

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
MINUTES  
EXECUTIVE MEETING 6:07 P.M.  
REGULAR MEETING 7:00 P.M.  
MARCH 16, 2023  
BUTLER HIGH MEDIA CENTER**



**CALLED TO ORDER:**

BY: K. Smith, called the meeting to order at 6:07 p.m., and read the Open Meeting Statement, below:

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison-**ABSENT**  
J. Tacinelli-**PRESENT**  
J. Tadros-**ABSENT**

A. Drucker-**PRESENT**  
H. Oguss-**ABSENT**  
C. Ziegler-**PRESENT**

J. Karpowich-**PRESENT**  
K. Smith-**PRESENT**  
M. Gogel-**PRESENT**

L. Grecco- Bloomingdale Representative-**PRESENT**



**MOTION TO ENTER CLOSED SESSION**

Motion by K. Smith, seconded by J. Tacinelli, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 16th day of March, 2023 at 6:09 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 3/16/2023 at 6:09 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of C. Ziegler, seconded by A. Drucker, the meeting was called back to public session at 7:00 p.m.

**REQUIRED OATH BY NEWLY SELECTED MEMBER**

**ANNOUNCEMENT(S):** None.

**CORRESPONDENCE:** None.

**DISTRICT RECOGNITION:** None.

**STUDENT REPRESENTATIVE:**

- Busra Aydin and Ashley Mendel



**PRESENTATIONS:**

- 2021-2022 Audit Presentation
- Preliminary Budget Presentation - 23-24 school year

**APPROVAL OF MINUTES:**

Motion by C. Ziegler, seconded by J. Tacinelli, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- February 23, 2023 regular meeting minutes.
- February 23, 2023 executive meeting minutes.
- February 23, 2023 second session executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in Favor.

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by J. Karpowich, seconded by C. Ziegler, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning February 22, 2023 and ending March 13, 2023.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	0	0	0	0
RBS	0	0	0	0
ADS	1	0	1	0

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.



**ROLL CALL:**

A. Allison - **ABSENT**  
J. Tacinelli - **YES**  
J. Tadros - **ABSENT**

A. Drucker - **YES**  
H. Oguss - **ABSENT**  
C. Ziegler - **YES**

J. Karpowich - **YES**  
K. Smith - **YES**  
M. Gogel - **YES**

L. Grecco - Bloomingdale Representative - **YES**

Motion carried 7-0-0

**COMMUNICATIONS:** None.

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - C. Ziegler
- b. NJ School Boards Delegate - M. Gogel
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):** None

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of



Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

**PERSONNEL AND POLICY - J. Tacinelli, Chair**

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by J. Tacinelli, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 26-23 through 27-23 as described below:

- PP 26-23      Appointments\***
- PP 27-23      Approval of BASA Contract\***

**Discussion:** None.

**ROLL CALL:**

- |  |                          |                           |
|--|--------------------------|---------------------------|
| A. Allison - <b>ABSENT</b>                           | A. Drucker - <b>YES</b>  | J. Karpowich - <b>YES</b> |
| J. Tacinelli - <b>YES</b>                            | H. Oguss - <b>ABSENT</b> | K. Smith - <b>YES</b>     |
| J. Tadros - <b>ABSENT</b>                            | C. Ziegler - <b>YES</b>  | M. Gogel - <b>YES</b>     |
| L. Grecco - Bloomingdale Representative - <b>YES</b> |                          |                           |

Motion carried 7-0-0

Motion by J. Tacinelli, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 28-23 as described below:

- PP 28-23      Appointments**

**Discussion:** None.

**ROLL CALL:**

- |                            |                          |                           |
|----------------------------|--------------------------|---------------------------|
| A. Allison - <b>ABSENT</b> | A. Drucker - <b>YES</b>  | J. Karpowich - <b>YES</b> |
| J. Tacinelli - <b>YES</b>  | H. Oguss - <b>ABSENT</b> | K. Smith - <b>YES</b>     |
| J. Tadros - <b>ABSENT</b>  | C. Ziegler - <b>YES</b>  | M. Gogel - <b>YES</b>     |

