

BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
MINUTES
EXECUTIVE MEETING 6:00 P.M.
REGULAR MEETING/PUBLIC HEARING 6:30 P.M.
APRIL 25, 2024
BUTLER HIGH MEDIA CENTER



CALLED TO ORDER:

BY: A. Allison, called the meeting to order at 6:04 p.m., and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

A. Allison -**PRESENT**
 J. Tacinelli -**PRESENT**
 J. Tadros -**ABSENT**

A. Drucker -**PRESENT**
 H. Oguss -**PRESENT**
 C. Ziegler -**PRESENT**

J. Karpowich -**ABSENT**
 K. Smith -**PRESENT**
 M. Gogel -**ABSENT**

L. Grecco- Bloomingdale Representative -**PRESENT**



MOTION TO ENTER CLOSED SESSION

Motion by C. Ziegler, seconded by L. Grecco, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 25th day of April, 2024 at 6:04 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 4/25/2024 at 6:04 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of C. Ziegler, seconded by A. Allison, the meeting was called back to public session at 6:30 p.m.

ANNOUNCEMENT(S): None.

CORRESPONDENCE: None.

DISTRICT RECOGNITION:

- RBS New Jersey School To Watch

STUDENT REPRESENTATIVES: None.



PRESENTATIONS: None.

APPROVAL OF MINUTES:

Motion by A. Drucker, seconded by C. Ziegler, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- March 6, 2024 special meeting minutes.
- March 6, 2024 executive meeting minutes.
- March 14, 2024 executive meeting minutes.
- March 14, 2024 regular meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in favor.

SUPERINTENDENT'S REPORT:

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by C. Ziegler, seconded by A. Allison, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the attached HIB Report beginning March 13, 2024 and ending April 23, 2024.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	2	0	0	2
RBS	5	1	0	4
ADS	1	0	0	1

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

ROLL CALL:

A. Allison -**YES**

A. Drucker -**YES**

J. Karpowich -**ABSENT**



J. Tacinelli -YES

H. Oguss -YES

K. Smith -YES

J. Tadros -ABSENT

C. Ziegler -YES

M. Gogel -ABSENT

L. Grecco - Bloomingdale Representative -YES

Motion carried 7-0-0

COMMUNICATIONS: None.

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - K. Smith
- b. NJ School Boards Delegate - M. Gogel
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.



- Harlynn Lack Kaplan: 62 Kakeout Ave., Butler, NJ 07405. Comments on Budget and further discussion with questions regarding the new funding bill. Dr. J. explained how the grant works and expressed that we will apply. Mrs. Lack commended how good Mrs. A. Loranger is.
- K. Smith - Commended D. Centinaro and A. Loranger and thank them for service and dedication.

PERSONNEL AND POLICY - J. Tacinelli, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by J. Tacinelli, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 29-24 as described below:

PP 29-24 Appointments*

Discussion: None.

ROLL CALL:

- | | | |
|--|-------------------------|------------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - ABSENT |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - ABSENT | C. Ziegler - YES | M. Gogel - ABSENT |
| L. Grecco - Bloomingdale Representative - YES | | |

Motion carried 7-0-0

Motion by J. Tacinelli, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 30-24 as described below:

PP 30-24 Appointments

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|-------------------------|------------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - ABSENT |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - ABSENT | C. Ziegler - YES | M. Gogel - ABSENT |

Motion carried 6-0-0

RESOLUTIONS PP 29-24: APPOINTMENTS*

RESOLVED, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:



PERSONNEL

A. Administrative/ Office Personnel

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

B. Instructional

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
#5022	Approve Resignation	MA/15	\$91,983.00	BHS	09/30/2024		

C. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Jason Chestnutt	Approve	Substitute Teacher	\$100.00 per day	DT	04/26/2024	06/30/2024	
Logan Mirthes	Approve	Substitute Teacher	\$100.00 per day	DT	04/26/2024	06/30/2024	
Richard Luke	Approve	Substitute Teacher	\$100.00 per day	DT	04/26/2024	06/30/2024	
Kendall Lomascola	Approve	Substitute Teacher	\$100.00 per day	DT	04/26/2024	06/30/2024	
Haley Mathis	Approve	Substitute Teacher	\$100.00 per day	DT	04/26/2024	06/30/2024	
Jason Chestnutt	Approve	Substitute Volunteer Chaperone	\$0.00	DT	04/27/2024	04/30/2024	

