

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
AGENDA
EXECUTIVE MEETING 6:00 PM
REGULAR MEETING 7:00 P.M
JULY 19, 2021
BUTLER HIGH SCHOOL LIBRARY**

CALLED TO ORDER:

BY: _____, called the meeting to order at _____, and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

A. Allison
T. Luciani
J. Tacinelli

M. Gogel
H. Oguss
J. Tadros

J. Karpowich
K. Smith
C. Ziegler

L. Grecco - Bloomingdale Representative

MOTION TO ENTER EXECUTIVE SESSION

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this ____ day of _____, 2021 at ____

PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss matters of Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on _____ @ ____ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of _____, seconded by _____, the meeting was called back to public session at ____ PM.

ANNOUNCEMENT(S):

DISTRICT RECOGNITION:

PRESENTATIONS:

STUDENT REPRESENTATIVE:

APPROVAL OF MINUTES:

Motion by _____, seconded by _____, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- June 14, 2021 regular meeting minutes.
- June 14, 2021 executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes

exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:

a. Good News and Progress in Our Schools:

b. HIB Report:

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the attached HIB Report beginning June 15, 2021 and ending July 19, 2021.

| School | Incidents Reported | Confirmed Incidents HIB | Inconclusive - Case Remains Active |
|--------|--------------------|-------------------------|------------------------------------|
| BHS | 0 | 0 | 0 |
| RBS | 0 | 0 | 0 |
| ADS | 0 | 0 | 0 |

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

Discussion:

ROLL CALL:

A. Allison
T. Luciani
J. Tacinelli

M. Gogel
H. Oguss
J. Tadros

J. Karpowich
K. Smith
C. Ziegler

L. Grecco - Bloomingdale Representative

COMMUNICATIONS:

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - C. Ziegler
- b. NJ School Boards Delegate - A. Allison
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

PERSONNEL AND POLICY - K. Smith, Chair

Personnel Committee Meeting Report
Policy Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions PP 01-22 to PP 03-22, as described below:

- PP 01-22 Appointment Approvals by the Superintendent***
- PP 02-22 Appointments***
- PP 03-22 Approval of Interim Business Administrator***

Discussion:

ROLL CALL:

A. Allison
T. Luciani
J. Tacinelli

M. Gogel
H. Oguss
J. Tadros

J. Karpowich
K. Smith
C. Ziegler

L. Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion PP 04-22, as described below:

PP 04-22 Appointments

Discussion:

ROLL CALL:

A. Allison
J. Karpowich
J. Tacinelli

T. Luciani
H. Oguss
J. Tadros

M. Gogel
K. Smith
C. Ziegler

RESOLUTIONS PP 01-22: APPOINTMENT APPROVALS BY THE SUPERINTENDENT*

RESOLVED, the Board of Education grants the Superintendent the authority for the 2021-2022 school year to provisionally hire for vacant positions on an emergent basis with ratification at the next Regular meeting upon consultation with the Board President and Vice President.

RESOLUTIONS PP 02-22: APPOINTMENTS*

RESOLVED, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

| PERSONNEL | | | | | | |
|--|-------------------------|---------------|-----------------|-----------------------|------------------------|--|
| A. Administrative/ Office Personnel | | | | | | |
| Name | Nature of Action | Salary | Location | Date Effective | Date Terminated | Discussion |
| David Doty | Accept Resignation | \$122,619.29 | DT | On or about 8/6/2021 | | |
| Dr. Jason Marx | Approve | \$150,000.00 | DT | On or about 8/1/2021 | | Replacing Dr. Michael Nicosia |
| Dr. Patrick Tierney | Approve | \$400/month | DT | 7/1/2021 | 12/31/2021 | To Assist with business office transaction approvals. |
| Derek Hall | Approve | \$107,000.00 | DT | On or about 8/1/2021 | 6/30/2022 | Director of Athletics and Activities Replaces David Doty who resigned |

B. Non-Instructional

| Name | Nature of Action | Deg/Step | Salary | Location | Date Effective | Date Terminated | Discussion |
|-------------------|--------------------|--|-------------|----------|----------------|-----------------|-------------------------------|
| Deborah Priestner | Accept Resignation | Superintendent Secretary | 63,567.31 | DT | 8/31/2021 | | For the purpose of retirement |
| Jenna Maldonado | Approve | Superintendent Secretary | \$61,000.00 | DT | 8/1/2021 | 6/30/3022 | |
| Jill Thomas | Approve | Stipend to assist in Business Office duties. | \$2,500 | DT | 7/1/2021 | 8/31/2021 | |

C. Substitute/Other

| Name | Nature of Action | Position | Level | Salary | Location | Date Effective | Date Terminated | Discussion |
|----------------------|------------------|--|-------|----------|----------|----------------|-----------------|-----------------|
| Janice Juvrud | Approve | Substitute Teacher or Paraprofessional | | \$90/day | DT | 9/7/2021 | 6/23/2021 | |
| George Atom Johnston | Approve | Long Term Substitute | | | BHS | 9/1/2021 | 6/30/2022 | ASL Interpreter |