Motion carried 6-0-0



RESOLUTIONS PP 26-23: APPOINTMENTS\*

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Administrative/ Office Personnel**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

**B.. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion

**C. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Monica Barclay	Approve	Substitute	\$100.00 Per Day	DT	03/17/2023	06/30/2023	
Melanie Ferrari	Approve	Substitute	\$100.00 Per Day	DT	03/17/2023	06/30/2023	

**D. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Spring Musical	Approve	Natalie Kowalski	Percussionist	Spring	\$560.00		03/01/2023	06/30/2023	
Spring Musical	Approve	Andrew Mayewski	Percussionist	Spring	\$560.00		03/01/2023	06/30/2023	
Spring Musical	Approve	Chris Pomante	Percussionist	Spring	\$560.00		03/01/2023	06/30/2023	
Spring Musical	Approve	Maximus Tripodi	Percussionist	Spring	\$560.00		03/01/2023	06/30/2023	
Spring Musical	Approve	Tim Nuzzetti	Percussionist	Spring	\$560.00		03/01/2023	06/30/2023	



Spring Track	Approve	Sean Mefford	Volunteer Track Coach	Spring	\$0.00		03/01/2023	06/30/2023	
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**E. Student Interns/Teacher**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion

**F. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Nderim Dalipi	Approve	Custodian / Maintenance	\$1,315.00	BHS	01/13/2023	06/30/2023	Boiler License Stipend Prorated From 01/13/2023

**G. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Karrie McNear	Rescind Approval From 06/23/2022 Agenda	Saturday Detention Supervisor	\$30.00 Per Session	BHS	09/01/2022	06/30/2023	
Karrie McNear	Approve	Saturday Detention Supervisor	\$50.00 Per Session	BHS	09/01/2022	06/30/2023	

**RESOLUTION PP 27-23: APPROVAL OF BASA CONTRACT \***

**RESOLVED**, that the Board of Education approves the Memorandum of Agreement and Collective Bargaining Agreement between the Butler Board of Education and the Butler Administrator and Supervisors Association for the period July 1, 2023 through June 30, 2026.

**RESOLUTION PP 28-23: APPOINTMENTS**

**RESOLVED**, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:







**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair**

Committee Meeting Report

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions CIS 72-23 through CIS 81-23, as described below:

- CIS 72-23 Approval of Homebound/Bedside Instruction\***
- CIS 73-23 Renewal of Homebound/Bedside Instruction\***
- CIS 74-23 Approval of Structured Learning Experience Placement\***
- CIS 75-23 Approval of Field Trips\***
- CIS 76-23 Approval of Professional Days\***
- CIS 77-23 Approval of Fundraisers\***
- CIS 78-23 Adoption of School Calendar for the 2023-2024 School Year\***
- CIS 79-23 Approval of Revised School Calendar for the 2022-2023 School Year\***
- CIS 80-23 Approval of The FDU Partnership 2020 Computer Science Student Learning Standards Grant Program from April 2023 - March 2024\***
- CIS 81-23 Approval of Homebound/Bedside Instruction\***

**Discussion:** None.

**ROLL CALL:**

- |  |                          |                           |
|--|--------------------------|---------------------------|
| A. Allison - <b>ABSENT</b>                           | A. Drucker - <b>YES</b>  | J. Karpowich - <b>YES</b> |
| J. Tacinelli - <b>YES</b>                            | H. Oguss - <b>ABSENT</b> | K. Smith - <b>YES</b>     |
| J. Tadros - <b>ABSENT</b>                            | C. Ziegler - <b>YES</b>  | M. Gogel - <b>YES</b>     |
| L. Grecco - Bloomingdale Representative - <b>YES</b> |                          |                           |