D. Coaches/Activity Positions

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Softball	Approve	Jacquelyn Tartaglia	Volunteer	Spring	-	-	03/15/2024	06/30/2024	
Unified Sports	Approve	Brian Baylor	Club Advisor	Winter	\$1,000.00	-	04/25/2024	06/30/2024	
Unified Sports	Approve	Eileen Basket	Club Advisor	Winter	\$1,000.00	-	04/25/2024	06/30/2024	



Unified Sports	Approve	Melanie Gashler	RBS Club Advisor	Winter	\$1,000.00	04/25/2024	06/30/2024	
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C. Student Interns

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion

D. Non-Instructional

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Marie Moujahed	Approve	Paraprofessional	\$400.00	ADS	03/01/2024	06/30/2024	ABA Therapy Stipend
Anita Loranger	Approve Resignation	Secretary	\$50,684.00	ADS	09/01/2024		For the purpose of retirement after 25 years of dedicated service to the Butler School District
Debra Centinaro	Approve Resignation	Paraprofessional	\$22,443.00	ADS	07/01/2024		For the purpose of retirement after 17 years of dedicated service to the Butler School District

E. Extra Duty Pay

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

F. Substitute/Other

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - H. Oguss, Chair
Committee Meeting Report

Motion by H. Oguss, seconded by L. Grecco, to accept the recommendation of the Superintendent to approve and adopt motions CIS 64-24 through CIS 66-24, as described below:

- CIS 64-24 Renewal of Homebound/Bedside Instruction***
- CIS 65-24 Approval of Field Trips***
- CIS 66-24 Approval of Professional Development***



Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|-------------------------|------------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - ABSENT |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - ABSENT | C. Ziegler - YES | M. Gogel - ABSENT |
- L. Grecco - Bloomingdale Representative -**YES**

Motion carried 7-0-0

Motion by H. Oguss, seconded by A. Allison, to accept the recommendation of the Superintendent to approve and adopt motions CIS 67-24 through CIS 69-24, as described below:

- CIS 67-24 Approval of Field Trips**
- CIS 68-24 Approval of Professional Development**
- CIS 69-24 Approval of Fundraisers**

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|-------------------------|------------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - ABSENT |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - ABSENT | C. Ziegler - YES | M. Gogel - ABSENT |

Motion carried 6-0-0

RESOLUTION CIS 64-24: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION*

RESOLVED, the Board of Education approves the renewal of Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#94148/Butler	12	03/15/2024	10	04/30/2024
#94225/Butler	10	04/15/2024	10	06/03/2024
#95011/Butler	9	03/21/2024	10	05/09/2024
#95374/Butler	10	03/25/2024	10	05/06/2024
#2400443/Bloom	12	4/5/2024	10	5/17/2024



RESOLUTION CIS 65-24: APPROVAL OF FIELD TRIPS*

RESOLVED, the Board of Education approves the following field trips for the 2023-2024 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
05/13/2024	BHS	CCM Teen Arts Festival	Maurice Johnson	\$0.00

RESOLUTION CIS 66-24: APPROVAL OF PROFESSIONAL DAYS*

RESOLVED, the Board of Education approves the following professional days for the 2022-2023 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
08/01/2024 - 10/31/2024	National Athletic Trainers Association	Virtual Clinical Symposia & Athletic Trainer Expo	\$495.00	Sven Lilienthal
05/17/2024	NJPSA / FEA	NJSSA Conference / Strategies to foster engagement	\$81.80	Thomas Fischer