D. Coaches/Activity Positions (A)

| Sport | Coach | Position | Season | Stipend | Longevity | Date Effective | Date Terminated | Location |
|---------------|-------------------|-------------|--------|------------|-----------|----------------|--------------------|----------|
| Fencing | Micah Lewis | Head Coach | Fall | \$3,775.00 | \$400.00 | 6/18/2021 | Resigned 6/18/2021 | BHS |
| Cheering | Amanda Gurka | Head Coach | Fall | \$4,719.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Cross Country | Ward Flynn | Head Coach | Fall | \$4,719.00 | \$800.00 | 8/9/2021 | 11/30/2021 | BHS |
| Cross Country | Dan Clark | Asst Coach | Fall | \$3,718.00 | \$200.00 | 8/9/2021 | 11/30/2021 | BHS |
| Field Hockey | Katelyn McAuliffe | Head Coach | Fall | \$4,719.00 | \$800.00 | 8/9/2021 | 11/30/2021 | BHS |
| Field Hockey | Jillian Lee | Asst. Coach | Fall | \$3,718.00 | \$400.00 | 8/9/2021 | 11/30/2021 | BHS |
| Football | Dan Arabia | Asst. Coach | Fall | \$4,188.00 | \$200.00 | 8/9/2021 | 11/30/2021 | BHS |
| Football | Tom Fischer | Asst. Coach | Fall | \$4,188.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Football | Rob Meyers | Asst. Coach | Fall | \$4,188.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Football | Donald Dougherty | Asst. Coach | Fall | \$4,188.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Football | Connor Walsh | Asst. Coach | Fall | \$4,188.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Football | Peter Wolmart | Volunteer | Fall | \$0.00 | | 8/9/2021 | 11/30/2021 | BHS |
| Football | Mike Meyers | Volunteer | Fall | \$0.00 | | 8/9/2021 | 11/30/2021 | BHS |
| Football | Gary Struble | Volunteer | Fall | \$0.00 | | 8/9/2021 | 11/30/2021 | BHS |

| | | | | | | | | |
|-----------------------------|---------------------|-------------------------------|-------------|------------|------------|------------|------------|-----|
| Boys Soccer | Tyler Marion | Head Coach | Fall | \$4,719.00 | \$400.00 | 8/9/2021 | 11/30/2021 | BHS |
| Boys Soccer | Darin Miller | Asst. Coach | Fall | \$3,718.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Girls Soccer | Kavan Kirk | Head Coach | Fall | \$4,719.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Girls Soccer | Melissa Berkheiser | Asst. Coach | Fall | \$3,718.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Boys Basketball | Tom Fischer | Head Coach | Winter | \$4,719.00 | n/a | 11/15/2021 | 3/12/2022 | BHS |
| Boys Basketball | Kavan Kirk | Asst. Coach | Winter | \$3,718.00 | n/a | 11/15/2021 | 3/12/2022 | BHS |
| Boys Basketball | Rob Meyers | Asst. Coach | Winter | \$3,718.00 | n/a | 11/15/2021 | 3/12/2022 | BHS |
| Girls Basketball | Kim Wilson | Head Coach | Winter | \$4,719.00 | \$400.00 | 11/15/2021 | 3/12/2022 | BHS |
| Girls Basketball | Melissa Berkheiser | Asst. Coach | Winter | \$4,719.00 | \$200.00 | 11/15/2021 | 3/12/2022 | BHS |
| Bowling | Brittany Marion | Head Coach | Winter | \$4,719.00 | n/a | 11/15/2021 | 3/12/2022 | BHS |
| Indoor Track | Ward Flynn | Head Coach | Winter | \$4,719.00 | \$1,200.00 | 11/15/2021 | 3/12/2022 | BHS |
| Indoor Track | Jude Guy | Asst. Coach | Winter | \$3,718.00 | \$400.00 | 11/15/2021 | 3/12/2022 | BHS |
| Indoor Track | Christopher Frugis | Volunteer | Winter | \$0.00 | | 11/15/2021 | 3/12/2022 | BHS |
| Wrestling | Peter Wolmart | Volunteer | Winter | \$0.00 | | 11/15/2021 | 3/12/2022 | BHS |
| Wrestling | Mark Mickens | Volunteer | Winter | \$0.00 | | 11/15/2021 | 3/12/2022 | BHS |
| Wrestling | Alex Martello | Volunteer | Winter | \$0.00 | | 11/15/2021 | 3/12/2022 | BHS |
| Baseball | Jeff White | Head Coach | Spring | \$5,921.00 | \$1,200.00 | 3/1/2022 | 6/15/2022 | BHS |
| Baseball | Ryan McCleery | Asst. Coach | Spring | \$3,718.00 | \$600.00 | 3/1/2022 | 6/15/2022 | BHS |
| Baseball | Jason Kurpick | Asst. Coach | Spring | \$3,718.00 | n/a | 3/1/2022 | 6/15/2022 | BHS |
| Golf | Ward Flynn | Head Coach | Spring | \$4,719.00 | \$1,200.00 | 3/1/2022 | 6/15/2022 | BHS |
| Golf | Michael Konopinski | Volunteer | Spring | \$0.00 | | 3/1/2022 | 6/15/2022 | BHS |
| Softball | Brittany Marion | Head Coach | Spring | \$4,719.00 | \$1,200.00 | 3/1/2022 | 6/15/2022 | BHS |
| Softball | Joe Duchensky | Asst. Coach | Spring | \$3,718.00 | \$400.00 | 3/1/2022 | 6/15/2022 | BHS |
| Softball | Alexandria Spellman | Asst. Coach | Spring | \$3,718.00 | n/a | 3/1/2022 | 6/15/2022 | BHS |
| Boys Spring Track | Christopher Frugis | Head Coach | Spring | \$4,719.00 | n/a | 3/1/2022 | 6/15/2022 | BHS |
| Boys Spring Track | Kavan Kirk | Asst. Coach | Spring | \$3,718.00 | n/a | 3/1/2022 | 6/15/2022 | BHS |
| Girls Spring Track | Jude Guy | Head Coach | Spring | \$4,719.00 | \$800.00 | 3/1/2022 | 6/15/2022 | BHS |
| Girls Spring Track | Melissa Berkheiser | Asst. Coach | Spring | \$3,718.00 | n/a | 3/1/2022 | 6/15/2022 | BHS |
| Substitute Athletic Trainer | Sue Maurer | In absence of regular trainer | All Seasons | | | | | BHS |

