

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
AGENDA
ORGANIZATIONAL MEETING - JANUARY 7, 2021
7:30 PM
BUTLER HIGH SCHOOL AUDITORIUM**

CALLED TO ORDER:

BY: _____, called the meeting to order at _____, and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT - RESULTS OF SCHOOL ELECTION

**T. Luciani
J. Tadros
J. Karpowich**

REQUIRED OATH BY NEWLY ELECTED MEMBERS

ROLL CALL (MEETING ATTENDANCE):

A. Allison	H. Grecco	T. Luciani
J. Karpowich	H. Oguss	K. Smith
J. Tacinelli	J. Tadros	C. Ziegler

L.Grecco - Bloomingdale Representative

ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION**ELECTION OF VICE-PRESIDENT OF THE BOARD OF EDUCATION****SUPERINTENDENT'S REPORT**

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions ORG 1-21 through ORG 11-21, as described below:

- ORG 1-21 Code of Ethics***
- ORG 2-21 Establishment of Public Meetings - Dates, Time, and Place***
- ORG 3-21 Authorization of Newspapers for Legal Advertising***
- ORG 4-21 Robert's Rules of Order***
- ORG 5-21 Re-adoption of existing Policies, Regulations, and By-Laws***
- ORG 6-21 Adoption of the Textbook List***
- ORG 7-21 Appointment of Committees***
- ORG 8-21 Renewal contracts for Employee Health Benefit/Prescription Coverage***
- ORG 9-21 Organization Chart for the Board of Education***
- ORG 10-21 Curriculum and Services***
- ORG 11-21 Public Agency Compliance Officer***

Discussion:**ROLL CALL:**

A. Allison	H. Grecco	T. Luciani
J. Karpowich	H. Oguss	K. Smith
J. Tacinelli	J. Tadros	C. Ziegler

L.Grecco - Bloomingdale Representative

RESOLUTION ORG 1-21*: **RESOLVED**, the Board of Education approves the following Resolution:

The Board of Education Members have received a copy of the **Code of Ethics** pursuant to the School Ethics Act in N.J.S.A. 18A:12-24.1 and further that each Board member has read, understands, and shall abide by same.

RESOLVED, THAT THE New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Butler Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest, or partisan, political groups, or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

RESOLUTION ORG 2-21*:

RESOLVED, the Board of Education approves the following Open Public Meetings Act, establishing meeting dates, time and place:

RESOLVED that the Butler Board of Education, pursuant to Chapter 231, PAL, (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Butler High School Auditorium at 7:00 p.m., as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary.

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the **SUBURBAN TRENDS** and **DAILY RECORD** as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in

the Butler Board of Education Office and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its President, or other presiding officer authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that individuals or organizations desiring notification of Board Meetings shall request such notification through the Board Secretary's Office and be charged an annual fee of \$25.00, paid in advance.

BE IT FURTHER RESOLVED that the Board of Education will hold their meetings as follows:

Butler Board of Education Meeting Schedule 2021-22

Month	Committee Meetings 5:00 pm - Curriculum 5:45 pm - Personnel/Policy 6:30 pm - Finance and Facilities	BOE Meeting(s) 7:00 pm start
January	Monday, January 18, 2021	Monday, January 7, 2021 - Reorg Meeting Thursday, January 28, 2021 - Regular Meeting
February	Tuesday, February 16, 2021	Thursday, February 18, 2021
March	Tuesday, March 23, 2021	Thursday, March 25, 2021 - Budget Presentation (1)
April	Tuesday, April 20, 2021	Thursday, April 22, 2021 (2)
May	Tuesday, May 18, 2021	Thursday, May 13, 2021
June	Monday, June 14, 2021	Monday, June 14, 2021
July	Monday, July 19, 2021	Monday, July 19, 2021

August	Tuesday, August 10, 2021	Tuesday, August 17, 2021
September	Tuesday, September 21, 2021	Thursday, September 23, 2021
October	Tuesday, October 26, 2021	Thursday, October 28, 2021
November	Tuesday, November 16, 2021	Thursday, November 18, 2021
December	Tuesday, December 14, 2021	Thursday, December 16, 2021
January		Tuesday, January 6, 2022 - Reorg. (3)

¹ Adopt tentative budget

² Public Hearing on budget

³ Organizational Meeting

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

Formal action may or may not be taken at all meetings.

RESOLUTION ORG 3-21*: **RESOLVED**, the Board of Education authorizes the following newspapers be used for Legal Advertising for the period Jan. 7, 2021 – Jan. 6, 2022:

1. The Suburban Trends
2. The Daily Record
3. The Star Ledger

RESOLUTION ORG 4-21*: **RESOLVED**, the Board of Education adopts Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the period Jan. 7, 2021 – Jan. 6, 2022.

RESOLUTION ORG 5-21*: **RESOLVED**, the Board of Education approves the re-adoption of the existing Policies, Regulations, and By-Laws of the Butler Board of Education on file for the period Jan. 7, 2021 – Jan. 6, 2022.

