elementary/grant\*/student activities** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>Type</u>
Combustion Services Corp.	Watts hot water tank tempering valve	\$2,500.00	Quote

(State Contract Bid or Quote)

At the recommendation of the superintendent, move to authorize a maintenance agreement for 2008-2009 with Otis Elevator for the HS elevator at a cost of \$3,618.32.

On a roll call vote, the motion carried 8-0.

On motion of Mrs. Luciani and seconded by Mr. Roche, at the recommendation of the superintendent, it was moved to approve the payment of **supplemental bills and claims** for the 2008-2009 school year in the amount of **\$672,311.43**.

On a roll call vote, the motion carried 8-0.

On motion of Mrs. Luciani and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following **high school /district** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>Type</u>
Verizon	11 district cell phones – year	\$4,124.89	NJ64428

(State Contract Bid or Quote)

On a roll call vote, the motion carried 8-0.

On motion of Mrs. Luciani and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to approve the following **elementary/middle school/grant\*/student activity** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	<u>Type</u>
Panorama Tours	Philadelphia coach buses	\$1,610.00	Quote
Passaic Valley Coach	Valley Forge/Gettysburg coach	4,972.00	Quote
Passaic Valley Coach	Washington, DC Coach Bus	5,550.00	Quote
Pitsco	Industrial Arts wood craft kits	94.95	Quote
Outfitters	T-shirts etc. (Sr. Class)	2,173.50	Quote

(State Contract Bid or Quote)

On a roll call vote, the motion carried 8-0.

## TECHNOLOGY

On motion of Mr. Puglise and seconded by Mr. Marion, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the following **high school /district technology** purchases, per bids/quotes received or State Contract FY09:

<u>Company</u>	<u>Item</u>	<u>Cost</u>	(State Contract Bid or Quote) <u>Type</u>
DELL	motherboards	\$560.97	NJ#A81247

At the recommendation of the superintendent, move to approve the renewal of 100 Deep Freeze software maintenance licenses at a cost of \$314.00.

WSCA/NASPO-70256#n326AAE

On a roll call vote, the motion carried 8-0.

At this point, Mrs. O'Shea re-entered the meeting.

## PERSONNEL/EMPLOYEE RELATIONS

On motion of Mr. Marion and seconded by Mrs. O'Shea, it was moved to approve the following motions:

At the recommendation of the superintendent, move to accept the resignation of **Bridget McNeill, Business Education Teacher at Butler High School**, effective September 10, 2008 or sooner if a replacement is found.

At the recommendation of the superintendent, move to approve the appointment of the following staff members for **AM Cafeteria Duty, at \$14.38 for the 2008-2009 school year:**

**David Strong**

**Ward Flynn**

**Sue Maurer**

At the recommendation of the superintendent, move to approve the appointment of **Danielle Patlen**, as Assistant Gymnastics Coach, at \$2,866. pending criminal history review, for the 2008-2009 school year.

At the recommendation of the superintendent, move rescind the appointment of **Bridget McNeill, DECA Advisor**, for the 2008-2009 school year.

At the recommendation of the superintendent, move to approve a contract with **Joan Matera, Food Service Director**, for the 2008-2009 school year, as presented.

At the recommendation of the superintendent, move to approve a contract with **Debra Naley-Minenna, Business Administrator**, for the 2008-2009 school year, as presented.

At the recommendation of the superintendent, move to approve the appointment of **Anthony Greggo**, as Assistant football coach, at \$3,240 pending criminal history review, for the 2008-2009 school year.

At the recommendation of the superintendent, move to approve **Sue P. Maurer**, substitute athletic trainer, at the rate of \$34.50 per hour, for the 2008-2009 school year.

At the recommendation of the superintendent, move to approve the following as chain crew for Varsity Football Games, for the 2008-2009 school year, \$40.00 per event:

**Steve Wikfors      Russ Ciriello      Joe Castiglia      Jim Guagliardi**

At the recommendation of the superintendent, move to approve the appointment of **Ryan Kelly, 7<sup>th</sup>/8<sup>th</sup> grade Boys Basketball Coach**, at **\$2,866**, for the 2008-2009 school year.

At the recommendation of the superintendent, move to approve the appointment of **Joann Worman**, as Richard Butler School Student Council Advisor, at \$1,540. for the 2008-2009 school year.