Motion carried 7-0-0

Motion by K. Smith, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motions CIS 82-23 through CIS 84-23, as described below:

- CIS 82-23 Approval of Professional Days**
- CIS 83-23 Approval of Field Trips**
- CIS 84-23 Approval of Out-Of-District Private Placement for 2022-2023 SY**

**Discussion:** None.

**ROLL CALL:**

- |                            |                          |                           |
|----------------------------|--------------------------|---------------------------|
| A. Allison - <b>ABSENT</b> | A. Drucker - <b>YES</b>  | J. Karpowich - <b>YES</b> |
| J. Tacinelli - <b>YES</b>  | H. Oguss - <b>ABSENT</b> | K. Smith - <b>YES</b>     |
| J. Tadros - <b>ABSENT</b>  | C. Ziegler - <b>YES</b>  | M. Gogel - <b>YES</b>     |

Motion carried 6-0-0



RESOLUTION CIS 72-23: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION\*

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#94225/Butler	9	03/01/2023	10	04/05/2023
#68559/Butler	11	02/27/2023	10	04/07/2023

RESOLUTION CIS 73-23: RENEWAL OF HOMEBOUND/BEDSIDE INSTRUCTION\*

**RESOLVED**, the Board of Education approves the renewal of Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#94768/Butler	9	02/22/2023	10	04/01/2023

RESOLUTION CIS 74-23: APPROVAL OF STRUCTURED LEARNING EXPERIENCE PLACEMENT\*

**RESOLVED**, the Board of Education approves the following structured learning experience placement for the 2022-2023 school year:

Student ID Number	Company Name	Location
77064	Noah’s Ark Christian Day Care	5 Bartholdi Ave., Butler, NJ 07405

RESOLUTION CIS 75-23: APPROVAL OF FIELD TRIPS\*

**RESOLVED**, the Board of Education approves the following field trips for the 2022-2023 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
05/25/2023	BHS	Six Flags Great Adventure	Lisa Chestnutt Lisa Reda Reid Groder Maurico Penilla Holly Corsaro	\$55.00 per student



RESOLUTION CIS 76-23: APPROVAL OF PROFESSIONAL DAYS\*

**RESOLVED**, the Board of Education approves the following professional days for the 2022-2023 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
03/09/2023	ACME	ACME - Current Academic Research	\$275.00 Utilizing Title II Funds. 20-270-200-30 0-00-000	Lisa Chestnutt

RESOLUTION CIS 77-23: APPROVAL OF FUNDRAISERS\*

**RESOLVED**, the Board of Education approves the following fundraisers and activities:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser
BHS Student Council	04/04/2023	Hypnosis Show	Raise Funds for Student Council
Strategic Gaming Club	04/06/2023	Beard Chop Fundraiser	Raise Funds for Strategic Gaming Club
Peace Alliance	04/14/2023	Rain Foundation Goody Bag Collection	Raise funds to buy and collect items to create goody bags to give to homeless teens
Field Hockey Team	04/01/2023 - 04/30/2023	School Spirit Store	Raise money for field hockey season/team costs

RESOLUTION CIS 78-23: ADOPTION OF SCHOOL CALENDAR FOR THE 2023-2024 SCHOOL YEAR\*

**RESOLVED**, the Board of Education approves the proposed calendar for the 2023-2024 school year.

RESOLUTION CIS 79-23: APPROVAL OF REVISED SCHOOL CALENDAR FOR THE 2022-2023 SCHOOL YEAR\*

**RESOLVED**, the Board of Education approves the revised calendar for the 2022-2023 school year.

RESOLUTION CIS 80-23: APPROVAL OF THE FDU PARTNERSHIP 2020 COMPUTER SCIENCE STUDENT LEARNING STANDARDS PROGRAM FROM APRIL 2023 - MARCH 2024\*

**RESOLVED**, the Board of Education approves the FDU partnership 2020 Computer Science Student Learning Standards Program from April 2023 - March 2024.



