

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
MINUTES  
EXECUTIVE MEETING 6:00 P.M  
REGULAR MEETING 7:00 P.M  
OCTOBER 27, 2022  
BUTLER HIGH MEDIA CENTER**



**CALLED TO ORDER:**

BY: T. Luciani, called the meeting to order at 6:03, and read the Open Meeting Statement, below:

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison-**ABSENT**  
T. Luciani-**PRESENT**  
J. Tacinelli-**PRESENT**

A. Drucker-**PRESENT**  
H. Oguss-**PRESENT**  
J. Tadros-**PRESENT**

J. Karpowich-**ABSENT**  
K. Smith-**PRESENT**  
C. Ziegler-**PRESENT**

L. Grecco- Bloomingdale Representative-**PRESENT**

**MOTION TO ENTER CLOSED SESSION**

Motion by H. Oguss, seconded by J. Tadros, that the Butler Board of Education adopt the following resolution:



BE IT RESOLVED, by the Butler Board of Education on this 27th day of October, 2022 at 6:04 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 10/27/2022 at 6:04 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of C. Ziegler, seconded by H. Oguss, the meeting was called back to public session at 7:00 p.m.

**ANNOUNCEMENT(S):** None.

**CORRESPONDENCE:** None.

**DISTRICT RECOGNITION:** None.

**STUDENT REPRESENTATIVE:**

- Busra Aydin and Ashley Mendel

**PRESENTATIONS:**

- AP Scholar Awards
- District Presentation for State of the Schools



**APPROVAL OF MINUTES:**

Motion by C. Ziegler, seconded by J. Tadros, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- September 28, 2022 regular meeting minutes.
- September 28, 2022 executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in Favor.

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by C. Ziegler, seconded by J. Tadros, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning September 29, 2022 and ending October 27, 2022.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	3	0	2	1
RBS	1	0	1	0
ADS	2	0	0	2

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**ROLL CALL:**

- A. Allison - **ABSENT**
- T. Luciani - **YES**
- J. Tacinelli - **YES**
- A. Drucker - **YES**
- H. Oguss - **YES**
- J. Tadros - **YES**
- J. Karpowich - **ABSENT**
- K. Smith - **YES**
- C. Ziegler - **YES**
- L. Grecco - Bloomingdale Representative - **YES**



Motion carried 8-0-0

**COMMUNICATIONS:** None

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - C. Ziegler
- b. NJ School Boards Delegate - J. Tacinelli
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):** None

Public participation shall be governed by the following rules (Per District Policy #0167):

- 1. The Public participation period shall be for thirty minutes or fewer;
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
- 3. Each statement made by a participant shall be limited to three minutes' duration;
- 4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 5. All statements shall be directed to the presiding officer;
- 6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

**PERSONNEL AND POLICY - K. Smith, Chair**

Personnel Committee Meeting Report

Policy Committee Meeting Report



Motion by K. Smith, seconded by J. Tadros, to accept the recommendation of the Superintendent to approve and adopt motion PP 09-23 through 11-23 as described below:

- PP 09-23      **Appointments\***
- PP 10-23     **Approval of Home Instructors\***
- PP 11-23     **Appointment of Athletic Event Workers for SY 2022-2023\***

**Discussion:** None

**ROLL CALL:**

- |  |                         |                              |
|--|-------------------------|------------------------------|
| A. Allison - <b>ABSENT</b>                           | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>                              | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b>                            | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |
| L. Grecco - Bloomingdale Representative - <b>YES</b> |                         |                              |

Motion carried 8-0-0

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 12-23 as described below:

**PP 12-23      Appointments**

**Discussion:** None

**ROLL CALL:**

- |                            |                         |                              |
|----------------------------|-------------------------|------------------------------|
| A. Allison - <b>ABSENT</b> | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>    | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b>  | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |

Motion carried 7-0-0

**RESOLUTIONS PP 09-23: APPOINTMENTS\***

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Non-Instructional**



Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Jeffrey Muhl nickel	Approve	Maintenance	\$56,387.00	BHS	11/01/2022	06/30/2023	
#5022	Approve	School Social Worker	\$89,683.00	BHS	10/19/2022	10/28/2022	FMLA unpaid leave from 10/19/2022 through 10/28/2022.