At the recommendation of the superintendent, move to accept the resignation of District Aide **Anna Sorrentino**, effective 9-1-2008.

At the recommendation of the superintendent, move to approve the re-appointment of the following home instructors for the 2008-2009 school year, at \$36.50 per hour:

**Karen Wolek**

At the recommendation of the superintendent, move to accept the resignation of District Aide, **Alexis DeVita**, effective 09-01-2008.

At the recommendation of the superintendent, move to approve the following **Custodial salary adjustment**, effective August 13, 2008:

**William R. Meier, Custodian – Aaron Decker School**

From:            \$15,676.00

To:                **\$15,676.00 + Boiler License stipend \$992.00 = \$16,668.00**

On a roll call vote, the motion carried 9-0.

On motion of Mr. Marion and seconded by Mrs. O'Shea, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the appointment of the following staff members for **After school detention, at \$23.00 per 45 minute sessions, for the 2008-2009 school year:**

**Jeff White  
Gail Bignell  
Sue Maurer  
Patti Wolak**

**Jason Luciani  
Ward Flynn  
Andrea Mazzolani**

**Sylvia Abdelsalam  
Peg Lynch  
Vito Morgese**

At the recommendation of the superintendent, move to approve the appointment of the following staff members for **Saturday detention duty, at \$34.50 per hour for the 2008-2009 school year:**

**Jason Luciani  
Ward Flynn  
Andrea Mazzolani  
Ryan Groeger  
Alex Tehrani**

**Sylvia Abdelsalam  
Peg Lynch  
Vito Morgese  
Laura Conkling  
Laura Remmen**

**Gail Bignell  
Sue Maurer  
Patti Wolak  
Joann Roman  
Robert Lomoriello**

On a roll call vote, the motion carried 8-0-1.  
Mrs. Luciani abstained.

On motion of Mr. Marion and seconded by Mrs. Roche, at the recommendation of the superintendent, it was moved to approve the following as weight room supervisor(s) for the 2008-2009 school year at the rate of \$10.00 per hour, not to exceed \$1,000 per season (fall, winter, spring, summer):

**John O'Shea (wrestling coach)**

On a roll call vote, the motion carried 8-0-1.  
Mrs. O'Shea abstained.

On motion of Mr. Marion and seconded by Mrs. Luciani, it was moved to approve the following motions:

At the recommendation of the superintendent, move to rescind the appointment of **Stacey M. Smith**, Assistant Middle School Gymnastics Coach for the 2008-2009 school year.

At the recommendation of the superintendent, move to revise the employment date of **Holly McCarthy, District Aide** from 9-1-2008 to 9-22-2008.

At the recommendation of the superintendent, move to approve the appointment of the following district aide(s) for the 2008-2009 school year, pending criminal history review process, effective September 22, 2008:

**Deanna Polons      3 hrs/day – 5 day/week -- \$9.50 per hour**

At the recommendation of the superintendent, move to approve the appointment of the following custodial substitute(s), pending criminal history review, for the 2008-2009 school year, at \$10.00 per hour:

**Anthony Garrity**

At the recommendation of the superintendent, move to approve the following staff to proctor the PSAT's on Saturday October 18, 2008.

**Julia Placko, Coordinator**  
**JoAnn Roman**  
**Laura Remmen**

**Nancy Ardis**  
**Sylvia Abdelsalam**

**Gail Bignell**  
**Laura Conkling**

At the recommendation of the superintendent, move to approve the appointment of **Andrew Macho, Business Teacher at Butler High School**, pending certification and criminal history review, effective September 23, 2008, **BA Step 1 -- \$47,375 (prorated)**, for the 2008-2009 school year, per salary guides in the 2008-2011 negotiated contract.

At the recommendation of the superintendent, move to approve the professional day(s) for the 2008-2009 school year as per attached listing.

At the recommendation of the superintendent, move to approve **Kelly Higgins-Nelson**, sign interpreter for Back to School night at Butler High School, September 24, 2008, for a fee of \$200.00.

At the recommendation of the superintendent, move to approve a contract with **Robert Hudson, Supervisor of Buildings and Grounds**, for the 2008-2009 school year, as presented.