RESOLUTION CIS 81-23: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION\*

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
#2800827/Bloomingdale	7	03/06/2023	10	03/14/2023

RESOLUTION CIS 82-23: APPROVAL OF PROFESSIONAL DAYS

**RESOLVED**, the Board of Education approves the following professional days for the 2022-2023 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor

RESOLUTION CIS 83-23: APPROVAL OF FIELD TRIPS

**RESOLVED**, the Board of Education approves the following field trips for the 2022-2023 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
05/04/2023	ADS	The New Weis Center / Science: Species Study, Habitats, Five Senses	Casey Collinge Jessica Gilroy Allison Kreisinger Alexandra Vervoordt Debra Centinaro Marissa Mandelbaum	\$26.00 per student / PTA is providing \$10.00 per student

RESOLUTION CIS 84-23: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENT FOR 2022-2023 SY

**RESOLVED**, the Board of Education approves the following out-of-district private placement for the 2022-2023 school year:6

Student ID Number	District	School Attending	Dates	Tuition	Account
#95862	Butler	Celebrate the Children	03/01/2023 -	\$46,056.00	11-000-100-566-00-000



			06/30/2023		
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**FINANCE - C. Ziegler, Chair**

Committee Meeting Report

Motion by C. Ziegler, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motions FIN 74-23 through FIN 86-23, as described below:

- FIN 74-23 Bills and Claims and Payroll Report\***
- FIN 75-23 Open Purchase Order Reports\***
- FIN 76-23 Transfers\***
- FIN 77-23 Reports of the Secretary and Treasurer\***
- FIN 78-23 Approval of Increase Price Chilton Occupational Health Center at Atlantic Health System for 2022-2023 SY\***
- FIN 79-23 Approval of Contract with BCSS for Assistive Technology Assessments\***
- FIN 80-23 Submission of the 2023-2024 SY Tentative Budget to the Executive County Superintendent of Schools\***
- FIN 81-23 Approval of Maximum Travel Expenses for the 2023-2034 SY\***
- FIN 82-23 Approval of Staff And Board Members Maximum Travel Expenses Reimbursement for the 2023-2024 SY\***
- FIN 83-23 District Participation in the Special Education Program (SEMI)\***
- FIN 84-23 Annual Comprehensive Financial Report (ACFR)\***
- FIN 85-23 Corrective Action Plan\***
- FIN 86-23 Submission of ROD Grants to NJDOE\***

**Discussion:** None.

**ROLL CALL:**

- |                            |                          |                           |
|----------------------------|--------------------------|---------------------------|
| A. Allison - <b>ABSENT</b> | A. Drucker - <b>YES</b>  | J. Karpowich - <b>YES</b> |
| J. Tacinelli - <b>YES</b>  | H. Oguss - <b>ABSENT</b> | K. Smith - <b>YES</b>     |
| J. Tadros - <b>ABSENT</b>  | C. Ziegler - <b>YES</b>  | M. Gogel - <b>YES</b>     |
- L. Grecco - Bloomingdale Representative - **YES**

Motion carried 7-0-0.

Motion by C. Ziegler, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motion FIN 87-23, as described below:

- FIN 87-23 Before and After Care Agreement with Lakeland Hills Family YMCA**

**Discussion:** None.

**ROLL CALL:**



A. Allison - **ABSENT**  
J. Tacinelli - **YES**  
J. Tadros - **ABSENT**

A. Drucker - **YES**  
H. Oguss - **ABSENT**  
C. Ziegler - **YES**

J. Karpowich - **YES**  
K. Smith - **YES**  
M. Gogel - **YES**

Motion carried 6-0-0

RESOLUTION FIN 74-23: BILLS AND CLAIMS AND PAYROLL REPORT\*

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,004,688.89** and further move that the following bills drawn on the current account in the total amount of **\$340,782.38** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 75-23: OPEN PURCHASE ORDER REPORTS\*

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$167,359.26**.