**B. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Christian Rodrigues	Approve	Substitute Teacher	\$100/day	DT	10/28/2022	06/30/2023	
Sean Centinaro	Approve	Substitute Teacher	\$100/day	DT	10/28/2022	06/30/2023	
Eugene Ciz	Approve	Substitute Teacher	\$100/day	DT	Retroactive to 10/20/2022	06/30/2023	
Suzanne Cardillo	Approve	Substitute Custodian	\$13/hour	DT	10/28/2022	06/30/2023	
Everdene Dunlap-Dean	Approve	Substitute Nurse	\$250/day	DT	10/28/2022	06/30/2023	
Susan Maurer	Approve	Substitute Custodian	\$13/hr.	DT	Retroactive to 09/01/2022	06/30/2023	

**C. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Fencing	Approve	Kelsie Murphy	Assistant Coach	Winter	\$3,718.00		11/01/2022	04/01/2023	
Indoor Track	Approve	Danielle Matias	Track Assistant	Winter	\$3,718.00		11/01/2022	04/01/2023	
Wrestling	Approve	Connor Walsh	Assistant Wrestling	Winter	\$3,718.00		11/01/2022	04/01/2023	
Fall Drama	Rescind approval from 06/23/2022 agenda	Kelsey Corsaro	Advisor	SY 2022-2023	\$2,181.00		09/01/2022	06/30/2023	
Fall Drama	Approve	Kelsie Daniels	Advisor	SY 2022-2023	\$2,181.00		Retroactive to 09/01/2022	06/30/2023	



**D. Extra Duty Pay**

<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
Lisa Chestnut	Approve	Homecoming Dance Chaperone	\$20/hr. NTE 4 hours	BHS	Retroactive to 10/15/2022	Retroactive to 10/15/2022	
Tracey Monsko	Approve	Homecoming Dance Chaperone	\$20/hr. NTE 4 hours	BHS	Retroactive to 10/15/2022	Retroactive to 10/15/2022	
Victoria Szabo	Approve	Homecoming Dance Chaperone	\$20/hr. NTE 4 hours	BHS	Retroactive to 10/15/2022	Retroactive to 10/15/2022	
Holly Corsaro	Approve	Homecoming Dance Chaperone	\$20/hr. NTE 4 hours	BHS	Retroactive to 10/15/2022	Retroactive to 10/15/2022	
Barbara Ludwig-Fodor	Approve	Homecoming Dance Chaperone	\$20/hr. NTE 4 hours	BHS	Retroactive to 10/15/2022	Retroactive to 10/15/2022	
Mauricio Penilla	Approve	Homecoming Dance Chaperone	\$20/hr. NTE 4 hours	BHS	Retroactive to 10/15/2022	Retroactive to 10/15/2022	
Nicholas Branch	Approve	Athletic Event Worker	SY 2022-2023 Athletic Event Worker Rates	DT	Retroactive to 10/21/2022	06/30/2023	
Shannon Neville-Greenwood	Approve	New Teacher Mentor	State Proposed Rate	BHS	Retroactive to 09/01/2022	06/30/2023	
Dan Arabia	Approve	New Teacher Mentor	State Proposed Rate	BHS	Retroactive to 09/01/2022	06/30/2023	
Brian Baylor	Approve	New Teacher Mentor	State Proposed Rate	BHS	Retroactive to 09/01/2022	06/30/2023	
Laura Conkling	Approve	New Teacher Mentor	State Proposed Rate	BHS	Retroactive to 09/01/2022	06/30/2023	
Joann Roman	Approve	New Teacher Mentor	State Proposed Rate	BHS	Retroactive to 09/01/2022	06/30/2023	
Melissa Berkhesier	Approve	New Teacher Mentor	State Proposed Rate	BHS	Retroactive to 09/01/2022	06/30/2023	
Tom Fischer	Approve	New Teacher Mentor	State Proposed Rate	BHS	Retroactive to 09/01/2022	06/30/2023	
Daniel Arabia	Approve	AP Calculus Professional Development Workshop	\$50/hr.	BHS	08/08/2022	08/12/2022	
Tyler Marion	Approve	Saturday Detention	\$50/hr.	BHS	Retroactive to 10/01/2022	06/30/2023	



