

**BUTLER BOARD OF EDUCATION
BUTLER, NJ 07405
AGENDA
EXECUTIVE MEETING 6:00 P.M
REGULAR MEETING 7:00 P.M
AUGUST 25, 2022
BUTLER HIGH MEDIA CENTER**

CALLED TO ORDER:

BY: T. Luciani, called the meeting to order at 6:05 p.m., and read the Open Meeting Statement, below:

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

PLEDGE OF ALLEGIANCE

ROLL CALL (MEETING ATTENDANCE):

A. Allison - **PRESENT**
T. Luciani - **PRESENT**
J. Tacinelli - **ABSENT**

A. Drucker - **ABSENT**
H. Oguss - **PRESENT**
J. Tadros - **ABSENT**

J. Karpowich- **PRESENT**
K. Smith - **PRESENT**
C. Ziegler - **PRESENT**

L. Grecco- Bloomingdale Representative - **ABSENT**

MOTION TO ENTER CLOSED SESSION

Motion by K. Smith, seconded by C. Ziegler, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 25th day of August, 2022 at 6:06 PM, as

follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 8/25/22 at 6:06 PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of H. Oguss, seconded by A. Allison, the meeting was called back to public session at 6:59 PM.

ANNOUNCEMENT(S): None

DISTRICT RECOGNITION: None

PRESENTATIONS: None

STUDENT REPRESENTATIVE: None

APPROVAL OF MINUTES:

Motion by C. Ziegler, seconded by A. Allison, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- July 28, 2022 regular meeting minutes.
- July 28, 2022 executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes

exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in favor.

SUPERINTENDENT'S REPORT:

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by C. Ziegler, seconded by H. Oguss, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accepts the attached HIB Report beginning July 29, 2022 and ending August 25, 2022.

| School | Incidents Reported | Confirmed Incidents HIB | Inconclusive - Case Remains Active |
|------------|--------------------|-------------------------|------------------------------------|
| BHS | 0 | 0 | 0 |
| RBS | 0 | 0 | 0 |
| ADS | 0 | 0 | 0 |

BE IT FURTHER RESOLVED, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

ROLL CALL:

- | | | |
|---|----------------------------|--------------------------|
| A. Allison - YES | A. Drucker - ABSENT | J. Karpowich- YES |
| T. Luciani - YES | H. Oguss - YES | K. Smith - YES |
| J. Tacinelli - ABSENT | J. Tadros - ABSENT | C. Ziegler - YES |
| L. Grecco - Bloomingdale Representative - ABSENT | | |

Motion carried 6-0-0

COMMUNICATIONS: None

DELEGATE/LIAISON REPORTS:

- a. Butler Education Foundation - C. Ziegler
- b. NJ School Boards Delegate - J. Tacinelli
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable): None.

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

PERSONNEL AND POLICY - K. Smith, Chair

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 04-23 through PP-06-23 as described below:

- PP 04-23 Appointments***
- PP 05-23 Approval of Side Bar Agreement***
- PP 06-23 Appointments**

Discussion: None.

ROLL CALL:

A. Allison - **YES**
 T. Luciani - **YES**
 J. Tacinelli - **ABSENT**

A. Drucker - **ABSENT**
 H. Oguss - **YES**
 J. Tadros - **ABSENT**

J. Karpowich - **YES**
 K. Smith - **YES**
 C. Ziegler - **YES**

L. Grecco - Bloomingdale Representative - **ABSENT**

Motion carried 6-0-0

RESOLUTIONS PP 04-23: APPOINTMENTS*

RESOLVED, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

PERSONNEL

A. Instructional

| Name | Nature of Action | De/Step | Salary | Location | Date Effective | Date Terminated | Discussion |
|-----------------|--------------------|----------------|-------------|----------|----------------|-----------------|--------------------------------|
| Jude Guy | Accept Resignation | BA+20 Step 12 | \$81,451.00 | BHS | 09/15/2022 | | |
| Tyler Marion | Approve | MA+30 Step 8 | \$72,471.00 | BHS | 09/01/2022 | 06/30/2023 | Transfer from RBS to BHS. |
| Jillian Lee | Accept Resignation | BA Step 10 | \$69,770.00 | BHS | 10/14/2022 | | |
| Michael Connors | Approve | BA+ 20 Step 12 | \$79,326.00 | BHS | 10/25/2022 | 06/30/2023 | Teacher of Special Education.. |

