

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
AGENDA
CLOSED SESSION - 6:30 PM (INTERVIEWS)
REGULAR MEETING - 7:30 PM
NOVEMBER 19, 2020
BUTLER HIGH SCHOOL AUDITORIUM**

CALLED TO ORDER:

BY: _____, called the meeting to order at _____, and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

A. Allison
T. Luciani
J. Tadros

H. Grecco
K. Smith
M. Thomas

J. Tacinelli
C. Ziegler

L. Grecco - Bloomingdale Representative

MOTION TO ENTER CLOSED SESSION

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this ____ day of _____, 2020 at ____ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on _____ @ ____ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

3. This resolution shall take effect immediately.

By motion of _____, seconded by _____, the meeting was called back to public session at ____ PM.

On a motion of _____ and second by _____, it was moved to appoint _____ to the position of Board of Education member, effective November 19, 2020.

REQUIRED OATH BY NEWLY SELECTED MEMBER

ANNOUNCEMENT(S):

DISTRICT RECOGNITION:

PRESENTATIONS:

STUDENT REPRESENTATIVE:

APPROVAL OF MINUTES:

Motion by _____, seconded by _____, that the Butler Board of Education adopt the

following resolution:

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:

a. Good News and Progress in Our Schools:

Recognition of the following students as Athletes of the Month of October
Meredith Fierro - Field Hockey
Joe Conti - Football

b. HIB Report - Approval of HIB Self Assessment Report:

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the attached HIB Report beginning October 23, 2020 and ending November 19, 2020.

| School | Incidents Reported | Confirmed Incidents HIB | Inconclusive - Case Remains Active |
|--------|--------------------|-------------------------|------------------------------------|
| BHS | 0 | 0 | 0 |
| RBS | 1 | 0 | 0 |
| ADS | 1 | 0 | 0 |

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

Discussion:

ROLL CALL:

A. Allison
T. Luciani
J. Tadros

H. Grecco
K. Smith
M. Thomas

J. Tacinelli
C. Ziegler

L. Grecco - Bloomingdale Representative

COMMUNICATIONS:

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - Heather Grecco
- b. NJ School Boards Delegate - TBD
- c. MOCESCOM - Jamie Tacinelli
- d. MCSBA - Jane Tadros

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):

Public participation shall be governed by the following rules (Per District Policy #0167):

- 1. The Public participation period shall be for thirty minutes or fewer;
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
- 3. Each statement made by a participant shall be limited to three minutes' duration;
- 4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 5. All statements shall be directed to the presiding officer;
- 6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

PERSONNEL AND POLICY - Heather Grecco, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion PP 30-21 as described below:

PP 30-21 Appointments*

C. Non-Instructional

| Name | Nature of Action | PCR | Deg/Step | Salary | Location | Date Effective | Date Terminated | Discussion |
|------|------------------|-----|----------|--------|----------|----------------|-----------------|------------|
| | | | | | | | | |

D. Substitute/Other

| Name | Nature of Action | Position | Level | Salary | Location | Date Effective | Date Terminated | Discussion |
|-------------------|------------------|-------------------------|-------|-----------------|----------|---------------------------|-----------------|------------|
| Desiree Ventrella | Approve | Substitute Teacher/Para | | \$90.00 per day | District | Retroactive to 10/29/2020 | 6/30/2021 | |

E. Extra Duty Pay

| Name | Nature of Action | Position | Level | Salary | Location | Date Effective | Date Terminated | Discussion |
|------|------------------|----------|-------|--------|----------|----------------|-----------------|------------|
| | | | | | | | | |

F. Custodians

| Name | School | Position | Date Effective | Date Terminated | Discussion |
|------|--------|----------|----------------|-----------------|------------|
| | | | | | |

G. Coaches/Activity Positions

| Sport | Coach | Position | Season | Stipend | Date Effective | Date Terminated | Location |
|------------------|--------------------|-----------------|--------|------------|----------------|-----------------|----------|
| Boys Basketball | Tom Fischer | Head Coach | Winter | \$4,719.00 | 12/3/2020 | 2/17/2021 | BHS |
| Boys Basketball | Kavan Kirk | Assistant Coach | Winter | \$3,718.00 | 12/3/2020 | 2/17/2021 | BHS |
| Boys Basketball | Robert Meyers | Assistant Coach | Winter | \$3,718.00 | 12/3/2020 | 2/17/2021 | BHS |
| Girls Basketball | Kim Wilson | Head Coach | Winter | \$4,719.00 | 12/3/2020 | 2/17/2021 | BHS |
| Girls Basketball | Melissa Berkheiser | Assistant Coach | Winter | \$3,718.00 | 12/3/2020 | 2/17/2021 | BHS |
| Bowling | Joseph Duchensky | Head Coach | Winter | \$4,719.00 | 12/3/2020 | 2/17/2021 | BHS |
| Indoor Track | Ward Flynn | Head Coach | Winter | \$4,719.00 | 12/3/2020 | 2/17/2021 | BHS |
| Indoor Track | Jude Guy | Assistant Coach | Winter | \$3,718.00 | 12/3/2020 | 2/17/2021 | BHS |
| Indoor Track | Christopher Frugis | Volunteer | Winter | \$0.00 | 12/3/2020 | 2/17/2021 | BHS |
| Wrestling | John O'Shea | Assistant Coach | Winter | \$3,718.00 | 12/3/2020 | 2/17/2021 | BHS |
| Wrestling | Peter Wolmart | Volunteer | Winter | \$0.00 | 12/3/2020 | 2/17/2021 | BHS |