RESOLUTION PP 10-23: APPROVAL OF HOME INSTRUCTORS\*

**RESOLVED**, the Board of Education approves all certified teaching staff in the Butler School District as providers of Home Instruction for the 2022-2023 school year, \$42.00 per hour.

RESOLUTION PP 11-23: APPOINTMENT OF ATHLETIC EVENT WORKERS FOR SY 2022-2023\*

**RESOLVED**, the Board of Education approves the athletic event rate for crowd control for \$45.00 per event.

RESOLUTION PP 12-23: APPOINTMENTS

**RESOLVED**, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
#5437	Approve	MA Step 13	\$84,978.00	ADS	03/10/2023	10/06/2023	Employee will use 14 sick days prior to the due date. FMLA and NJLA leave will start concurrently on or around 05/01/2023.

**B. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
John Calabro	Approve	AM Bus Duty	\$15.63/Session	RBS	Retroactive to 09/01/2022	06/30/2023	
John Calabro	Approve	PM Bus Duty	\$15.63/Session	RBS	Retroactive to 09/01/2022	06/30/2023	
Mary Lawler	Approve	AM Bus Duty	\$15.63/Session	ADS	Retroactive to 09/01/2022	06/30/2023	
Mary Lawler	Approve	PM Bus Duty	\$15.63/Session	ADS	10/28/2022	06/30/2023	





Daniel Clark	Approve	AM Bus Duty	\$15.63/Session	ADS	Retroactive to 09/01/2022	06/30/2023	
Daniel Clark	Approve	PM Bus Duty	\$15.63/Session	ADS	10/28/2022	06/30/2023	
Marie Endres	Approve	New Teacher Mentor	State Proposed Rate	ADS	Retroactive to 09/01/2022	06/30/2023	
Mary Lawler	Approve	New Teacher Mentor	State Proposed Rate	ADS	Retroactive to 09/01/2022	06/30/2023	
Kristy Ricker	Approve	New Teacher Mentor	State Proposed Rate	ADS	Retroactive to 09/01/2022	06/30/2023	
Amy Silverstein	Approve	New Teacher Mentor	State Proposed Rate	ADS	Retroactive to 09/01/2022	06/30/2023	
Rachel Guarino	Approve	New Teacher Mentor	State Proposed Rate	ADS	Retroactive to 09/01/2022	06/30/2023	
Jill Dunlop	Approve	New Teacher Mentor	State Proposed Rate	ADS	Retroactive to 09/01/2022	06/30/2023	
Jon Calabro	Approve	New Teacher Mentor	State Proposed Rate	RBS	Retroactive to 09/01/2022	06/30/2023	
Stacy Ahlquist	Approve	New Teacher Mentor	State Proposed Rate	RBS	Retroactive to 09/01/2022	06/30/2023	
Marigrace Koptyra	Approve	New Teacher Mentor	State Proposed Rate	RBS	Retroactive to 09/01/2022	06/30/2023	
Kathleen Price	Approve	New Teacher Mentor	State Proposed Rate	RBS	Retroactive to 09/01/2022	06/30/2023	
Joseph Duchensky	Approve	New Teacher Mentor	State Proposed Rate	RBS	Retroactive to 09/01/2022	06/30/2023	

