

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
AGENDA  
REGULAR MEETING - 7:30 PM  
DECEMBER 17, 2020  
VIRTUAL**

**CALLED TO ORDER:**

**BY:** \_\_\_\_\_, called the meeting to order at \_\_\_\_\_, and read the Open Meeting Statement, below:

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison  
T. Luciani  
J. Tadros

H. Grecco  
K. Smith  
M. Thomas

H. Oguss  
J. Tacinelli  
C. Ziegler

L. Grecco - Bloomingdale Representative

**ANNOUNCEMENT(S):**

**DISTRICT RECOGNITION:**

**PRESENTATIONS:**

**STUDENT REPRESENTATIVE:**

**APPROVAL OF MINUTES:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools:**
- b. HIB Report - Approval of HIB Self Assessment Report:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning November 20, 2020 and ending December 17, 2020.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active
BHS	0	0	0
RBS	0	0	0
ADS	0	0	0

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**Discussion:**

**ROLL CALL:**

A. Allison  
T. Luciani  
J. Tadros

H. Grecco  
K. Smith  
M. Thomas

H. Oguss  
J. Tacinelli  
C. Ziegler

L. Grecco - Bloomingdale Representative

**COMMUNICATIONS:**

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - Heather Grecco
- b. NJ School Boards Delegate - TBD
- c. MOCESCOM - Jamie Tacinelli
- d. MCSBA - Jane Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):**

Public participation shall be governed by the following rules (Per District Policy #0167):

- 1. The Public participation period shall be for thirty minutes or fewer;
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
- 3. Each statement made by a participant shall be limited to three minutes' duration;
- 4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 5. All statements shall be directed to the presiding officer;
- 6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

**PERSONNEL AND POLICY - Heather Grecco, Chair**

Personnel Committee Meeting Report

Policy Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion PP 32-21 through PP 33-21, as described below:**



**C. Non-Instructional**

Name	Nature of Action	PCR	Deg/Step	Salary	Location	Date Effective	Date Terminated	Discussion
Pamela Vargas	Approve	District Accountant	Stipend	\$10,000.00	Central Office	2/1/2021	6/30/2021	Additional Business Office responsibilities
Jill Thomas	Approve	Accounts Payable/ Receivable	Stipend	\$5,000.00	Central Office	2/1/2021	6/30/2021	Additional Business Office responsibilities

**D. Substitute/Other**

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Terminated	Discussion
Kaitlyn Allison	Approve	Daily substitute		\$90/day	District	1/18/2021	6/30/2021	

**E. Extra Duty Pay**

Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Terminated	Discussion

**F. Custodians**

Name	School	Position	Salary	Date Effective	Date Terminated	Discussion
Jamie Henderson	District	Full Time Custodian	\$ 37,622 \$1,265 boiler's license	1/1/2021	6/30/2021	To fill the position left as a result of a resignation.

**G. Coaches/Activity Positions**

Sport	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Location
Fencing	Micah Lewis	Head Coach	Winter	\$4,719.00	12/3/2020	2/17/2021	BHS
Fencing	Christian Rodrigues	Volunteer	Winter	\$0.00	12/3/2020	2/17/2021	BHS
Weight Room	Dan Arabia	Monitor	Winter	\$2,060.00	12/3/2020	2/17/2021	BHS

Sport	Coach	Position	Season	Longevity	Date Effective	Date Terminated	Location
Girls Basketball	Kim Wilson	Head Coach	Winter	\$400.00	12/3/2020	2/17/2021	BHS

Girls Basketball	Melissa Berkheiser	Assistant Coach	Winter	\$200.00	12/3/2020	2/17/2021	BHS
Bowling	Joseph Duchensky	Head Coach	Winter	\$1,200.00	12/3/2020	2/17/2021	BHS
Indoor Track	Ward Flynn	Head Coach	Winter	\$1,200.00	12/3/2020	2/17/2021	BHS
Indoor Track	Jude Guy	Assistant Coach	Winter	\$400.00	12/3/2020	2/17/2021	BHS
Wrestling	John O'Shea	Assistant Coach	Winter	\$400.00	12/3/2020	2/17/2021	BHS