| | | | | | | | | |
|-------------|--------------|-----------|-------------|-------------|-----|------------|------------|-----|
| All Sports | John Busseno | Volunteer | All Seasons | \$0.00 | | | | BHS |
| Weight Room | Jude Guy | | Fall | \$2,060.00 | n/a | 8/9/2021 | 11/30/2021 | BHS |
| Weight Room | Dan Arabia | | Winter | \$2,060.-00 | n/a | 11/15/2021 | 3/12/2022 | BHS |

E. Coaches B

| Sport | Coach | Position | Season | Stipend | Longevity | Date Effective | Date Terminated | Location |
|-------------|---------------|------------|--------|------------|------------|----------------|-----------------|----------|
| Football | Jason Luciani | Head Coach | Fall | \$6,469.00 | \$1,200.00 | 8/9/2021 | 11/30/2021 | BHS |
| Wrestling | Jason Luciani | Head Coach | Winter | \$4,719.00 | \$400.00 | 11/15/2021 | 3/12/2022 | BHS |
| Weight Room | Jason Luciani | | Summer | \$2,060.00 | n/a | 7/1/2021 | 9/3/2021 | BHS |
| Weight Room | Jason Luciani | | Spring | \$2,060.00 | n/a | 3/1/2022 | 6/15/2022 | BHS |

H. Student Intern/Teacher

| Name | Action | Program | Subject | Location | Date Effective | Date Terminated | Discussion |
|------------------|---------|-----------------------------|----------------------------|----------|----------------|-------------------------|--|
| Sarah Kokkinakis | Approve | William Paterson University | 9-12 Chemistry and Physics | BHS | 9/7/2021 | On or about May 5, 2022 | Cooperating Teachers Kavin Kirk and Dr. Richard Allen |

I. Custodians

| Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|------------|------------------|------------------|------------------------------|----------|----------------------------|-----------------|------------|
| Evan Smith | Approve | Summer Custodian | \$12.50/hr NTE 29 hr/week | BHS | Retroactively to 6/23/2021 | 9/3/2021 | |

J. Extended School Year

| Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|----------------|------------------|--------------------|---------|----------|-------------------------|-----------------|------------|
| Maeghan Marion | Approve | ESY 1:1 Nurse/Para | \$39.61 | | Retroactive to 7/5/2021 | 8/12/2021 | |

RESOLUTION PP 03-22: INTERIM BUSINESS ADMINISTRATOR*

RESOLVED, the Board of Education approves Carolyn Joseph as the Interim Business Administrator on or about July 1, 2021 to on or about September 30, 2021 at the rate of \$100 per hour, 10 hours per week, NTE \$20,000.00.