RESOLUTION FIN 76-23: TRANSFERS\*

**RESOLVED**, the Board of Education approves transfers for the month of **February 28, 2023** as presented and on file in the Board Office.

RESOLUTION FIN 77-23: REPORTS OF THE SECRETARY AND TREASURER\*

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **February 28, 2023**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 78-23: APPROVAL OF INCREASE PRICE WITH CHILTON HEALTH CENTER AT ATLANTIC HEALTH SYSTEM FOR 2022-2023 SY\*

**RESOLVED**, the Board of Education approves an increase in pricing by 5% with Chilton Health Center at Atlantic Health System for all services starting April 1, 2023.

RESOLUTION FIN 79-23: APPROVAL OF CONTRACT WITH BCSS FOR ASSISTIVE TECHNOLOGY ASSESSMENTS\*

**RESOLVED**, the Board of Education approves a contract with Bergen County Special Services School District (BCSS) for assistive technology assessments for the 2022-2023 school year at a rate not to exceed \$975.00 per assessment.



RESOLUTION FIN 80-23: SUBMISSION OF THE 2023-2024 SY TENTATIVE BUDGET TO THE EXECUTIVE COUNTY SUPERINTENDENT\*

**RESOLVED**, that the Board of Education approves the submission of the 2023-2024 school year tentative budget to the Executive County Superintendent of Schools; and

**BE IT RESOLVED**, that the Board of Education includes in the tentative budget the adjustment for enrollment in the amount \$279,525. The district intends to utilize this adjustment for supplies and materials necessary for the additional students; and

**BE IT FURTHER RESOLVED**, the 2023-2024 school year budget includes withdrawal from Capital Reserve in the amount of \$455,749, which represents expenditures associated with the construction of the following projects:

- Middle School Boiler Replacement.
- All three schools: Cameras & security upgrades.,

that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum standards

**NOW, THEREFORE, BE IT RESOLVED** that the tentative budget be approved for the 2023-2024 School Year as follows:

	<b>GENERAL</b>	<b>SPECIAL</b>	<b>DEBT</b>	
	<b><u>FUND</u></b>	<b><u>SPECIAL</u></b>	<b><u>SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2023-2024 Total Expenditures</b>	\$29,789,625	\$422,127	\$589,350	\$30,801,102
<b>Less: Anticipated Revenues</b>	(\$10,667,562)	(\$422,127)	(\$66,552)	(\$11,156,241)
<b>Taxes to be Raised</b>	\$19,122,063	\$0.00	\$522,798	\$19,644,861.00



RESOLUTION FIN 81-23: APPROVAL OF MAXIMUM TRAVEL EXPENSES FOR THE 2023-2024 SY\*

Pursuant to N.J.A.C 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et sep.,

**BE IT RESOLVED** that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$70,000 for the 2023-2024 school year. The maximum travel expenditure amount for the current school year is \$70,000 of which, \$1,260.03 has been spent and \$68,739.97 is encumbered to date.

RESOLUTION FIN 82-23: APPROVAL OF STAFF AND BOARD MEMBERS MAXIMUM TRAVEL EXPENSES REIMBURSEMENT FOR THE 2023-2024 SY\*

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**AND**, N.J.A.C.6A:23A Subchapter 7 Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

**AND**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

**AND**, travel and related expenses not in compliance with N.J.A.C 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of education Out of District Travel and Reimbursement forms;

**BE IT RESOLVED**, the board of education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement forms; and

**BE IT FURTHER RESOLVED**, the Board of Education includes in the tentative budget a travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$70,000 for all staff and board members for the 2023-2024 school year.

The School Business Administrator/Board Secretary shall tack and record these costs to ensure that the maximum amount is not exceeded.





RESOLUTION FIN 83-23: DISTRICT PARTICIPATION IN THE SPECIAL EDUCATION PROGRAM (SEMI)\*

**RESOLVED**, the Board of Education approves the District's participation in the Special Education Medicaid Initiative (SEMI) program with alternate projection revenues for the 2023-2024 school year.