RESOLUTION ORG 6-21*: **RESOLVED**, the Board of Education approves the adoption of the Textbook List for the Butler Public Schools, as approved and on file for the period Jan. 7, 2021 – Jan. 6, 2022. (As presented)

RESOLUTION ORG 7-21*: **RESOLVED**, the Board of Education approves the appointment of Committees by President or action to continue the present Board Committees, at the pleasure of the Board President, until new Committee appointments are made.

RESOLUTION ORG 8-21*: **RESOLVED**, the Board of Education approves the renewal contracts for employee health benefit and prescription coverage for the 2021 calendar year at the premiums listed below:

School Employees' Health Benefits Program, Direct 15

<u>Coverage</u>	<u>Monthly Premium</u>	<u>Annual Premium</u>
Single	\$ 827.80	\$ 9,933.60
Member/spouse	\$ 1,655.60	\$ 19,867.20
Family	\$ 2,367.51	\$ 28,410.12
Parent/Child(ren)	\$ 1,539.71	\$ 18,476.52

State Prescription for NJ Direct 15

<u>Coverage</u>	<u>Monthly Premium</u>	<u>Annual Premium</u>
Single	\$ 188.43	\$ 2,261.16
Member/spouse	\$ 376.85	\$ 4,522.20
Family	\$ 538.90	\$ 6,466.80
Parent/Child(ren)	\$ 350.47	\$ 4,205.64

New Jersey Educator's Health Benefits Program

<u>Coverage</u>	<u>Monthly Premium</u>	<u>Annual Premium</u>
Single	\$ 788.87	\$ 9,466.44
Member/spouse	\$ 1,577.74	\$ 18,932.88
Family	\$ 2,256.16	\$ 27,073.92
Parent/Child(ren)	\$ 1,467.30	\$ 17,607.60

State Prescription for New Jersey Educator's Health Benefits Program

<u>Coverage</u>	<u>Monthly Premium</u>	<u>Annual Premium</u>
Single	\$ 128.72	\$ 1,544.64
Member/spouse	\$ 257.45	\$ 3,089.40
Family	\$ 368.15	\$ 4,417.80
Parent/Child(ren)	\$ 239.43	\$ 2,873.16

RESOLUTION ORG 9-21*: **RESOLVED**, the Board of Education approves the attached Organization Chart for the Board of Education.

RESOLUTION ORG 10-21*: **RESOLVED**, the Board of Education approves the adoption of the Curriculum and Services for grades Pre-K – 12 in the Butler Public Schools, as approved and on file, as of January 7, 2021.

RESOLUTION ORG 11-21*: **RESOLVED**, the Board of Education approves the appointment of Dr. Daniel Johnson as the **Public Agency Compliance Officer (P.A.C.O)** (The P.A.C.O. is the liaison official for matters concerning P.L. 1975, C. 127 (NJAC 17:27), Mandatory Affirmative Action Language Procurement, Professional and Service Contracts).

PERSONNEL AND POLICY - Heather Grecco, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion PP 1-21 as described below:

PP 1-21: Appointment of Superintendent***Discussion:****ROLL CALL:**

A. Allison
J. Karpowich
J. Tacinelli

H. Grecco
H. Oguss
J. Tadros

T. Luciani
K. Smith
C. Ziegler

L.Grecco - Bloomingdale Representative

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion PP 2-21 as described below:

PP 2-21: Appointments**Discussion:****ROLL CALL:**

A. Allison
J. Karpowich
J. Tacinelli

H. Grecco
H. Oguss
J. Tadros

T. Luciani
K. Smith
C. Ziegler

RESOLUTION PP 1-21*: RESOLVED, that the Board of Education of the Butler School District appoints Dr. Daniel Johnson as the Superintendent of Schools for the period commencing January 1, 2021 through June 30, 2025.

The appointment is contingent upon the shared services agreement between Butler and Bloomingdale, whereas Butler's contribution to Dr. Johnson's prorated salary is 60%, while Bloomingdale's contribution will be 40% for the 2020-2021 School Year.

RESOLUTION PP 2-21: RESOLVED, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A:6-4 et seq., and P.L. 2018, c. 5 as applicable:

G. Student Intern/Teacher

Name	Action	Program	Subject	Location	Date Effective	Date Terminated	Discussion

H. Non-Athletic Positions

Sport/Activity	Advisor	Position	Season	Stipend	Date Effective	Date Terminated	

I. Coaches/Activity Positions

Sport	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Location

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Mrs. Jane Tadros, Chair
Committee Meeting Report

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions CIS 1-21, as described below:

CIS 1-21 Uniform State Memorandum of Agreement Between Education and Law Enforcement*

Discussion:

ROLL CALL:

- | | | |
|------------|-----------|--------------|
| A. Allison | H. Grecco | H. Oguss |
| T. Luciani | K. Smith | J. Tacinelli |
| J. Tadros | M. Thomas | C. Ziegler |

L. Grecco - Bloomingdale Representative

RESOLUTION CIS 1-21: UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT*

RESOLVED, the Board of Education approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for 2020-21*.

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (IF NEEDED):

Motion by _____, seconded by _____, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this ___ day of _____, 2021__ at ____ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss _____ which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on _____ @ ____ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called back to public session at _____ PM.

ADJOURNMENT:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at _____ pm.

*** Indicates Bloomingdale votes on motion**