RESOLUTION CIS 67-24: APPROVAL OF FIELD TRIPS

RESOLVED, the Board of Education approves the following field trips for the 2023-2024 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
05/15/2024	ADS	Skylands Stadium	Ryan Kelly Karen Lomascola Dan Clark Kristy Ricker Nicole Neumann Anna Nienstedt Amy Silverstein Tracey Hopper Alison Kenny Jill Muller Rovell	\$20.00 per student
06/04/2024	RBS	YMCA Camp Mason Outdoor Center	Jessica Mignanelli Nicholas Branch Jason Kurpick Adam King Stacey Ahlquist	\$55.00 per student
04/18/2024	ADS	Turtle Back Zoo	Jaclyn Amato Jessica Utter Jill Muller Rovell Maria Hurtado Dan Clark	\$19.00 per student



			Kristy Ricker Carly Goldsmith	
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RESOLUTION CIS 68-24: APPROVAL OF PROFESSIONAL DAYS

RESOLVED, the Board of Education approves the following professional days for the 2022-2023 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
06/20/2024 - 06/22/2024	National Forum	National Schools To Watch Conference	\$1507.18	Michelle Papa
04/30/2024	NJPSA / FEA	Leaders 2 Leaders: Session III	\$0.00	Jacqueline Molina
04/08/02024	NJPSA / FEA	Leaders 2 Leaders: Session II	\$0.00	Jacqueline Molina
05/17/2024	NJSSSA	NJSSSA Spring Conference	\$55.93	Nicholas Branch

RESOLUTION CIS 69-24: APPROVAL OF FUNDRAISERS

RESOLVED, the Board of Education approves the following fundraisers and activities:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser
Student Council / National Junior Honor Society	05/22/2024	Clothing Drive Fundraiser	Raise funds for student activities and NJHS

FINANCE - C. Ziegler, Chair

Committee Meeting Report

Motion by C. Ziegler, seconded by L. Grecco, to accept the recommendation of the Superintendent to approve and adopt motions FIN 88-24 through FIN 95-24, as described below:

- FIN 88-24 Bills and Claims and Payroll Report***
- FIN 89-24 Open Purchase Order Reports***
- FIN 90-24 Transfers***
- FIN 91-24 Reports of the Secretary and Treasurer***
- FIN 92-24 Adoption of the 2024-2025 School Year Budget***
- FIN 93-24 Contract Award - 2nd Floor HVAC Renovations at the Butler High School***
- FIN 94-24 Contract Award - Auditorium HVAC Renovations at the Butler High School***
- FIN 95-24 Approval of Salary Allocations Under ESEA act for the 2023-2024 SY-Revised***



Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|-------------------------|------------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - ABSENT |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - ABSENT | C. Ziegler - YES | M. Gogel - ABSENT |
- L. Grecco - Bloomingdale Representative -**YES**

Motion carried 7-0-0

Motion by C. Ziegler, seconded by A. Drucker, to accept the recommendation of the Superintendent to approve and adopt motion FIN 96-24, as described below:

FIN 96-24 Approval of Donation to Aaron Decker School Music Program

Discussion: None.

ROLL CALL:

- | | | |
|---------------------------|-------------------------|------------------------------|
| A. Allison - YES | A. Drucker - YES | J. Karpowich - ABSENT |
| J. Tacinelli - YES | H. Oguss - YES | K. Smith - YES |
| J. Tadros - ABSENT | C. Ziegler - YES | M. Gogel - ABSENT |

Motion carried 6-0-0

RESOLUTION FIN 88-24: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,559,264.55** and further move that the following bills drawn on the current account in the total amount of **\$377,381.77** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 89-24: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$965,248.72**.

RESOLUTION FIN 90-24: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **March 30, 2024** as presented and on file in the Board Office.



RESOLUTION FIN 91-24: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **March 30, 2024** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 92-24: ADOPTION OF THE 2024-2025 SCHOOL YEAR BUDGET*

RESOLVED, that the Board of Education approves the adoption of a budget for the 2024-2025 school year, noting that the budget has been submitted and approved by the Executive County Superintendent of Schools.

BE IT RESOLVED, that the Board of Education includes in the tentative budget the adjustment for increase in health benefits costs in the amount \$97,128. The district intends to utilize this adjustment to decrease the impact of the increment of health benefits costs in the district’s operations.