RESOLUTION PP 04-21: APPOINTMENTS

RESOLVED, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

A. Instructional

| Name | Nature of Action | Deg/ Step | Salary | Location | Date Effective | Date Terminated | Discussion |
|--------------------|------------------|---------------|--------------|----------|----------------|-----------------|--|
| #4502 | Approve | MA+60 Step 14 | \$100,214.00 | RBS | 10/12/2021 | 3/11/2021 | Employee will utilize 20 sick days before the due date and 20 after birth of the child. FMLA and NJLA leave will start concurrently on 2/28/2022 - 3/11/2022. |
| #4991 | Approve | MA+30 Step 7 | \$64,998.00 | ADS | 10/19/2021 | 7/1/2022 | Employee will utilize 20 sick days before the due date and 20 sick days after the birth of the child. FMLA and NJLA leave will start concurrently on 12/15/2021 - 7/1/2022 |
| Nicole Franks | Approve | MA Step 5 | \$61,398.00 | ADS | 9/1/2021 | 6/30/2022 | Speech Teacher Replacing Stephanie Heath |
| Marissa Mandelbaum | Approve | MA Step 8 | \$67,748.00 | ADS | 9/1/2020 | 6/30/2022 | MD Class Teacher Replacing Cathleen Dennehy |

B. Non- Instructional

| Name | Nature of Action | Deg/ Step | Salary | Location | Date Effective | Date Terminated | Discussion |
|-------------------|--------------------|-----------|-------------|----------|----------------|-----------------|--|
| Rebekah Karpowich | Accept Resignation | | \$17,059.00 | RBS | 7/1/2021 | | Resignation from Para position only at RBS |

C. Coaches/Activity Positions

| Sport | Coach | Position | Season | Stipend | Longevity | Date Effective | Date Terminated | Location |
|------------------|--------------------|------------|--------|------------|-----------|----------------|-----------------|----------|
| Boys Basketball | Jason Kurpick | Head Coach | Winter | \$3,718.00 | n/a | 11/15/2021 | 3/12/2022 | RBS |
| Girls Basketball | Michael Konopinski | Head Coach | Winter | \$3,718.00 | n/a | 11/15/2021 | 3/12/2022 | RBS |

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair
Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions CIS 01-22 to CIS 03-22, as described below:

- CIS 01-22 **Renewal of Homebound/Bedside Instruction*****
- CIS 02-22 **Approval of Community Based Experience Site*****

CIS 03-22 Approval of Field Trip(s)*

Discussion:

ROLL CALL:

- | | | |
|--------------|-----------|--------------|
| A. Allison | M. Gogel | J. Karpowich |
| T. Luciani | H. Oguss | K. Smith |
| J. Tacinelli | J. Tadros | C. Ziegler |
- L. Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion CIS 04-22, as described below:

CIS 04-22 Professional Days

Discussion:

ROLL CALL:

- | | | |
|--------------|-----------|--------------|
| A. Allison | M. Gogel | J. Karpowich |
| T. Luciani | H. Oguss | K. Smith |
| J. Tacinelli | J. Tadros | C. Ziegler |

RESOLUTION CIS 01-22: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION*

RESOLVED, the Board of Education approves Renewal of Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

| Student ID#/ District | Grade | Effective Date | Hours Per Week | End Date |
|-----------------------|-------|--------------------------|----------------|------------------------------------|
| #77070/Butler | 11 | Retroactive to 7/1//2021 | 10 hr/week | 8/12//2021 |
| #2200310/Blmg | 11 | Retroactive to 7/1//2021 | 10 hr/week | 8/12/2021 Pending new placement |

RESOLUTION CIS 02-22: APPROVAL OF COMMUNITY BASED EXPERIENCE SITE*

RESOLVED, the Board of Education approves the list of Community Based Experience sites for the ESY and the 21-22 school year as attached.

RESOLUTION CIS 03-22: APPROVAL OF FIELD TRIP(S)*

RESOLVED, the Board of Education approves the following field trip(s) for the 2021-2022 extended school year:

| Date | School | Destination/Purpose | Requested by/Chaperones | Cost |
|-------------------|----------------------------------|--|--|--|
| August 3, 2021 | BHS RISE Program | Planet Fitness Pompton Lakes 8:30 am to 10:30 am | Brian Baylor Eileen Basket Noah Basket Deb LaFiura Corrine Lovelace plus 9 students | |
| April 22-26, 2022 | BHS Marching Band 47 students | Walt Disney World Orlando, Florida | Ed Nishimura Lyn Lowndes Parents to act as chaperones | Approximately \$1,707.00 per person |

RESOLUTION CIS 04-22: PROFESSIONAL DAYS

RESOLVED, the Board of Education approves the following professional day(s) for the 2021-2022 school year:

| Date | Vendor | Workshop Title/Presenter | Cost | Participants/ Requestor |
|----------------|------------------|--------------------------------------|---------|-------------------------|
| 7/27 & 28/2021 | Character Strong | Character Strong Virtual Workshop | \$99.00 | Michelle Papa |

FINANCE - A. Allison, Chair

Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions FIN 01-22 through FIN 32-22, as described below:

- FIN 01-22 Bills and Claims and Payroll Report***
- FIN 02-22 Open Purchase Order Reports***
- FIN 03-22 Transfers***
- FIN 04-22 Reports of the Secretary and Treasurer***
- FIN 05-22 Approval of Contracts with Best Practices in Behavioral Analysis ESY***
- FIN 06-22 Approval of Contracts with Best Practices in Behavioral Analysis ESY***
- FIN 07-22 Approval of Contracts with Best Practices in Behavioral Analysis ESY***
- FIN 08-22 Approval of Contracts with Best Practices in Behavioral Analysis***
- FIN 09-22 Approval of Contracts with Best Practices in Behavioral Analysis***
- FIN 10-22 Approval of Contracts with Best Practices in Behavioral Analysis***
- FIN 11-22 Approval of Contracts with Niche Services***
- FIN 12-22 Rescind Approval of Contract with Sage Thrive for ESY 2021-2022 SY***
- FIN 13-22 Approval of Contract with Sage Thrive for ESY 2021-2022 SY***

- FIN 14-22 Approval of Joint Purchasing Agreement with the Union County Cooperative Pricing System*
- FIN 15-22 Approval of State Contract Vendors for Various Goods and Services*
- FIN 16-22 Approval of Educational Data Services, Inc.*
- FIN 17-22 Approval of renewal of Strauss Esmay Associates, LLP.*
- FIN 18-22 Approval of Capital Reserve Funds Surplus to be Used for the Replacement Fire Alarm System*
- FIN 19-22 Approval of the Systems 3000 Additional Services*
- FIN 20-22 Approval Behavioral Health Service Agreement*
- FIN 21-22 Bid Award through Educational Data Services, Inc.*
- FIN 22-22 Contract Award - Landscaping Services*
- FIN 23-22 Disposal of Equipment *
- FIN 24-22 Insurance Coverage*
- FIN 25-22 Guide for Standard Operations Procedure & Internal Controls*
- FIN 26-22 Memorandum by and Between the State of New Jersey and the Butler Board of Education*
- FIN 27-22 Proposal for Mechanical Services*
- FIN 28-22 Renewal of Joint Purchasing Agreement with the Morris County Cooperative Pricing Council.*
- FIN 29-22 Renewal of PaySchools Contract*
- FIN 30-22 Submission of ESEA and IDEA Consolidated Grant Applications*
- FIN 31-22 Submission of ARP ESSER III Consolidated Grant Applications*
- FIN 32-22 Uniform Minimum Chart of Accounts revised July 1st 2021*

Discussion:

ROLL CALL:

| | | |
|--------------|-----------|--------------|
| A. Allison | M. Gogel | J. Karpowich |
| T. Luciani | H. Oguss | K. Smith |
| J. Tacinelli | J. Tadros | C. Ziegler |

L. Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions FIN 33-22, as described below:

- FIN 33-22 Approval of Capital Reserve Funds Surplus to be used for the Replacement Fire Alarm System

Discussion:

ROLL CALL:

| | | |
|------------|----------|--------------|
| A. Allison | M. Gogel | J. Karpowich |
|------------|----------|--------------|

T. Luciani
J. Tacinelli

H. Oguss
J. Tadros

K. Smith
C. Ziegler

RESOLUTION FIN 01-22: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$530,451.95** and further move that the following bills drawn on the current account in the total amount of **\$1,334,604.59** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 02-22: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports, as per attached**, in the amount of **\$22,763,314.15**.

RESOLUTION FIN 03-22: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **June 2021** as presented and on file in the Board Office.

RESOLUTION FIN 04-22: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **June 30, 2021**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 05-22: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS for ESY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide ABA Therapy for student ID #94672 July 1, 2021 through August 15 2022.

| | |
|---|---------------------|
| Program Consultation Services 6 weeks, 4 hr/month..... | \$130.00/hr. |
| BCBA Clinic Meetings 6 weeks, 4 hr/month..... | \$130.00/hr. |
| Progress Report Writing Off-Site 5 hr/ESY..... | \$100.00/hr. |
| Direct Therapy Services 6 weeks, 6 hr/week..... | \$50.00/hr. |
| Therapist Clinic Meetings, 2 hr/month..... | \$50.00/hr. |

RESOLUTION FIN 06-22: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS ESY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide BCBA Coordination Services for student ID #77113 July 5, 2021 through August 12, 2021, 4 hr/month, \$130.00/hr, \$520.00/month, total \$780.00.

RESOLUTION FIN 07-22: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS ESY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide BCBA Coordination Services for student ID #77200 July 5, 2021 through August 12, 2021, 4 hr/month, \$130.00/hr, \$520.00/month, total \$780.00.