<b>C. Coaches/Activity Positions</b>
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Sport	Nature of Action	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Discussion
RBS Girls Basketball	Approve	Amanda Konopinski	Volunteer Coach	Winter	\$0.00	11/15/2022	03/15/2023	
RBS Boys Basketball	Approve	Amanda Konopinski	Volunteer Coach	Winter	\$0.00	11/15/2022	03/15/2023	
RBS Girls Basketball	Approve	Tyler Wood	Volunteer Coach	Winter	\$0.00	11/15/2022	03/15/2023	
RBS Boys Basketball	Approve	Tyler Wood	Volunteer Coach	Winter	\$0.00	11/15/2022	03/15/2023	
RBS Girls Basketball	Approve	Reid Groder	Volunteer Coach	Winter	\$0.00	11/15/2022	03/15/2023	
RBS Boys	Approve	Reid Groder	Volunteer	Winter	\$0.00	11/15/2022	03/15/2023	



Basketball			Coach				
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**D. Student Interns**

						Date Terminated	Discussion
Christine Holl	Approve	ADS	Caldwell University	Special Education Law for Students with Disabilities	Retroactive to 10/24/2022	11/02/2022	

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair**

**Committee Meeting Report**

Motion by J. Tadros, seconded by H. Oguss, to accept the recommendation of the Superintendent to approve and adopt motions CIS 23-23 through CIS 32-23, as described below:

- CIS 23-23 Approval of Fundraisers\***
- CIS 24-23 Approval of Homebound/Bedside Instruction\***
- CIS 25-23 QSAC - School Safety and Security Plan Review State of Assurance\***
- CIS 26-23 QSAC - District Performance Report\***
- CIS 27-23 QSAC - Health and Safety Evaluation of School Buildings 2022-2023 SY\***
- CIS 28-23 Approval of Field Trips\***
- CIS 29-23 Approval of Community Based Instruction Sites\***
- CIS 30-23 Approval of Structured Learning Experience Placements\***
- CIS 31-23 Approval of Service Providers\***
- CIS 32-23 Approval of Memorandum of Agreement Between Butler Board of Education and Law Enforcement\***

**Discussion:** None

**ROLL CALL:**

- |                            |                         |                              |
|----------------------------|-------------------------|------------------------------|
| A. Allison - <b>ABSENT</b> | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>    | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b>  | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |

L. Grecco - Bloomingdale Representative - **YES**

Motion carried 8-0-0



Motion by J. Tadros, seconded by H. Oguss, to accept the recommendation of the Superintendent to approve and adopt motions CIS 33-23 through CIS 34-23, as described below:

- CIS 33-23 Approval of Professional Days**
- CIS 34-23 Approval of Field Trips**

**Discussion:** None

**ROLL CALL:**

- |                            |                         |                              |
|----------------------------|-------------------------|------------------------------|
| A. Allison - <b>ABSENT</b> | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>    | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b>  | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |

Motion carried 7-0-0

**RESOLUTION CIS 23-23: APPROVAL OF FUNDRAISERS\***

**RESOLVED**, the Board of Education approves the following fundraisers and activities:

<b>Club/Activity</b>	<b>Date of Fundraiser</b>	<b>Event Description</b>	<b>Purpose of Fundraiser</b>
BHS National Honor Society	10/30/2022	NHS Presents: Halloween events for elementary and middle school students. Cost: \$10.00 per child	Raise funds towards NHS scholarships & donations to community members throughout the year
BHS History Department	11/01/2022 - 11/11/2022	Selling Red, White and Blue Ribbons for \$1.00	Raise funds for Wounded Warriors Veterans and History Department Award Recipient at Senior Awards Night.

**RESOLUTION CIS 24-23: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION\***

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

<b>Student ID Number/District</b>	<b>Grade</b>	<b>Effective Date</b>	<b>Hours Per Week</b>	<b>End Date</b>
#94768/Butler	9	10/17/2022	10	11/28/2022



RESOLUTION CIS 25-23: QSAC - SCHOOL SAFETY AND SECURITY PLAN REVIEW STATEMENT OF ASSURANCE\*

**RESOLVED**, the Board of Education approves submission of the School Safety and Security Plan Review Statement of Assurance, as per attached.