BE IT RESOLVED, that the Board of Education includes in the tentative budget the use of tax levy banked cap in the amount \$17,719. This amount is needed in order to decrease the impact of reduction of State aid to the district’s operations. This banked cap needs to be collected by the end of the fiscal year and cannot be deferred or incrementally completed over a longer period of time.

BE IT FURTHER RESOLVED, the 2024-2025 school year budget includes withdrawal from Capital Reserve in the amount of \$193,000, which represents expenditures associated with the construction of the following project:

- District Wide security system upgrades.

that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum standards

BE IT FURTHER RESOLVED, the 2024-2025 school year budget includes withdrawal from Maintenance Reserve in the amount of \$552,168, which represents expenditures associated with the maintenance of school facilities.

NOW, THEREFORE, BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year as follows:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>SPECIAL</u>	<u>SERVICE</u>	<u>TOTAL</u>



2024-2025 Total Expenditures	\$29,228,812	\$470,996	\$547,884	\$30,247,692
Less: Anticipated Revenues	(\$9,667,420)	(\$470,996)	(\$174,956)	(\$10,313,372)
Taxes to be Raised	\$19,561,392	\$0.00	\$372,928	\$19,934,320

BE IT FURTHER RESOLVED, the Board of Education approves all travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to maximum expenditure of \$70,000 for all staff and board members for the 2024-2025 school year.

WHEREAS, N.J.A.C.. 6a:23a;5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations:

Legal	\$ 50,000
Accounting	\$ 33,941
Other Purchased Services - Admin	\$ 20,614
Professional Development	\$ 88,342

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Butler School District Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 130% of the amounts listed for the 2024-2025 school year.

RESOLUTION FIN 93-24: CONTRACT AWARD - 2ND FLOOR HVAC RENOVATIONS AT THE BUTLER HIGH SCHOOL*

WHEREAS, a recommendation was made by the Administration to seek a contract for construction services and materials for the **2nd Floor HVAC Renovations at the Butler High School**.

WHEREAS, the project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and



WHEREAS, on Wednesday, April 10, 2024, the Board received bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.:

WHEREAS, the bid submitted by Centralpack Engineering, has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the bid specifications, and

WHEREAS, the Board, has considered the recommendation by the administration and approves same;

NOW, THEREFORE:

BE IT RESOLVED, The Butler Board of Education, upon the recommendation of the Superintendent, approves the contract award for the 2nd Floor HVAC Renovations at the Butler High School to Centralpack Engineering, Hibernia, NJ, as the lowest responsive bidder, in the base bid of \$766,050.00 inclusive of a \$30,000.00 general allowance, as per sealed bids received and opened on April 10, 2024. The other two (2) bidders were not the lowest responsible bidders and were therefore all rejected. All bids have been reviewed by the Board's professionals.

RESOLUTION FIN 94-24: CONTRACT AWARD - AUDITORIUM HVAC RENOVATIONS AT THE BUTLER HIGH SCHOOL*

WHEREAS, a recommendation was made by the Administration to seek a contract for construction services and materials for the **Auditorium HVAC Renovations at the Butler High School.**

WHEREAS, the project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Wednesday, April 10, 2024, the Board received bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.:

WHEREAS, the bid submitted by Centralpack Engineering, has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the bid specifications, and

WHEREAS, the Board, has considered the recommendation by the administration and approves same;

NOW, THEREFORE:

BE IT RESOLVED, The Butler Board of Education, upon the recommendation of the Superintendent, approves the contract award for the Auditorium HVAC Renovations at the Butler High School to Centralpack Engineering, Hibernia, NJ, as the lowest responsive bidder, in the base bid of \$409,167.00 inclusive of a \$30,000.00 general allowance, as per sealed bids received and opened on April 10, 2024. The other five (5) bidders were not the lowest responsible bidders and were therefore all rejected. All bids have been reviewed by the Board's professionals.