RESOLUTION FIN 84-23: ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)\*

**RESOLVED**, the Board of Education approves the Comprehensive Annual Financial Report (CAFR) and the Auditors Management Report as prepared by Wielkott & Company LLC., for the year ending June 30, 2022, noting two recommendations.

RESOLUTION FIN 85-23: CORRECTIVE ACTION PLAN\*

**RESOLVED**, the Board of Education approves the following Corrective Action Plan for the 2021-2022 ACFR recommendations:

**Food Service**

The Business Administrator will implement steps to reduce net cash resources to ensure that ending balance in the cafeteria account only covers three months worth of expenditures.

**Application for State School Aid**

The Business Administrator, the Director of Students Services and the Technology department will ensure that all classified students are properly categorized as of the October 15th cut off time.

RESOLUTION FIN 86-23: SUBMISSION OF ROD GRANTS TO NJDOE\*

**RESOLVED**, the Board of Education approves the submission of ROD grant application and schematics to NJDOE for the following projects:

- HVAC Renovations at Butler High School.
- HVAC Renovation at Butler High School Auditorium.
- Window Replacements.

RESOLUTION FIN 87-23: BEFORE AND AFTER CARE AGREEMENT WITH LAKELAND HILLS FAMILY YMCA

**RESOLVED**, the Board of Education approves an agreement with Lakeland Hills Family YMCA covering the operation of a before school and after school care program during the 2023-2024 school year at the Aaron Decker School.

**OPERATIONS - C. Ziegler, Chair**

Committee Meeting Report

Motion by C. Ziegler, seconded by A. Drucker, to accept the recommendation of the Superintendent to approve and adopt motion OPS 30-23 through OPS 31-23 as described below:



**OPS 30-23 HS/District Facility Use Requests\***

**OPS 31-23 Approval of Statement of Assurance for the Comprehensive Equity Plan for 2023-2024 SY\***

**Discussion:** None.

**ROLL CALL:**

- A. Allison - **ABSENT**                      A. Drucker - **YES**                                      J. Karpowich - **YES**
- J. Tacinelli - **YES**                              H. Oguss - **ABSENT**                                      K. Smith - **YES**
- J. Tadros - **YES**                                      C. Ziegler - **YES**                                      M. Gogel - **YES**

L. Grecco - Bloomingdale Representative - **YES**

Motion carried 7-0-0

Motion by C. Ziegler, seconded by A. Drucker, to accept the recommendation of the Superintendent to approve and adopt motion OPS 32-23, as described below:

**OPS 32-23 Elementary Facility Use Requests**

**Discussion:** None.

**ROLL CALL:**

- A. Allison - **ABSENT**                      A. Drucker - **YES**                                      J. Karpowich - **YES**
- J. Tacinelli - **YES**                              H. Oguss - **ABSENT**                                      K. Smith - **YES**
- J. Tadros - **ABSENT**                              C. Ziegler - **YES**                                      M. Gogel - **YES**

Motion carried 6-0-0

**RESOLUTION OPS 30-23: HS/DISTRICT FACILITY USE REQUESTS\***

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
4/4/2023	BHS Student Council	Hypnosis Show	BHS Auditorium Setup 5:30 p.m. Show 7:30 p.m.	A-45 SY 22/23	\$0.00
4/6/2023	Butler PTA	RBS Drama	BHS	B-67 SY	\$0.00