**H. Horizontal Guide Movements**

Name	Nature of Action	Position	Previous Step Approved	New Step	Location	Date Effective	Date Terminated	Discussion

**I. Student Intern/Teacher**

Name	Action	Program	Subject	Location	Date Effective	Date Terminated	Discussion

**RESOLUTION PP 33-21: INTERIM BUSINESS ADMINISTRATOR\***

**RESOLVED**, the Board of Education approves Carolyn Joseph as the Interim Business Administrator from February 1, 2021 to June 30, 2021 at the rate of \$100 per hour not to exceed 10 hours per week.

**RESOLUTION PP 34-21: APPOINTMENTS**

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A:6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Administrative**

Name	Nature of Action	PCR	Deg/ Step	Salary	Location	Date Effective	Date Terminated	Discussion

**B. Instructional**

Name	Nature of Action	PCR	Deg/ Step	Salary	Location	Date Effective	Date Terminated	Discussion
Kristen Nicholas	Accept Resignation	TCH-AD-PKDS-PK-01	MA/BA+30 Step 2	\$59,898.00	ADS	2/8/2021		



**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 37-21 through CIS 38-21, as described below:**

**CIS 37-21 Fundraisers/Activities\***

**CIS 38-21 Renewal of Homebound/Bedside Instruction\***

**Discussion:**

**ROLL CALL:**

A. Allison

T. Luciani

J. Tadros

H. Grecco

K. Smith

M. Thomas

H. Oguss

J. Tacinelli

C. Ziegler

L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 39-21 as described below:**

**CIS 39-21 Homebound/Bedside Instruction**

**Discussion:**

**ROLL CALL:**

A. Allison

T. Luciani

J. Tadros

H. Grecco

K. Smith

M. Thomas

H. Oguss

J. Tacinelli

C. Ziegler

**RESOLUTION CIS 37-21: FUNDRAISERS/ACTIVITIES \***

**RESOLVED**, the Board of Education approves the following fundraisers/activities: :

Club/Department	Dates of Fundraiser/Activity	Event Description
PEER	3/3 - 3/9/2021	Virtual Walk/Run to raise funds for PEER supplies and scholarship



RESOLUTION CIS 38-21: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION\*

**RESOLVED**, the Board of Education approves Renewal Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

Student ID#/ District	Grade	Effective Date	Hours Per Week	End Date
#77059/Butler	12	1/9/2021	10 hr/week	2/19//2021

RESOLUTION CIS 39-21: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION

**RESOLVED**, the Board of Education approves Renewal Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

Student ID#/ District	Grade	Effective Date	Hours Per Week	End Date
#95623/Butler	3	1/2/2021	10 hr/week	2/12//2021

**FINANCE - Karen Smith, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 52-21 through FIN 59-21, as described below:**

- FIN 52-21 Bills and Claims and Payroll Report\***
- FIN 53-21 Open Purchase Order Reports\***
- FIN 54-21 Transfers\***
- FIN 55-21 Reports of the Secretary and Treasurer\***
- FIN 56-21 Approve Settlement Agreement (1)\***
- FIN 57-21 Approve Settlement Agreement (2)\***
- FIN 58-21 Approve Interlocal Agreement with Riverdale\***
- FIN 59-21 Approval of Tuition Agreement with Parsippany Public School District\***

**Discussion:**

**ROLL CALL:**

A. Allison  
T. Luciani  
J. Tadros

H. Grecco  
K. Smith  
M. Thomas

H. Oguss  
J. Tacinelli  
C. Ziegler

L. Grecco -Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 60-21, as described below:**

**FIN 60-21 Approval of Tuition Agreement with Parsippany Public School District**

**Discussion:**

**ROLL CALL:**

A. Allison  
T. Luciani  
J. Tadros

H. Grecco  
K. Smith  
M. Thomas

H. Oguss  
J. Tacinelli  
C. Ziegler

RESOLUTION FIN 52-21: BILLS AND CLAIMS AND PAYROLL REPORT\*

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$1,796,633.26** and further move that the following bills drawn on the current account in the total amount of **\$303,260.28** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 53-21: OPEN PURCHASE ORDER REPORTS\*

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports, as per attached**, in the amount of **\$46,688.22**.