RESOLUTION CIS 26-23: QSAC - DISTRICT PERFORMANCE REPORT\*

**RESOLVED**, the Board of Education approves submission of the QSAC District Performance Review including NJSLA ELA, NJSLA Mathematics, DLM and ACCESS for ELLS results.

RESOLUTION CIS 27-23: QSAC - HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS 2022-2023 SY\*

**RESOLVED**, the Board of Education approves the submission of the QSAC Health and Safety Evaluation of School Buildings for the 2022-2023 SY.

RESOLUTION CIS 28-23: APPROVAL OF FIELD TRIPS\*

**RESOLVED**, the Board of Education approves the following field trips for the 2022-2023 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
11/17/2022	BHS	Metlife Stadium and Dave & Busters/DECA	Lisa Chestnutt Vikki Szabo Derek Hall Rob Meyers	Student Cost: \$100.00 49 Students & 4 Chaperones Funding Source: Students & Fundraising

RESOLUTION CIS 29-23: APPROVAL OF COMMUNITY BASED INSTRUCTION SITES\*

**RESOLVED**, the Board of Education approves the following community based instruction sites for the 2022-2023 school year:

Company Name	Location
U.S. Post Office of Bloomingdale	126 Main Street, Bloomingdale, NJ 07403
Target	94 NJ-23, Riverdale, NJ 07457



RESOLUTION CIS 30-23: APPROVAL OF STRUCTURED LEARNING EXPERIENCE PLACEMENTS\*

**RESOLVED**, the Board of Education approves the following structured learning experience placements for the 2022-2023 school year:

Student ID Number	Company Name	Location
77063	Target	94 NJ-23, Riverdale, NJ 07457
1600070 2000187	Holy Bones	31 Pompton Avenue, Pompton Lakes, NJ 07442
20066	Stop & Shop	25 Kinnelon Road, Kinnelon, NJ 07405

RESOLUTION CIS 31-23: APPROVAL OF SERVICE PROVIDERS\*

**RESOLVED**, the Board of Education approves the following service providers for the 2022-2023 school year:

Provider	Location(s)	Service	Cost
St. Joseph’s University Medical Center	Paterson, NJ Wayne, NJ	Neurological Evaluations	\$450.00/Evaluation
ACES (Assessments, Counseling & Educational Services)	Parsippany, NJ Mountain Lakes, NJ	Psychiatric Evaluations Neurological Evaluations Neuropsychological Evaluations	\$1,200.00/Evaluation \$1,000.00/Evaluation \$2,500.00/Evaluation
Lake Drive Program (Mountain Lakes BOE)	Mountain Lakes, NJ	Audiological Evaluations	\$600.00/Evaluation
St. Clare’s Hospital Behavioral Health	Boonton, NJ	Home/Bedside Instruction/Tutorial Services	\$55.00/Hour

RESOLUTION CIS 32-23: APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN BUTLER BOARD OF EDUCATION AND LAW ENFORCEMENT\*

**RESOLVED**, the Board of Education approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for 2022-2023 SY.

RESOLUTION CIS 33-23: APPROVAL OF PROFESSIONAL DAYS

**RESOLVED**, the Board of Education approves the following professional days for the 2022-2023 school year:



Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
12/9/2022	PE Jam	Dan Clark Co-Host PE Jam. Elementary PE lessons from teachers across NJ - Stony Brook School, Kinnelon, NJ	\$0.00	Dan Clark

RESOLUTION CIS 34-23: APPROVAL OF FIELD TRIPS

**RESOLVED**, the Board of Education approves the following field trips for the 2022-2023 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
12/01/2022	RBS	Butler Public Library/ Jazz Band will perform for the arrival of Santa Claus	Lyn Lowndes/ Jazz Band parents driving students (27 students)	Student Cost: \$0.00 Funding Source: Transportation provided by Jazz Band parents
5/18/2023	RBS	Medieval Times 8th Grade	Emily Vanderhoff Jon Calabro Heather Tasker Annemarie Tarr Alexandria Spellman Melanie Gashler Tyler Wood Elizabeth Fellman	Transportation: \$1080.00 Admission: \$42.00 Cost per Student: \$62.00 (85 Students 8 Chaperones) Funded by Students