RESOLUTION FIN 08-22: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS SY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide ABA Therapy for student ID #94672 September 1, 2021 through June 30, 2022.

| | |
|---|---------------------|
| Program Consultation Services 40 weeks, 1 hr/week..... | \$130.00/hr. |
| BCBA Clinic Meetings 10 months, 4 hr/month..... | \$130.00/hr. |
| Progress Report Writing Off-Site 8 hr/year..... | \$100.00/hr. |
| Direct Therapy Services 40 weeks, 6 hr/week..... | \$50.00/hr. |
| Therapist Clinic Meetings 10 months, 2 hr/month..... | \$50.00/hr. |

RESOLUTION FIN 09-22: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS SY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide BCBA Coordination Services for student ID #77113 September 1, 2021 through June 30, 2022, 4 hr/month, \$130.00/hr, \$520.00/month, total \$5,200.00.

RESOLUTION FIN 10-22: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS SY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide BCBA Coordination Services for student ID #77200 September 1, 2021 through June 30, 2022, 4 hr/month, \$130.00/hr, \$520.00/month, total \$5,200.00.

RESOLUTION FIN 11-22: APPROVAL OF CONTRACT WITH NICHE SERVICES*

RESOLVED, the Board of Education approves the contract with Niche.com services in the amount of \$9,990.00 for the 2021-2022 school year.

RESOLUTION FIN 12-22: RESCIND APPROVAL OF CONTRACT WITH SAGE THRIVE FOR

ESY 2021-2022 SY*

RESOLVED, the Board of Education rescinds the following motion from June 14, 2021:

*RESOLUTION FIN 91-21: APPROVAL OF CONTRACT WITH SAGE THRIVE FOR ESY
2021-2022**

***RESOLVED**, the Board of Education approves a contract with Sage Thrive to provide school based counseling services and related counseling services, July 5, 2021 to August 12, 2021, NTE 20 hr/week for 4 weeks, \$6,000.00.*

RESOLUTION FIN 13-22: APPROVAL OF CONTRACT WITH SAGE THRIVE FOR ESY
2021-2022 SY*

RESOLVED, the Board of Education approves a contract with Sage Thrive to provide school based counseling services and related counseling services, July 1, 2021 to July 31, 2021, NTE 20 hr/week for 4 weeks, \$6,750.00.

RESOLUTION FIN 14-22: APPROVAL OF JOINT PURCHASING AGREEMENT WITH THE
UNION COUNTY COOPERATIVE PRICING SYSTEM*

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements; and

WHEREAS, the county of Union hereinafter referred to as “the lead agency” has offered voluntary participation in a renewal participation in a Cooperative Pricing System for the purchase of work, materials and supplies: and

WHEREAS, the Butler Board of Education in the county of Morris desires to participate in the Union County Cooperative Pricing Agreement.

NOW THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Butler Public School District and;

BE IT FURTHER RESOLVED that pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency and;

BE IT FURTHER RESOLVED that the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq) and all other provisions of the revised statutes of the State of New Jersey.

RESOLUTION FIN 15-22: APPROVAL OF STATE CONTRACT VENDORS FOR VARIOUS
GOODS AND SERVICES*

WHEREAS, the district utilizes State Contract vendors for various goods and services, and

WHEREAS, N.J.S.A. 18A:18A-10 requires the District to approve State Contract vendors by Resolution,

NOW THEREFORE BE IT RESOLVED, that the State Contract vendors are hereby approved by the Board in order to make purchases to effectuate the business of the Board.

| SUPPLIER/VENDOR /CONTRACTOR | PRODUCT OR SERVICE | STATE CONTRACT # |
|------------------------------------|---|--|
| APPLE, INC. | Computers, Technology and Supplies | Number: 1062153 ESCNJ 18/19-67 |
| CDW, INC | Technology and Supplies | # NVP Computer Equipment MNNVP-133 M0483 89974 |
| Dell Marketing LP | WSCA Computer Contract Data Communications Equipment Software Licensing and Related Services | NJ State Coop Bid MNWNC-108/89967 |
| Demco Inc. | Library Supplies, School Supplies & Teaching Aides | Bid #: 10460 Vendor Bid Number: C80901 |
| Extell | Data Communications Equipment | Bid #: ESCNJ 18/19-16 NJ State Approved Co-op #65MCECCPA |
| Millennium (Cisco Systems, Inc) | Data Communications Equipment | NJ WSCA 87720 |
| Verizon Business Network | Data Communications Network Services | T1776 |
| Xerox Corporation | Digital Color Copiers and Color Copier/Printer Cost Per Copy | Z64042 A64041 |

RESOLUTION FIN 16-22: APPROVAL OF EDUCATIONAL DATA SERVICES, INC. *

WHEREAS, Educational Data Services, Inc. has conducted bids in accordance with the provisions of Public Contracts Law, N.J.S.A. 18A:18A-21;

NOW THEREFORE BE IT RESOLVED, that the Board approves Educational Data Services, Inc. for the procurement of supplies and materials.

RESOLUTION FIN 16-22: APPROVAL OF RENEWAL OF STRAUSS ESMAY ASSOCIATES, LLP.*

RESOLVED, the Board of Education approves the renewal of Strauss Esmay Associates, LLP. for online maintenance and Policy Alert and Support Systems at a rate of \$4,785.00 for the 2021-2022 school year.