FIN 95-24: APPROVAL OF SALARY ALLOCATIONS UNDER ESEA ACT FOR THE 2023-2024 SY-REVISED*

RESOLVED, the Board of Education approves the district's salary allocation under the Elementary and



Secondary Act (ESEA) for the 2023-2024 school year as follows:

<u>STAFF MEMBER</u>	<u>SALARY %</u>	<u>GRANT</u>	<u>LOCATION</u>
Reudebeth Colaku	60.00% (\$42,222.00)	Title I	Aaron Decker School
Ariana Jorge	19.89% (\$12,653.62)	Title I	Richard Butler School
Lauren McQueeney	28.86% (\$18,664.26)	Title I	Butler High School
Reudebeth Colaku	10.88% (\$7,652.74)	Title III	Aaron Decker School

RESOLUTION FIN 96-24: APPROVAL OF DONATION TO AARON DECKER SCHOOL MUSIC PROGRAM

RESOLVED, the Board of Education accepts the donation from BBEA to purchase music instruments for the Aaron Decker School in the amount of \$9,824.44.

OPERATIONS - C. Ziegler, Chair
Committee Meeting Report

Motion by C. Ziegler, seconded by A. Allison, to accept the recommendation of the Superintendent to approve and adopt motions OPS 30-24 through OPS 31-24, as described below:

- OPS 30-24 HS/District Facility Use Requests***
- OPS 31-24 Emergency Evacuation Use Agreement Between The Butler Board of Education and County College or Morris***

Discussion: None.

ROLL CALL:

- | | | |
|--|-----------------|----------------------|
| A. Allison -YES | A. Drucker -YES | J. Karpowich -ABSENT |
| J. Tacinelli -YES | H. Oguss -YES | K. Smith -YES |
| J. Tadros -ABSENT | C. Ziegler -YES | M. Gogel -ABSENT |
| L. Grecco - Bloomingdale Representative -YES | | |

OPS 30-24: Motion carried 6-0-1. H. Oguss Abstained.
OPS 31-24: Motion carried 7-0-0

Motion by C. Ziegler, seconded by A. Allison, to accept the recommendation of the Superintendent to approve and adopt motions OPS 32-24 through OPS 34-24 as described below:

- OPS 32-24 Elementary Facility Use Requests**
- OPS 33-24 School Bus Emergency Evacuation Drill Report**
- OPS 34-24 School Bus Emergency Evacuation Drill Report**



Discussion: None.

ROLL CALL:

A. Allison -YES

J. Tacinelli -YES

J. Tadros -ABSENT

A. Drucker -YES

H. Oguss -YES

C. Ziegler -YES

J. Karpowich -ABSENT

K. Smith -YES

M. Gogel -ABSENT

OPS 32-24: Motion carried 5-0-1. H. Oguss Abstained.

OPS 33-24 through OPS 34-24: Motion carried 6-0-0

RESOLUTION OPS 30-24: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2023-2024** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
4/9/2024	BHS Band	Guest Composer Visit - Peter Sciaino	Composer will work with Students 9th~12th Grade Band Class	SY 23/24 -A1(33)	Paid by Music Booster Club
6/24/2024 Through 6/27/2024	Bulldog Football	Youth Football Camp	BHS Memorial Field 8:00 a.m. - 3:00 p.m.	SY 23/24 -B1(88)	\$0.00
4/20/2024	BHS Guidance	Prom Dress Free Shop	BHS Gym 9:00 a.m. - 4:00 p.m.	SY 23/24 -A1(34)	\$0.00
5/2/2024	BHS National Honor Society	Induction for Juniors and Senior Exit	BHS Cafeteria and Auditorium 7:00 p.m.	SY 23/24 -A1(35)	\$0.00
5/3/2024 Rain Date 5/17/2024	BHS PEER	PEER Freshman Field Day	BHS Smith Field 1:40 p.m. - 2:40 p.m.	SY 23/24 -A1(36)	\$0.00
5/16/2024 5/17/2024	BHS Child Development	Baby Day	BHS Media Center	SY 23/24 -A1(37)	\$0.00