**FINANCE - A. Allison, Chair**

Committee Meeting Report

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions FIN 40-23 through FIN 49-23, as described below:

- FIN 40-23 Bills and Claims and Payroll Report\***
- FIN 41-23 Open Purchase Order Reports\***
- FIN 42-23 Transfers\***
- FIN 43-23 Reports of the Secretary and Treasurer\***
- FIN 44-23 Public Agency Compliance Officer\***
- FIN 45-23 Approval of Contract for The Stepping Stones Group for the 2022-2023 SY\***
- FIN 46-23 Approval of Agreement with Hand over Hand, LLC for 2022-2023 SY\***
- FIN 47-23 Approval of Amended Agreement with Hand over Hand LLC for 2022-2023 SY\***



**FIN 48-23 Approval of Agreement with Northern Region Education Services Commission (NRESC) for 2022-2023 SY\***

**FIN 49-23 Designation of Board of Education Accounts and Required Signatures\***

**Discussion:** None

**ROLL CALL:**

A. Allison - **ABSENT**

T. Luciani - **YES**

J. Tacinelli - **YES**

A. Drucker - **YES**

H. Oguss - **YES**

J. Tadros - **YES**

J. Karpowich - **ABSENT**

K. Smith - **YES**

C. Ziegler - **YES**

L. Grecco - Bloomingdale Representative - **YES**

Motion carried 8-0-0

**RESOLUTION FIN 40-23: BILLS AND CLAIMS AND PAYROLL REPORT\***

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$3,288,174.70** and further move that the following bills drawn on the current account in the total amount of **\$286,345.60** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

**RESOLUTION FIN 41-23: OPEN PURCHASE ORDER REPORTS\***

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$602,100.23**.

**RESOLUTION FIN 42-23: TRANSFERS\***

**RESOLVED**, the Board of Education approves transfers for the month of **September 30, 2022** as presented and on file in the Board Office.

**RESOLUTION FIN 43-23: REPORTS OF THE SECRETARY AND TREASURER\***

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **September 30, 2022**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**RESOLUTION FIN 44-23: PUBLIC AGENCY COMPLIANCE OFFICER\***



**RESOLVED**, the Board of Education approves the appointment of Pamela Vargas as the **Public Agency Compliance Officer** (P.A.C.O) (The P.A.C.O. is the liaison official for matters concerning P.L. 1975, C. 127 (NJAC 17:27), Mandatory Affirmative Action Language Procurement, Professional and Service Contracts).

RESOLUTION FIN 45-23: APPROVAL OF AGREEMENT WITH THE STEPPING STONES GROUP FOR 2022-2023 SY\*

**RESOLVED**, the Board of Education approves the agreement with The Stepping Stones Group to provide Paraeducator Services at a rate of \$35.00 per hour and Behavior Technician Services at a rate of \$50.00 per hour for the 2022-2023 school year.

RESOLUTION FIN 46-23: APPROVAL OF AGREEMENT WITH HAND OVER HAND, LLC FOR 2022-2023 SY\*

**RESOLVED**, the Board of Education approves agreement with Hand Over Hand, LLC to provide BCBA Assessment Services for the 2022-2023 school year, as follows:

<b>Student ID Number</b>	<b>Dates</b>	<b>Services</b>	<b>Service Rates</b>	<b>Hours</b>
#77113	9/6/2022 - 6/30/2023	BCBA Assessment	\$150.00/Hour	Up to Eight (8) Hours Total