| |
|--------------------------------------|
| I. Coaches/Activity Positions |
|--------------------------------------|

| Sport | Coach | Position | Season | Stipend | Date Effective | Date Terminated | Location |
|------------------|--------------------|------------|--------|------------|----------------|-----------------|----------|
| Boys Basketball | Jason Kurpick | Head Coach | Winter | \$3,718.00 | 12/3/2020 | 2/17/2021 | RBS |
| Girls Basketball | Amanda Konopinski | Head Coach | Winter | \$3,718.00 | 12/3/2020 | 2/17/2021 | RBS |
| Girls Basketball | Michael Konopinski | Volunteer | Winter | \$0.00 | 12/3/2020 | 2/17/2021 | RBS |

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair
 Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions CIS 32-21 through CIS 34-21, as described below:

- CIS 32-21 Fundraisers and Activities***
- CIS 33-21 Health and Safety Evaluation of School Buildings for 2020-2021 Statement of Assurance***
- CIS 34-21 Homebound/Bedside Instruction***

Discussion:

ROLL CALL:

- | | | |
|------------|-----------|--------------|
| A. Allison | H. Grecco | |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

L. Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions CIS 35-21 through 36-21 as described below:

- CIS 35-21 Professional Days**
- CIS 36-21 Homebound/Bedside Instruction**

Discussion:

ROLL CALL:

- | | | |
|------------|-----------|--------------|
| A. Allison | H. Grecco | |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

RESOLUTION CIS 32-21: FUNDRAISERS AND ACTIVITIES *

RESOLVED, the Board of Education approves the following fundraisers/activities: :

| Club/Department | Dates of Fundraiser/Activity | Event Description |
|------------------------|---------------------------------------|--|
| National Honor Society | Month of November 2020 for collection | Thanksgiving Food Drive to raise funds to purchase food for Thanksgiving dinner for Butler and Bloomingdale families in need |
| Sophomore Class | November 20, 2020 | Otis Spunkmeyer Cookie Dough Sales to raise funds for the sophomore class |

RESOLUTION CIS 33-21: HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS STATEMENT OF ASSURANCE 2020-2021 SY*

RESOLVED, the Board of Education approves the submission of the Health and Safety Evaluation of School Buildings Statement of Assurance for the 2020-2021 SY.

RESOLUTION CIS 34-21: HOMEBOUND/BEDSIDE INSTRUCTION*

RESOLVED, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

| Student ID#/ District | Grade | Effective Date | Hours Per Week | End Date |
|-----------------------|-------|----------------|----------------|------------|
| #2200310/Bloomingdale | 11 | 11/17/2020 | NTE 10 hr/week | 12/17/2020 |

RESOLUTION CIS 35-21: PROFESSIONAL DAYS

RESOLVED, the Board of Education approves the following professional day(s) for the 2020-2021 school year:

| Date | Vendor | Workshop Title/Presenter | Cost | Participants/ Requestor |
|-------------------|---|----------------------------------|--------|-------------------------|
| November 13, 2020 | Department of Education Deaf Education in NJ | Virtual Roundtable Discussion | \$0.00 | Yanique Schwartz |

RESOLUTION CIS 36-21: HOMEBOUND/BEDSIDE INSTRUCTION

RESOLVED, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

| Student ID#/ District | Grade | Effective Date | Hours Per Week | End Date |
|-----------------------|-------|----------------|-----------------|----------|
| 95623/Butler | 3 | 11/23/2020 | NTE 4.5 hr/week | 1/1/2021 |

FINANCE - Karen Smith, Chair

Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions FIN 46-21 through FIN 51-21, as described below:

- FIN 46-21 Bills and Claims and Payroll Report***
- FIN 47-21 Open Purchase Order Reports***
- FIN 48-21 Transfers***
- FIN 49-21 Reports of the Secretary and Treasurer***
- FIN 50-21 Federal Idea Consolidated Grant Application for the 2021 Fiscal Year Revised***
- FIN 51-21 Approve Agreement with Cumberland Therapy Services, L.L.C., d/b/a The Stepping Stones Group***

Discussion:

ROLL CALL:

A. Allison
T. Luciani
J. Tadros

H. Grecco
K. Smith
M. Thomas

J. Tacinelli
C. Ziegler

L. Grecco -Bloomingdale Representative

RESOLUTION FIN 46-21: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,116,741.55** and further move that the following bills drawn on the current account in the total amount of **\$334,019.94** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 47-21: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of \$110,868.25.