			5/16/2024 1:45 p.m. - 2:40 p.m.		
			5/17/2024 All Day Event		
TBD	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Kaci Collins Entrepreneur	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(38)	\$0.00
TBD	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Brian Curtis Mulvenna Marine Corps	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(39)	\$0.00
TBD	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Sean Sackmann Personal Trainer	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(40)	\$0.00
TBD	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker Joey Swanson Chef	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(41)	\$0.00
6/11/2024 6/12/2024	BHS Yearbook	Class of 2025 Senior Portraits	BHS Media Center 12:00 p.m. ~ 7:00 p.m.	SY 23/24 -A1(42)	\$0.00
6/5/2024	BHS Guidance	Senior Scholarship Award Night	BHS Auditorium 5:00 p.m. ~ 10:00 p.m.	SY 23/24 -A1(43)	\$0.00
4/17/2024	BHS Student Council	Family Feud Competition	BHS Auditorium 5:00 p.m. ~	SY 23/24 -A1(44)	\$0.00



			9:00 p.m.		
4/18/2024	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker -Ken Manning Electrician	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(45)	\$0.00
4/23/2024	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker - Nargis Riffard Real Estate	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(46)	\$0.00
4/29/2024	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker - Ed Parks Barber	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(47)	\$0.00
TBD	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker - Meg Teseschi from Bergen County Zoo	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(48)	\$0.00
TBD	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker - Mike Hernandez Corrections	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(49)	\$0.00
TBD	BHS Mrs. Vogel English Class	Career and College Readiness Guest Speaker - Miranda Anastasio Forensics	During class hours for Grades 11th and 12th Students	SY 23/24 -A1(50)	\$0.00
5/10/2024 Rain Date 5/17/2024	Butler PTA	7th Grade Color Run	Rec Center and Field Bathrooms 2:30 p.m. ~ 5:00 p.m.	SY 23/24 -B1(89)	\$0.00
4/9/2024 Through 5/22/2024	Field Hockey Travel Team	Field Hockey Practices and Games	Memorial Field 6:00 p.m. - 8:00	SY 23/24 -B1(90)	\$0.00



	Middle School		p.m. Mondays & Wednesdays		
8/5/2024 Through 9/6/2024	BBYC	Cheer Practice	Memorial Field 6:00 p.m. - 9:00 p.m.	SY 24/25 -B1(2)	\$0.00
9/7/2024 9/14/2024 9/21/2024 9/28/2024 10/5/2024 10/12/2024 10/19/2024 10/26/2024 11/2/2024 11/9/2024	BBYC	BBYC Home Football Games	Memorial Field 2:00 p.m. - 10:00 p.m.	SY 24/25 -B1(3)	\$0.00
6/17/2024 Through 8/9/2024	Butler Rec.	Summer Rec.	Memorial Field and Rec. Center 7:00 a.m. - 4:00 p.m.	SY 24/25 -B1(5)	\$0.00
5/20/2024	BHS Art	BHS Art Expo Show	BHS Media Center 5:00 p.m. - 7:00 p.m.	SY 23/24 -A1(52)	\$0.00

RESOLUTION OPS 31-24: EMERGENCY EVACUATION USE AGREEMENT BETWEEN THE BUTLER BOARD OF EDUCATION AND COUNTY COLLEGE OF MORRIS*

This Agreement is made on **April 25, 2024**, by and between the Butler Board of Education ("Board"), located at **38 Bartholdi Avenue, Butler, NJ 07405**, and the County College of Morris ("CCM"), 214 Center Grove Road, Randolph, NJ 07869.

Whereas, the Board and CCM share concerns about student safety and security and recognize the need to respond to such concerns on an expedited basis; and

Whereas, the parties recognize that there may be some instances when, in case of an emergency **the Butler School District** ("District") students require evacuation and transport to off-site facilities; and

Whereas, CCM has offered to provide such facilities in case of emergency evacuation and the Board has determined that CCM's facilities are adequate and beneficial to the District's students for such use;



Now, therefore, in consideration of the conditions and agreements contained herein and other valuable consideration and for the sum of one dollar (\$1.00), which has been deemed by each party to be acceptable, the receipt and sufficiency of which are hereby acknowledged, the Board and CCM agree as follows:

1. Use. CCM will provide, and the Board will utilize, adequate and safe CCM facility space for the receipt and placement of District students during an emergency event which jeopardizes the safety of the students or District facilities and which necessitates the evacuation of District students and staff from the building(s) to an off-site location, as may be ordered or determined by law enforcement and/or District administration. Such events include, but are not limited to, bomb threats, school security and intruder threats and warnings, and facility breakdowns, among other things. However, in the event of a regional or local emergency that also affects CCM such that facility space is unavailable for the Board's use, CCM shall not be required to make the site available to the Board for these purposes.
2. Transportation. The Board shall provide all necessary transportation of District students to CCM during such emergency events.
3. Notice. While CCM agrees and understands that the nature of emergency events is such that the ability of the Board to provide advance notice of its need to use CCM facilities to CCM may be limited, the Board agrees to provide as much advance notice to CCM of an emergency event as may be possible.
4. Fees. CCM agrees to provide all necessary and sufficient secured building space at its facility for emergency evacuation purposes as set forth herein at no cost to the Board.
5. Representatives and Responsibilities. The parties agree that while District students are present on CCM property or in CCM facilities for the purpose set forth herein, the Board shall at all times be and remain responsible for the supervision of its students and staff and the conduct of their parents, guardians, and relatives while at CCM. A District representative assigned by District Administration will have authority over the students. CCM may designate a representative to be present during all emergency evacuations of District students to CCM. The parties agree to comply with both District and CCM rules, policies and procedures while the students are present at CCM. CCM agrees to arrange for access to and make provisions for District students, staff and other authorized individuals to enter upon the premises as permitted under this Agreement.
6. Selection of Site. Facility and parking space under this Agreement shall be identified by CCM staff and agreed-to by District Administration. The parties agree that representatives from the Board and CCM will work collaboratively with one another in the event of an emergency evacuation to coordinate the transport, receipt and placement of students during an emergency event and that all such locations will be preselected and approved by the parties prior to an emergency evacuation, to the extent possible.



7. Applicable Law. This Agreement shall be construed under the laws of the State of New Jersey.
8. Indemnification. In accordance with the CCM Facility Policy, permission to use college facilities is granted on the condition that the Board agrees to indemnify, defend, pay on behalf of and shall hold harmless CCM and the County of Morris, its officers, employees and agents against and from all claims, liability, cost, expenses, fees (including reasonable legal fees), and from all loss and/or damages of every kind and description including statutory and workers' compensation liability for injury or death of any person (including students or employees), and liability or damage to any property, which arises in any manner, or may be caused in any way from the use of the college facilities and equipment by the Board, including a claim by an employee or invitee of the Board. However, this indemnification/hold harmless provision shall not apply to losses, claims or damages caused by the intentional or negligent acts of CCM, the County of Morris, its officers, employees, and agents, for which CCM agrees to indemnify and hold harmless the Board, its members, agents and employees. Permission to use college facilities is further conditioned on the agreement of your organization to maintain contractual insurance coverage specifically covering the indemnity provided for in this contract provision.
9. Reimbursement. Submittals for reimbursement to cover financial loss by the municipality and/or District, will include the recovery of costs incurred by CCM. CCM will provide the District with documentation of quantifiable costs or financial loss incurred, to support the reimbursement request.
10. Term. The term of this Agreement shall be from the date of execution through **June 30, 2025**. However, as the intent of the parties is to continue this Agreement in the future, this Agreement may be extended or renewed by joint agreement of the parties for future one-year terms as necessary. The parties agree to meet and/or discuss the extension or termination of the Agreement, as the case may be, at least 30 days prior to the expiration of the term.
11. Termination. This Agreement may be terminated by either party upon 30 days written notice. Furthermore, either party may provide written notice to the other party of any material default in the terms of this Agreement or in the terms and conditions contained within CCM's Facility Policy or either CCM's or the Board's policies, which both parties agree to adhere by. The defaulting party shall have five working days to provide written confirmation satisfactory to the other party that the default has been fully cured and will not re-occur. In the event that the defaulting party fails to provide the written confirmation, or, after having provided same, the same material breach reoccurs, the non-defaulting party shall have the right to immediately terminate the Agreement.
12. Non-Discrimination. The parties each agree to comply with the anti-discrimination provisions of N.J.S.A. 10:2-1. et seq., the New Jersey Law Against Discrimination. N.J.S.A. 10:5-1. et seq., N.J.A.C. 17:27-1.1, et seq. and N.J.A.C. 6A-7.1, et seq., and shall guarantee to afford



equal opportunity in access to the facilities for the purposes set forth herein in accordance with law.