B. Non-Instructional

| Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|-----------------|------------------|------------------|-------------------|----------|----------------|-----------------|------------|
| Anthony Grego | Approve | RPO | \$23,000.00 | DT | 09/01/2022 | 06/30/2023 | |
| Marc Loveland | Approve | RPO | \$23,000.00 | DT | 09/01/2022 | 06/30/2023 | |
| Michael Moeller | Approve | RPO Substitute | \$155.00 per diem | DT | 09/01/2022 | 06/30/2023 | |
| Isabel Young | Approve | Paraprofessional | \$19,268.33 | BHS | 09/01/2022 | 06/30/2023 | |

| | | | | | | | |
|---------------|---------|------------------|-------------|-----|------------|------------|--|
| Janice Juvrud | Rescind | Paraprofessional | \$19,268.33 | BHS | 09/01/2022 | 06/30/2023 | |
|---------------|---------|------------------|-------------|-----|------------|------------|--|

C. Substitute/Other

| Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|----------------|------------------|----------------------|--------------|----------|----------------|-----------------|-----------------------|
| Denise Collins | Approve | Substitute Teacher | \$100.00/day | DT | 09/01/2022 | 06/30/2023 | New Substitute. |
| Emma Colino | Approve | Substitute Teacher | \$100.00/day | DT | 09/01/2022 | 06/30/2023 | Returning Substitute. |
| Delfino Rocha | Approve | Substitute Custodian | \$13.00/hr | DT | 09/01/2022 | 06/30/2023 | |

D. Coaches/Activity Positions

| Sport | Coach | Position | Season | Stipend | Longevity | Date Effective | Date Terminated | Discussion |
|-----------------------------|------------------|-----------------|--------------|------------|------------|----------------|-----------------|-------------------------|
| JV Boys Soccer | Noah Basket | Assistant Coach | Fall | \$3,718.00 | - | 08/10/2022 | 11/15/2022 | |
| JV Basketball | Joseph Fischer | Assistant Coach | Fall | \$3,700.00 | - | 11/01/2022 | 03/05/2023 | Rescind. |
| JV Basketball | Joseph Fischer | Assistant Coach | Fall | \$3,718.00 | - | 11/01/2022 | 03/05/2023 | Approve. |
| JV Field Hockey | Britney Allison | Head Coach | Fall | \$3,700.00 | - | 08/10/2022 | 11/15/2022 | Rescind. |
| JV Field Hockey | Britney Allison | Head Coach | Fall | \$4,719.00 | - | 08/10/2022 | 11/15/2022 | Approve. |
| Weightroom | Jude Guy | Monitor | Fall | \$2,060.00 | - | 08/10/2022 | 11/15/2022 | Approve Resignation. |
| Weightroom | Joseph Duchensky | Monitor | Fall | \$2,060.00 | - | 09/06/2022 | 11/15/2022 | Approve. |
| Indoor Track | Jude Guy | Assistant Coach | Winter | \$3,718.00 | \$400.00 | 11/21/2022 | 03/05/2023 | Approve Resignation. |
| Girls Track | Jude Guy | Head Coach | Spring | \$4,719.00 | \$1,200.00 | 03/01/2023 | 06/15/2023 | Approve Resignation. |
| High School Student Council | Jillian Lee | Assistant | SY 2022-2023 | \$1,406.00 | - | 09/01/2022 | 06/30/2023 | Approve Resignation. |
| High School Student Council | Reid Groder | Assistant | SY 2022-2023 | \$1,406.00 | - | 09/01/2022 | 06/30/2023 | Approve. |

E. Horizontal Guide Movements

| Name | Nature of Action | Position | Previous Step Approved | New Step | Location | Date Effective | Date Terminated | Discussion |
|-------------|------------------|--------------------|------------------------|--------------|----------|----------------|-----------------|------------|
| Lisa Urbina | Rescind | Guidance Counselor | MA+16 Step 4 | MA+30 Step 4 | BHS | 09/01/2022 | 06/30/2023 | |
| Lisa Urbina | Approve | Guidance Counselor | MA+16 Step 5 | MA+30 Step 5 | BHS | 09/01/2022 | 06/30/2023 | |

F. Extra Duty Pay

| Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|---------------|----------------------|--------------|-------------|----------|----------------|-----------------|-----------------------------|
| Tracey Monsko | Approve Summer Hours | School Nurse | \$50.97/hr. | BHS | 07/05/2022 | 08/30/2022 | Additional 10 Summer Hours. |

RESOLUTION PP 05-23: APPROVAL OF BEA SIDE BAR AGREEMENT*

RESOLVED, that the Board of Education approves the Side Bar Agreement between the Butler Board of Education and the Butler Education Association for the period July 1, 2022 through June 30, 2023. The Side Bar agreement grants a stipend for STEM in the amount \$500.00.