RESOLUTION FIN 47-23: APPROVAL OF AMENDED AGREEMENT WITH HAND OVER HAND, LLC FOR 2022-2023 SY\*

**RESOLVED**, the Board of Education approves the amended agreement with Hand Over Hand, LLC to provide BCBA Consultation and other related services for the 2022-2023 school year, as follows:

<b>Services</b>	<b>Dates</b>	<b>Service Rates</b>	<b>Hours</b>
2022-2023 SY BCBA Consultation and Support	9/1/2022 - 11/30/2022	\$150.00/Hour	Up to Twenty-Three (23) Hours/Week

RESOLUTION FIN 48-23: APPROVAL OF AGREEMENT WITH NORTHERN REGION EDUCATIONAL SERVICES COMMISSION (NRESC) FOR 2022-2023 SY\*

**RESOLVED**, the Board of Education approves the agreement with NRESC to provide Physical Therapy Services for Butler student #95855 at a rate of \$95.00 per hour for the 2022-2023 school year.

RESOLUTION FIN 49-23: DESIGNATION OF BOARD OF EDUCATION ACCOUNTS AND





REQUIRED SIGNATURES\*

**RESOLVED**, the Board of Education approves the designation of Board of Education Accounts and required signatures for the 2022-2023 school year.

CAFETERIA ACCOUNT

\_\_\_\_\_ 2 Signatures  
Board Secretary, Secretary to the Business Administrator, Treasurer or Alternate Treasurer, or Payroll & Benefits

PETTY CASH ACCOUNT

\_\_\_\_\_ 2 Signatures  
Board Secretary, Payroll & Benefits, Treasurer or Alternate Treasurer, or Accounts Payable/Receivable

UNEMPLOYMENT TRUST ACCOUNT

\_\_\_\_\_ 2 Signatures  
Board Secretary, Secretary to the Business Administrator, Treasurer or Alternate Treasurer, or Payroll & Benefits

PAYNE SCHOLARSHIP ACCOUNT

\_\_\_\_\_ 2 Signatures  
Board Secretary, Secretary to the Business Administrator, Treasurer or Alternate Treasurer, or Payroll & Benefits

**OPERATIONS - A. Allison, Chair**

Committee Meeting Report

Motion by K. Smith, seconded by J. Tadros, to accept the recommendation of the Superintendent to approve and adopt motion OPS 14-23 through OPS 16-23, as described below:

- OPS 14-23    HS/District Facility Use Requests\***
- OPS 15-23    Comprehensive Maintenance Plan and M-1 Form\***
- OPS 16-23    New Jersey Quality Single Accountability Continuum District Performance Review (DPR)\***

**Discussion:** None

**ROLL CALL:**

- |  |                         |                              |
|--|-------------------------|------------------------------|
| A. Allison - <b>ABSENT</b>                           | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>                              | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b>                            | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |
| L. Grecco - Bloomingdale Representative - <b>YES</b> |                         |                              |



Motion OPS 14-23 carried 7-0-1. H. Oguss abstained.  
Motions OPS 15-23 through OPS 16-23 carried 8-0-0

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion OPS 17-23 through OPS 18-23, as described below:

- OPS 17-23 Elementary Facility Use Requests**
- OPS 18-23 School Bus Emergency Evacuation Drill Report**

**Discussion:** None

**ROLL CALL:**

- |                            |                         |                              |
|----------------------------|-------------------------|------------------------------|
| A. Allison - <b>ABSENT</b> | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>    | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b>  | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |

Motion OPS 17-23 carried 6-0-1. H. Oguss abstained.  
Motion OPS 18-23 carried 7-0-0