- 13. Approval. This Agreement is subject to the approval of both the Board and CCM prior to becoming effective. Each person who signs this Agreement warrants that he or she does so with the full and legal authority to executive this Agreement on behalf of the respective parties. This Agreement may be modified or amended only by written agreement jointly executed by the parties.

RESOLUTION OPS 32-24: ELEMENTARY FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2023-2024** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
3/21/2024	Butler PTA	Gertrude Hawk Fundraiser Pick Up	ADS Breezeway 8:45 a.m. - 7:00 p.m.	SY 23/24 -B1(86)	\$0.00
4/11/2024	Butler PTA	Book Fair Fun Afternoon	RBS Cafeteria 3:30 p.m. - 8:00 p.m.	SY 23/24 -B1(87)	\$0.00
6/4/2024 6/6/2024 6/11/2024 6/18/2024 6/20/2024 6/25/2024 6/27/2024 7/2/2024 7/9/2024 7/11/2024 7/16/2024 7/18/2024 7/23/2024 7/25/2024 7/30/2024	BBYC	Conditioning workouts	RBS Practice Field 6:00 p.m. ~ 8:00 p.m.	SY 24/25 -B1(1)	\$0.00
8/5/2024 Through 11/22/2024	BBYC	BBYC Football Practice	RBS Practice Field 6:00 p.m. - 9:00 p.m Monday ~ Friday	SY 24/25 -B1(3)	\$0.00
5/9/2024	Butler PTA	Spring Plant Sale	ADS Field or Breezeway	SY 23/24 -B1(91)	\$0.00



			8:30 a.m. - 5:00 p.m.		
5/10/2024	Butler PTA	Spring Plant Sale	RBS (Hallway) 9:30 a.m. - 2:00 p.m.	SY 23/24 -B1(92)	\$0.00
7/22/2024 Through 7/25/2024 (Location Change)	Bulldog Basketball	Basketball Camp	RBS Gym (New Location) 8:00 a.m. - 2:30 p.m.	SY 24/25 -A1(1)	\$0.00
4/18/2024 4/25/2024 5/2/2024 5/9/2024 5/16/2024 5/23/2024 5/30/2024	RBS Basketball	Basketball Clinic	RBS Gym 5:00 p.m. - 7:00 p.m.	SY 23/24 -A1(51)	\$0.00
4/30/2024 5/30/2024	Butler PTA	4th Grade Picnic Meetings	ADS Library 7:00 p.m. - 9:00 p.m.	SY 23/24 -B1(93)	\$0.00

RESOLUTION OPS 33-24: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

RESOLVED, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2023-2024 school year:

School	Location of Drill	Route #'s	Drill Supervisor
Aaron Decker School	ADS School Yard	Route #13	Mr. James Manco Mr. Daniel Clark
Aaron Decker School	ADS School Yard	Route #14	Mr. James Manco Mr. Daniel Clark

RESOLUTION OPS 34-24: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

RESOLVED, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2023-2024 school year:

School	Location of Drill	Route #'s	Drill Supervisor
Richard Butler School	RBS Front of School	RBS Route #3	Mrs. Jacqueline



			Molina
Richard Butler School	RBS Front of School	RBS Route #4	Mrs. Jacqueline Molina

UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA: None.

NEW BUSINESS: None.

PUBLIC PARTICIPATION #2: None.

FOR THE GOOD OF THE ORDER:

ADJOURNMENT:

Motion by C. Ziegler, seconded by A. Allison, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 6:52 p.m.

Respectfully submitted,

Pamela Vargas
Board Secretary