			Auditorium 2:30 p.m. - 6:00 p.m.	22/23	
Rehearsals Dates: 5/15/2023 5/16/2023 5/17/2023 5/18/2023  Performance Dates: 5/19/2023 5/20/2023 5/21/2023	One Voice Vocal Studio	Matilda Jr.	BHS Auditorium Rehearsals Time 4:00 - 9:00 p.m. Friday and Saturday Performances Time: 5:30 - 9:30 p.m. Sunday Performance Time: 12:30 p.m. - 4:30 p.m.	C-18 SY 22/23	Rental Fee: \$450.00 plus Custodial OT
5/24/2023	BHS Staff, Students, and Invited Parents & Babies for Child Development Class	Baby Day at BHS	BHS Media Center during School Day Hours.	A-46-SY 22/23	\$0.00
6/11/2023	Claim to Fame	Dance Recital	BHS Auditorium, Choir Room and 1 Classroom 12:00 p.m. - 6:00 p.m.	E-5 SY 22/23	Rental Fee \$450 Plus Custodial OT and Light/ Sound Technician
5/6/2023 (Additional Date)	Aspire Performing Arts	Set-up/Rehearsal	BHS Auditorium 2:00 p.m. - 8:00 p.m.	E-6 SY 22/23	Rental Fee: \$450.00 Plus Custodial OT and Light/ Sound Technician



4/24/2023 (Additional Date)	Harmony Dance Studio	Rehearsal	BHS Auditorium 4:00 p.m. - 10:00 p.m.	C-19 SY 22/23	\$0.00 Fee waived for Rehearsals
4/29/2023	Travis Manion Foundation	Workout of the Day	BHS Track 8:00 a.m. - 1:00 p.m.	E-7 SY 22/23	\$0.00
4/5/2023	BHS Guidance	College Planning Night	BHS Auditorium 6:30 p.m.	A-47 SY 22/23	\$0.00
6/6/2023	BHS Guidance	Senior Awards Night	BHS Auditorium Event Time: 6:30 p.m.	A-48 SY 22/23	\$0.00

RESOLUTION OPS 31-23: APPROVAL OF STATEMENT OF ASSURANCE FOR THE COMPREHENSIVE EQUITY PLAN FOR 2023-2024 SY\*

**RESOLVED**, the Board of Education approves the submission of the Statement of Assurance for the Comprehensive Equity Plan SY 2023-2024.

RESOLUTION OPS 32-23: ELEMENTARY FACILITY USE REQUESTS

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
4/1/2023 through 6/30/2023	B & B United Soccer Club	Soccer Practices, Games, & Skills Camp	ADS Soccer Field Monday - Friday Practices: 6:00 p.m. - 9:00 p.m. Skills Camp - Saturdays: 12:00 p.m. - 8:00 p.m. Sunday Games: 12:00 p.m. - 8:00 p.m.	B-68 SY 22/23	\$0.00
3/30/2023 4/6/2023	Butler PTA	BASE - Pokemon Class	ADS Library 2:30 p.m. - 3:30 p.m.	B-69 SY 22/23	\$0.00



4/20/2023 4/27/2023 5/4/2023 5/11/2023					
3/28/2023	Butler PTA	Chanos Dine to Donate Family Meal Pickup	ADS Breezeway 4:30 p.m. - 7:30 p.m.	B-70 SY 22/23	\$0.00
3/15/2023 3/20/2023 3/27/2023 3/29/2023 4/3/2023	B & B United Soccer Club	Winter/Spring Conditioning	RBS Gym 5:00 p.m. - 9:00 p.m.	B-71 SY 22/23	\$0.00
3/23/2023	Butler PTA	Clothing Drive Drop off	RBS Parking Lot by Shed 3:30 p.m. - 6:30 p.m.	B-72 SY 22/23	\$0.00
4/3/2023	Butler PTA	8th Grade Committee Meeting	RBS All Purpose Room 7:30 p.m. - 8:30 p.m.	B-73 SY 22/23	\$0.00

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:** None.

**NEW BUSINESS:** None.

**PUBLIC PARTICIPATION #2:** None.

**FOR THE GOOD OF THE ORDER:**

**ADJOURNMENT:**

Motion by C. Ziegler, seconded by A. Drucker, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 7:42 p.m.

Respectfully submitted,

Pamela Vargas  
Board Secretary