RESOLUTION FIN 48-21: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **October 2020** as presented and on file in the Board Office.

RESOLUTION FIN 49-21: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **October 31, 2020**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 50-21: FEDERAL IDEA CONSOLIDATED GRANT APPLICATION FOR THE 2021 FISCAL YEAR REVISED *

RESOLVED, the Board of Education approves the following grant funded portions of salaries for the 2020-2021 school year from the following accounts:

Heather Bethancourt 87.80% of salary funded by Title I - 20-231-100-100-30-000

Jill Muller 9.99% of salary funded by Title I - 20-231-100-100-30-000

Heather Bethancourt 12.20% of salary funded by Title III - 20-241-100-100-30-000

RESOLUTION FIN 51-21: APPROVE AGREEMENT WITH CUMBERLAND THERAPY SERVICES, L.L.C., d/b/a THE STEPPING STONES GROUP*

RESOLVED, the Board of Education approves an agreement with Cumberland Therapy Services, L.L.C., d/b/a The Stepping Stones Group, to provide Substitute Paraprofessionals at ADS, \$32.00/hr, 5.9 hr/day, 5 days/week, retroactive to October 5, 2020 to June 30, 2021.

OPERATIONS - Karen Smith, Chair

Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion OPS 17-21 through 18-21 as described below:

OPS 17-21 HS/District Facility Use Requests*

OPS 18-21 School Bus Emergency Evacuation Drill Report*

Discussion:

ROLL CALL:

| | | |
|------------|-----------|--------------|
| A. Allison | H. Grecco | |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

L. Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion OPS 19-21 through 20-21 as described below:

OPS 19-21 Elementary Facility Use Requests
OPS 20-21 School Bus Emergency Evacuation Drill Report *

Discussion:

ROLL CALL:

| | | |
|------------|-----------|--------------|
| A. Allison | H. Grecco | |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

RESOLUTION OPS 17-21: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year.

| Date | Group | Event | Place | Classification/App. # | Fee |
|--|-------|---------|----------------------|-----------------------|------|
| 11/7/2020, 12/5/2020, 03/13/2020, 05/08/2020, 06/05/2020 | SAT | Testing | Butler Main Building | SY20/21- | None |

RESOLUTION OPS 18-21: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT*

RESOLVED, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2020-2021 school year:

| Date/Time | School | Location of Drill | Route #'s | Drill Supervisor |
|--------------------------------|--------------------|--|--------------|---------------------|
| Unable to perform due to Covid | Butler High School | BHS Front of Building (Bartholdi Avenue) | Whole School | Mr. Shannon Benson |
| 11/17/2020 | Butler High School | Front of School | BHS 3 | Mr. Rory Fitzgerald |
| 11/17/2020 | Butler High School | Front of School | BHS 4 | Mr. Rory Fitzgerald |

RESOLUTION OPS 19-21: ELEMENTARY FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year.

| Date | Group | Event | Place | Classification/ App. # | Fee |
|------------|----------------------|--|-------------------------------|---------------------------|------|
| 10/29/2020 | Butler PTA | 5th & 6th Grade Pumpkin Decorating | Richard Butler-Parking Lot | SY20/21-18 | None |
| 11/26/2020 | Butler Recreation | 5K | Track | SY20/21-20 | None |
| 12/12/2020 | Butler PTA | Cookies with Santa Drive-in/thru Event | Richard Butler-Parking Lot | SY20/21-19 | None |

RESOLUTION OPS 20-21: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

| Date/Time | School | Location of Drill | Route #'s | Drill Supervisor |
|------------|---------------------|--------------------|--------------|------------------|
| 10/28/2020 | Aaron Decker School | School Parking Lot | ADS Route 13 | Mr. James Manco |
| 10/28/2020 | Aaron Decker School | School Parking Lot | ADS Route 14 | Mr. James Manco |
| 11/17/2020 | Richard Butler | Front of School | RBS 3 | Ms. Carla Perez |
| 11/17/2020 | Richard Butler | Front of School | RBS 4 | Ms. Carla Perez |

UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**NEW BUSINESS:****PUBLIC PARTICIPATION #2:****FOR THE GOOD OF THE ORDER:****MOTION TO ENTER CLOSED SESSION (IF NEEDED)**

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this ____ day of _____, 2020 at ____ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on _____ @ ____ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of _____, seconded by _____, the meeting was called back to public session at ____ PM.

ADJOURNMENT:

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at _____ PM.