RESOLUTION FIN 17-22: APPROVAL OF THE SYSTEMS 3000 ADDITIONAL SERVICES*

RESOLVED, the Board of Education approves the purchase of annual backup and recovery solutions for Systems 3000 in the amount of \$1,950 for the 2021-2022 school year.

RESOLUTION FIN 18-22: APPROVAL BEHAVIORAL HEALTH SERVICES AGREEMENT*

RESOLVED, the Board of Education approves the Behavioral Health Services Agreement with Prime Healthcare Services - Saint Clare's, LLC as a service provider to provide out-patient behavioral health assessments for the 2021-2022 school year for a fee of \$250 per evaluation.

RESOLUTION FIN 19-22: BID AWARD THROUGH EDUCATIONAL DATA SERVICES, INC.*

RESOLVED, the Board of Education approves the following purchases of school supplies for the 2021-2022 school year by **bid award through Educational Data Services, Inc.**

| CATEGORY | PO TOTAL |
|-----------------------------|-------------|
| General Classroom Supplies | \$12,137.03 |
| Athletic Supplies | \$34.39 |
| Audio Visual Supplies | \$121.04 |
| Elementary Science GLM | \$5.90 |
| Family/Consumer Science | \$1,499.85 |
| Fine Arts Supplies | \$12,674.75 |
| Health and Trainer Supplies | \$3,522.77 |
| Library Supplies | \$1,137.43 |
| Math Supplies | \$160.66 |
| Office/Computer Supplies | \$6,389.16 |
| Photography Supplies | \$1,542.78 |

| | |
|-----------------------------|------------|
| Physical Education Supplies | \$1,698.27 |
| Science Supplies | \$3,792.28 |
| Special Needs | \$1,462.26 |
| Teaching Aids | \$6,625.05 |
| Technology Supplies | \$319.05 |
| World Languages | \$57.63 |

RESOLUTION FIN 20-22: CONTRACT AWARD - LANDSCAPING SERVICES*

WHEREAS, the Butler Board of Education advertised for bids for Landscaping & Field Maintenance for 2021-2022 and 2022-2023 school years; and

WHEREAS, on June 22, 2021, the Board received (3) bids; and

WHEREAS, the lowest responsible bid was submitted by Field Pro Enterprises, LLC, in the amount of \$65,475.00 for 2021-2022, and \$65,475.00 for 2022-2023; and

NOW, THEREFORE BE IT RESOLVED, that the Board hereby awards the contract for Landscaping & Field Maintenance to Field Pro Enterprises, LLC, subject to vendor up to date AA302 from (Employee Information Report), at a cost of \$65,475.00 for 2021-2022 and \$65,475.00 for 2022-23 school years.

RESOLUTION FIN 21-22; DISPOSAL OF EQUIPMENT*

RESOLVED, the Board of Education approves disposal of equipment as per the attached list.

RESOLUTION FIN 22-22; INSURANCE COVERAGE*

RESOLVED, the Board of Education approves **insurance coverages** for the 2021-2022 school year as follows:

| | | |
|---|-----------|----------------------------|
| Property, General Liability, Auto, Umbrella, Cyber Liability, Environmental | \$134,147 | SAIF/ACE |
| Excess Coverage | \$16,399 | Hudson, Allied, & Evanston |
| School Board Legal and Excess | \$ 25,457 | SAIF |
| Workers Compensation | \$97,323 | NJSIG |
| Student Accident | \$67,230 | Philadelphia |

| | | |
|------------------------------|--------------|----------------|
| Surety Bond - Treasurer | \$ 894 | Western Surety |
| Surety Bond - Carolyn Joseph | \$ 875 | RLI |
| Voluntary Student Accident | \$ 0 | Parent Paid |
| TOTAL | \$342,325.00 | |

RESOLUTION FIN 23-22: GUIDE FOR STANDARD OPERATIONS PROCEDURE & INTERNAL CONTROLS*

RESOLVED, the Board of Education approves to adopt the guide for Standard Operations Procedure & Internal Controls.

RESOLUTION FIN 24-22: MEMORANDUM BY AND BETWEEN THE STATE OF NEW JERSEY AND THE BUTLER BOARD OF EDUCATION.*

RESOLVED, The Board of Education approves the agreement between the State of New Jersey and The Butler Board of Education.

Whereas, The NJOEM, on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

Whereas, under current information provided, FEMA has determined that the Subgrantee is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant,

Whereas, this agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Grant and signature on behalf of NJOEM.