**RESOLUTION OPS 14-23: HS/DISTRICT FACILITY USE REQUESTS\***

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
11/24/2022	BHS Booster Club	Turkey Trot - 5K Run/Walk	Memorial Field Track 6 a.m. - 12 p.m.	B-25 SY 22/23	\$0.00
11/29/2022	BHS Guidance	Job Fair - Outside Business Reps	Gym/Cafeteria Time TBD Approximately 1 Hour	A-27 SY 22/23	\$0.00
11/30/2022	BEA	BEA Meeting	BHS Auditorium 3:00 - 4:30 p.m.	A-28 SY 22/23	\$0.00
1/18/2023 (Snow Date 1/25/2023)	BHS Counselors	Hidden in Plain Sight - A substance prevention program for parents.	BHS Media Center 6:00 p.m.	A-29 SY 22/23	\$0.00
1/18/2023	BHS US	19th Amendment	BHS Classroom	A-30 SY	\$0.00



	History II Class	and primary source research project speaker. Dr. Lucia McMahon - William Paterson University	# 214 Mrs. Shannon Neville-Greenwood	22/23	
10/30/2022	BHS National Honor Society	NHS Presents: Halloween Events	BHS Cafeteria, Gym, & Media Center 3:00 - 5:00 p.m.	A-31 SY 22/23	\$0.00
04/17/2023 - 04/22/2023	Butler PTA	Drama Club Tech Week and RBS Drama Performance	BHS Auditorium 2:30 - 6:00 p.m. (04/21/23 & 04/22/23 Times 5:00 - 10:00 p.m)	A-30 SY 22/23	\$0.00
11/16/2023	BHS Marching Band	Marching Band Dinner	BHS Cafeteria 4:00 - 9:30 p.m.	A-32 SY 22/23	\$0.00

RESOLUTION OPS 15-23: COMPREHENSIVE MAINTENANCE PLAN AND M-1 FORM\*

**RESOLVED**, the Board of Education approves the District’s Comprehensive Maintenance Plan and M-1 form dated October 24, 2022, as per attached copy.

RESOLUTION OPS 16-23: NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (DPR)\*

**RESOLVED**, the Board of Education approves the submission and attesting to the accuracy of the responses to the 2022-2023 New Jersey Quality Single Accountability Continuum District Performance Review (DPR).

RESOLUTION OPS 17-23: ELEMENTARY FACILITY USE REQUESTS

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year.

Date	Group	Event	Place	Classification/ App. #	Fee
6/25/2023 -	YWCA	Summer Camp	RBS Parking Lot	E-2 SY 22/23	\$0.00



8/25/2023	Northern New Jersey	Bus Stop			
11/7/2022	Butler PTA	8th Grade Dance Committee Meeting	RBS Multipurpose Room 7:00 - 9:30 p.m.	B-26 SY 22/23	\$0.00
3/27/2023 & 3/30/2023	Butler PTA	Gertrude Hawk Pick Up	ADS Breezeway 2:30 - 6:30 p.m.	B-27 SY 22/23	\$0.00
January 3, 6, 10, 13, 17, 20, 24, 27, 31 February 3, 7, 10, 14, 21, 24, 28 March 7, 14, 21, 28 April 4, 28 2023	Butler PTA	Drama Club	RBS Multipurpose Room 2:30 - 4:30 p.m.	B-28 SY 22/23	\$0.00
March 10, 17, 31 2023	Butler PTA	Drama Club	RBS Multipurpose Room 2:30 - 5:00 p.m.	B-29 SY 22/23	\$0.00

RESOLUTION OPS 18-23: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

**RESOLVED**, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2022-2023 school year:

School	Location of Drill	Route #'s	Drill Supervisor
Aaron Decker School	ADS School Yard	ADS Route 1 & 2 (Formerly D13 & D14)	Mr. James Manco
Richard Butler School	RBS School Yard	RBS SY Lift RBS SY 2	Mr. Konopinski
Richard Butler School	RBS Front of School	RBS 3 RBS 4	Mr. Calabro

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**



**PUBLIC PARTICIPATION #2:**

- Mr. Gogel - 27 Siek Road: Shared information regarding Rutgers University certification programs.

**FOR THE GOOD OF THE ORDER:**

**ADJOURNMENT:**

Motion by C. Ziegler, seconded by J. Tacinelli, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 8:44 p.m.

Respectfully submitted,

Pamela Vargas  
Board Secretary