At the recommendation of the superintendent, move to approve appointment of the following **substitute certified staff**, for the 2008-2009 school year, pending certification and criminal history review process:

**Brian Woodcock**

**Jan Bossard**

At the recommendation of the superintendent, move to approve payment to **Kelly Nussbaum, Butler High School Nurse**, in the amount of \$902.00 for 2007-2008 class coverage.

At the recommendation of the superintendent, move to approve **Liz Benne, as volunteer Field Hockey coach** for the 2008-2009 school year.

At the recommendation of the superintendent, move to appoint **William Meier, to a full-time position from a part-time position**, at a salary of **\$31,492.00 + \$992.00 boiler license stipend = \$32,484.00 (prorated)**, effective September 23, 2008, custodians salary guides step 1, for the 2008-2009 school year.

On a roll call vote, the motion carried 9-0.

## **EDUCATION & SPECIAL SERVICES**

On motion of Mrs. Roche and seconded by Mr. Marion, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the **out-of-district placement for the 2008-2009 school year**, as recommended by the Child Study Team, Administration and/or Guidance Department as follows:

<b>ID#/District</b>	<b>School Attending</b>	<b>Town</b>	<b>Tuition Yr.</b>	<b>Start Date</b>
10159/Blmg.	Bonnie Brae	Liberty Corner	\$60,300/180 days	09-03-2008
12125 /Blmg.	Barnstable Academy	Oakland	\$38,500	09-04-2008

At the recommendation of the superintendent, move to approve **home instruction / bedside hours** for the 2008-2009 school year as per Guidance Department, Student's physician, or Court Order as follows:

<b>ID#/District</b>	<b>Grade</b>	<b>Effective Date</b>	<b>Hrs/week</b>	<b>End date</b>
9176/Butler	12	09-03-2008	10 hrs/week	11-02-2008
7002/Bloomingtondale	12	09-03-2008	10 hrs/week	11-02-2008
11095/Butler	12	09-03-2008	10 hrs/week	11-02-2008
R125/Bloomingtondale	10	09-03-2008	5 hrs/week	11/02/2008

At the recommendation of the superintendent, move to enter into a contract with North Jersey Outreach for Therapeutic and Training Services in the amount of \$6,600. for services to the full time PSD students for the 2008-2009 school year.

At the recommendation of the superintendent, move to approve a contract with Bergen County Special Services for the 2008-2009 school year to provide Teacher of the Deaf Services for student ID#2131.

On a roll call vote, the motion carried 9-0.

On motion of Mrs. Roche and seconded by Mr. Lee, at the recommendation of the superintendent, it was moved to authorize the submission of the Individuals with Disabilities Education Act, Part B (IDEA-B) application for FY 2009.

On a roll call vote, the motion carried 9-0.

**GENERAL/ACTIVITIES/TRANSPORTATION**

On motion of Mrs. O’Shea and seconded by Mr. Marion, at the recommendation of the superintendent, it was moved to approve the following **elementary/middle school trip(s)** for the 2008-2009 school year:

10-14-2008	Farmsview Road Side Stand Wayne, NJ / Ms Collinge, Gilroy, Gonzalez	Science/Lang. Arts – Kind.
10-23-2008	Pyramid Mountain, Boonton, NJ Ms. Kern, Baskinger, Mr. Kelly	Soc. Studies/ Science Grade 4
12-12-2008	Montclair U., Montclair, NJ Ms. Hennig, Burian, McFadden, Ricker, Staup, Corsiglia, Elwertowski, Primavera	Language Arts Grade 2 & 3
05-21-2009	Nyoda Hills / Oakridge, NJ Ms. Kern, Baskinger & Mr. Kelly	Character Ed Grade 4

On a roll call vote, the motion carried 9-0.

On motion of Mrs. O’Shea and seconded by Mrs. Roche, at the recommendation of the superintendent, it was moved to approve a transportation services agreement with the Passaic County Educational Services Commission for 2008-2009 school year, to transport 1 Butler student to Academy H.S. on Rt. #2086 at a cost of \$2,409.23 (\$2,230.77 + \$178.46 surcharge).

On a roll call vote, the motion carried 8-0-1.  
Mrs. Lakawicz abstained.

On motion of Mrs. O’Shea and seconded by Mr. Marion, it was moved to approve the following motions:

At the recommendation of the superintendent, move to approve the participation of Butler High School students and Richard Butler School students in the Big Brother/Big Sister Program to be held at Richard Butler School once per week from October 2, 2008 through May 21, 2009. Mrs. Vladichak will oversee the program.