RESOLUTION FIN 25-22: PROPOSAL FOR MECHANICAL SERVICES*

RESOLVED, the Board of Education approves Honeywell Building Solutions to provide Flex Mechanical Services for pneumatic and other mechanical HVAC related equipment. Service includes one visit per quarter, for both mechanical and pneumatic technicians. Additionally, the client has four flex visits annually, for mechanical and/or pneumatic technicians. Work is to be performed during normal business hours. Client requested additional and emergency visits are to be invoiced separately and in addition to the quoted amount(s) at Honeywell Preferred customer posted applicable rates. Two automation technician service visits are scheduled to perform work related to the existing automation frontend. Work related parts are provided up to \$5000, annually. The annual quotation total is \$32,052.23.

RESOLUTION FIN 26-22: RENEWAL OF JOINT PURCHASING AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL*

WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Butler Public School District desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to renew its membership in the MCCPC for the period of October 1, 2021 through September 30, 2026.

BE IT RESOLVED, by the Butler Public School District, County of Morris, State of New Jersey as follows:

1. Carolyn Joseph, Interim Business Administrator of the Butler Public School District hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2021, through September 30, 2026.
2. The Butler Board of Education Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Butler Board of Education officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

RESOLUTION FIN 27-22: RENEWAL OF PAYSCHOOL CONTRACT*

RESOLVED, the Board of Education approves the renewal of PaySchools for \$4,190.00 for the 2021-2022 school year.

RESOLUTION FIN 28-22: SUBMISSION OF ESEA AND IDEA CONSOLIDATED GRANT APPLICATIONS*

RESOLVED, the Board of Education approves the submission of the Fiscal Year 2022 Federal ESEA and IDEA Consolidated Grant Applications, and accept the grant award funds in the amounts listed as follows:

| | |
|-------------------|--------------|
| Title I | \$ 85,190.00 |
| Title II-A | \$ 16,710.00 |

| | |
|--------------------------------|---------------------|
| Title III | \$ 12,188.00 |
| Title III Immigrant | \$ 2,729.00 |
| Title IV-A | \$ 10,000.00 |
| ESEA Total | \$126,817.00 |
| IDEA Basic | \$ 270,069.00 |
| IDEA Pre-school | \$8,998.00 |
| IDEA Consolidated Total | \$279,067.00 |

RESOLUTION FIN 29-22: SUBMISSION OF ARP ESSER III CONSOLIDATED GRANT APPLICATIONS*

RESOLVED, Board of Education approves the submission of the ARP ESSER III Grant approved under the American Rescue Plan Act of 2021, and the Board of Education accepts the grant award of the funds upon the subsequent approval of the application by the New Jersey Department of Education as follows:

| ARP ESSER Mandatory Subgrant Award First Installment | ARP ESSER Mandatory Subgrant Award Second Installment | TOTAL ARP ESSER Mandatory Subgrant Award |
|---|--|---|
| \$428,484.00 | \$214,241.00 | \$642,725.00 |

RESOLUTION FIN 30-22: UNIFORM MINIMUM CHART OF ACCOUNTS REVISED JULY 1, 2021*

RESOLVED, the Board of Education approves the Uniform Minimum Chart Accounts for New Jersey Public Schools as per NJAC 6A:23-2.12 for the 2021-2022 school year.

RESOLUTION FIN 31-22: APPROVAL OF CAPITAL RESERVE FUNDS SURPLUS TO BE USED FOR THE REPLACEMENT OF FIRE ALARM SYSTEM.

RESOLVED, the Board of Education approves the use of Capital Reserve Funds Surplus to be used for the replacement of fire alarm systems in the Richard Butler School. Funds to be appropriated for the new alarm system were approved to be transferred out the capital reserve funds by the county of Morris office. Set funds used for the alarm system upgrade would not result in additional withdrawals other than the ones approved by the county of Morris. Total project cost is \$62,900.89

RESOLUTION FIN 32-22: APPROVAL/ACCEPTANCE OF DONATION - ANONYMOUS

RESOLVED, the Board of Education accepts the anonymous donation of \$1,629.00 to be used for the purchase of a Post Mount Communication Board for the Aaron Decker School.

OPERATIONS - A. Allison, Chair

Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions OPS 01-21 as described below:

OPS 01-21 HS/District Facility Use Requests*

Discussion:

ROLL CALL:

A. Allison
T. Luciani
J. Tacinelli

M. Gogel
H. Oguss
J. Tadros

J. Karpowich
K. Smith
C. Ziegler

L. Grecco - Bloomingdale Representative

RESOLUTION OPS XX-21: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year:

| Date | Group | Event | Time and Place | Classification/ App. # | Fee |
|-------------|--------------------------------|-------------------------|---------------------------------------|-----------------------------------|------------|
| 9/1/2021 | Bloomingdale-Butler Youth Club | Football Game Scrimmage | Memorial Field 5:30 p.m - 9:00 p.m | C-1 | N/A |

UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:

NEW BUSINESS:

PUBLIC PARTICIPATION #2:

FOR THE GOOD OF THE ORDER:

ADJOURNMENT:

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at _____ PM.