RESOLUTION FIN 54-21: TRANSFERS\*

**RESOLVED**, the Board of Education approves transfers for the month of **November 2020** as presented and on file in the Board Office.

RESOLUTION FIN 55-21: REPORTS OF THE SECRETARY AND TREASURER\*

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **November 30, 2020**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 56-21: APPROVAL OF SETTLEMENT AGREEMENT (1)\*

**RESOLVED**, the Board of Education approves the settlement in the student matter captioned, J.C. and E.C. o/b/o A.C. v. Butler Board of Education, Agency Reference Number: 2020- 31689, in accordance with the terms of the Settlement Agreement and Release provided to the Board which is on file in the office of the Business Administrator.

RESOLUTION FIN 57-21: APPROVAL OF SETTLEMENT AGREEMENT (2)\*

**RESOLVED**, the Board of Education approves the settlement in the student matter captioned, G.K. and M.K. o/b/o J.K., in accordance with the terms of the Settlement Agreement and Release provided to the Board which is on file in the office of the Business Administrator.

RESOLUTION FIN 58-21: APPROVAL OF INTERLOCAL AGREEMENT WITH RIVERDALE\*

**RESOLVED**, that the appropriate Butler Board of Education officials are hereby authorized to enter into an InterLocal Agreement between the Butler Board of Education and the Riverdale Board of Education for the provision of sharing an ELL teaching position for the remainder of the 2020-2021 school year.

RESOLUTION FIN 59-21: APPROVAL OF TUITION AGREEMENT WITH PARSIPPANY PUBLIC SCHOOL DISTRICT\*

**RESOLVED**, the Board of Education approves the tuition agreement with Parsippany Public School District for student #77087 from September 2, 2020 through June 18, 2021 in the amount of \$16,389.00.

RESOLUTION FIN 60-21: APPROVAL OF TUITION AGREEMENT WITH PARSIPPANY PUBLIC SCHOOL DISTRICT

**RESOLVED**, the Board of Education approves the tuition agreement with Parsippany Public School District for student #94313 from September 2, 2020 through June 18, 2021 in the amount of \$14,975.00.

**OPERATIONS - Karen Smith, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion OPS XX-21 through XX-21 as described below:**

**OPS XX-21 HS/District Facility Use Requests\***

**Discussion:**

**ROLL CALL:**

A. Allison  
T. Luciani  
J. Tadros

H. Grecco  
K. Smith  
M. Thomas

H. Oguss  
J. Tacinelli  
C. Ziegler

L. Grecco - Bloomingdale Representative

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion OPS XX-21 through XX-21 as described below:

**OPS XX-21 Elementary Facility Use Requests**

**Discussion:**

**ROLL CALL:**

A. Allison  
T. Luciani  
J. Tadros

H. Grecco  
K. Smith  
M. Thomas

H. Oguss  
J. Tacinelli  
C. Ziegler

RESOLUTION OPS XX-21: HS/DISTRICT FACILITY USE REQUESTS\*

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year.

Date	Group	Event	Place	Classification/App. #	Fee

RESOLUTION OPS XX-21: ELEMENTARY FACILITY USE REQUESTS

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year.

Date	Group	Event	Place	Classification/App. #	Fee

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**

**PUBLIC PARTICIPATION #2:**

**FOR THE GOOD OF THE ORDER:**

**MOTION TO ENTER CLOSED SESSION (IF NEEDED)**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:

**BE IT RESOLVED**, by the Butler Board of Education on this \_\_\_\_ day of \_\_\_\_\_, 2020 at \_\_\_\_ PM, as follows:

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

**WHEREAS**, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

**NOW THEREFORE, BE IT RESOLVED** that the Butler Board of Education shall enter Executive Session on \_\_\_\_\_ @ \_\_\_\_ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the meeting was called back to public session at \_\_\_\_ PM.

**ADJOURNMENT:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at \_\_\_\_\_ PM.