At the recommendation of the superintendent, move to approve the following **elementary/middle school trip(s)** for the 2008-2009 school year:

11-21-2008	Papermill Playhouse/Millburn Ms. Casaleggio, Vermont, Koptyra, Marion	Music Grade 5
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05-29-2009

Meadowlands Environmental Center/Lyndhurst Science  
Ms. Schneider  
Grade 6

On a roll call vote, the motion carried 9-0.

**BUILDINGS & GROUNDS**

On motion of Mr. Puglise and seconded by Mrs. O’Shea, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of building for the 2008-2009 school year:

<b>Date</b>	<b>Group</b>	<b>Event</b>	<b>Place</b>
As scheduled	Girl Scouts	Brownie Meetings	ADS Art Room
As scheduled	Girl Scouts	Girl Scout Meetings	RBS Cafeteria
Oct. 1, 2008	PTA	Book Fair	RBS Library

On a roll call vote, the motion carried 9-0.

On motion of Mr. Puglise and seconded by Mrs. Luciani, at the recommendation of the superintendent, it was moved to approve the following application(s) for use of building for the 2008-2009 school year:

<b>Date</b>	<b>Group</b>	<b>Event</b>	<b>Place</b>
12-05 – 12-10-08	PTA	Holiday Shop	ADS Room 37

On a roll call vote, the motion carried 9-0.

Ms. Baldwin reported that Bloomingdale Superintendent, Dr. Rosenberg, contacted her regarding their contract with the District.

**LIAISON - TOWN COUNCIL & BLOOMINGDALE**

Mr. Knapp reported that the Borough is working closely with the Board. Ms. Baldwin expanded on this and reported that she arranged for donations of labor to clean up the old bleacher area at Hempsted and paving of walkway. The next meeting is Tuesday, October 28.

**POLICY ADVISORY**

Mrs. O’Shea reported that the Committee is canceling Wednesday’s meeting, due to Back-To-School Night at Butler High School. They will meet again on October 1.

## **LIAISON – PTA**

Mrs. Luciani reported that the PTA passed their budget. She reviewed all the programs and events planned, including the recently-held Kindergarten ice cream social. The PTA passed a resolution in support of the September 30 Referendum.

## **MORRIS COUNTY SCHOOL BOARDS' ASSOCIATION**

Mrs. Sokoloff reported that the first meeting will be November 13.

## **EDUCATIONAL SERVICES COMMISISON OF MORRIS COUNTY**

Mrs. Luciani reported that the first meeting will be October 1.

## **PUBLIC DISCUSSION**

- Mrs. Roche and Mrs. Lakawicz questioned why the award banners in the high school gym were not updated.
- Mr. Knapp questioned the status of the fencing team coach.
- A question was raised on the status of the playground repairs at the Recreation Center.
- Mrs. Kempson stated that the locks at Richard Butler School are not working and was unsure if the repair was looked into.

## **PRIVATE SESSION**

On motion of Mrs. Lakawicz and seconded by Mrs. Roche, it was moved **at 8:25 p.m. to approve the following resolution:**

WHEREAS, the Board of education must discuss subjects concerning personnel; and

WHEREAS, the aforesaid subject to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in executive session by the Board and administrative staff at the conclusion of the public segment of this meeting and information pertinent there to will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

On a roll call vote the motion carried.

## **PUBLIC SESSION**

On motion of Mrs. Lakawicz and seconded by Mrs. Roche, it was moved to **return to Public Session at 9:03 p.m.**

On a roll call vote the motion carried.

***The Board has been in executive session for the past 38 minutes for the purpose of discussing personnel. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for non-disclosure no longer exist.***

On motion of Mr. Marion and seconded by Mrs. O'Shea, at the recommendation of the superintendent, it was moved to approve a stipend to **Sven Lilienthal, athletic trainer**, for pre season coverage for the 2008-2009 school year in the amount of \$2,875.00.

On a roll call vote, the motion carried 9-0.

## **ADJOURNMENT**

On motion of Mrs. Luciani and seconded by Mrs. O'Shea, it was moved to **adjourn the meeting to the call of the chair**. Motion carried.

The meeting was adjourned at 9:04 p.m.

Respectfully submitted,

Debra Naley-Minenna,  
Board Secretary