RESOLUTION PP 06-23: APPOINTMENTS

RESOLVED, the Board of Education approves the following appointment pending applicants’ completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

PERSONNEL

A. Instructional

| Name | Nature of Action | De/Step | Salary | Location | Date Effective | Date Terminated | Discussion |
|------------------|------------------|-----------|--|----------|----------------|-----------------|--|
| #4973 | Approve | MA+60 | \$79,774.00 | ADS | 10/31/2022 | 06/01/2023 | Employee will use 20 sick days prior to the due date. FMLA and NJLA leave will start concurrently on or around 11/28/2022. |
| Leanna Boscarino | Approve | BA Step 1 | \$55,715.00 | RBS | 09/01/2022 | 06/30/2023 | Teacher of Social Studies. |
| Jessica Utter | Approve | BA Step 1 | \$100.00 per diem first 60 days then \$55,715.00 | ADS | 10/11/2022 | 06/30/2023 | Elementary Reading Teacher K-4 Maternity Leave Replacement. |

B. Non-Instructional

| Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|-------|------------------|-------------|-------------|----------|----------------|-----------------|---|
| #5226 | Approve | Maintenance | \$29,508.50 | RBS | 07/07/2022 | | Employee will use the remaining 14 sick days followed by docked days until they are able to return to work. |

| | | | | | | | |
|-------------------|---------------------|------------------|-------------|-----|------------|--|--------------------------------------|
| Katy O'Neill | Approve Resignation | Paraprofessional | \$19,268.33 | RBS | 09/01/2022 | | |
| Desiree Ventrella | Rescind | Paraprofessional | \$20,268.00 | ADS | 09/01/2022 | | |
| Marie Moujahed | Approve | Paraprofessional | \$420.00 | ADS | 08/25/2022 | | Prorated perfect attendance stipend. |

C. Extra Duty Pay

| Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|----------------------|----------------------|---------------------|---------------------------|----------|----------------|-----------------|-----------------------------|
| Karen Stern | Approve Summer Hours | School Psychologist | \$70.65/hr NTE 10 hours | RBS | 07/05/2022 | 08/30/2022 | Additional 10 Summer Hours. |
| Everdean Dunlap Dean | Approve | School Nurse | \$39.80/hr. | ADS | 07/05/2022 | 07/29/2022 | ESY Program |
| Karen Lomascola | Approve Summer Hours | School Nurse | \$61.06/hr NTE 10.5 hours | ADS | 07/05/2022 | 08/30/2022 | Additional 10 Summer Hours. |

D. Coaches/Activity Positions

| Sport | Coach | Position | Season | Stipend | Date Effective | Date Terminated | Discussion |
|-------------------------------|-----------------|------------|--------------|------------|----------------|-----------------|------------|
| National Junior Honor Society | AnneMarie Tarr | Advisor | SY 2022-2023 | \$1,166.00 | 09/01/2022 | 06/30/2023 | Rescind. |
| National Junior Honor Society | Lyn Lowndes | Advisor | SY 2022-2023 | \$1,166.00 | 09/01/2022 | 06/30/2023 | Rescind. |
| National Junior Honor Society | AnneMarie Tarr | Co-Advisor | SY 2022-2023 | \$500.00 | 09/01/2022 | 06/30/2023 | |
| National Junior Honor Society | Lyn Lowndes | Co-Advisor | SY 2022-2023 | \$500.00 | 09/01/2022 | 06/30/2023 | |
| Drill Instructor | Nicholas Branch | Advisor | SY 2022-2023 | \$500.00 | 09/01/2022 | 06/30/2023 | |

E. Student Interns

| Name | School | Program | Subject | Date Effective | Date Terminated | Discussion |
|--------------------|--------|-----------------------------|--------------|----------------|-----------------|------------|
| Samantha Santianna | ADS | William Paterson University | Kindergarten | 09/01/2022 | 06/30/2023 | |
| Stephanie Breur | BHS | Centenary University | LDT-C | 09/01/2022 | 12/01/2022 | |

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions CIS 06-23 through CIS 10-23, as described below:

- CIS 06-23 Approval of Fundraisers***
- CIS 07-23 Field Trips***
- CIS 08-23 Approval of Yearly Fundraiser List for 2022-2023 SY***
- CIS 09-23 Approval of Out-of-District Public Placements for 2022-2023 SY***
- CIS 10-23 Approval of Out-of-District Private Placements for 2022 ESY & 2022-2023 SY***

Discussion: None.

ROLL CALL:

- | | | |
|------------------------------|----------------------------|---------------------------|
| A. Allison - YES | A. Drucker - ABSENT | J. Karpowich - YES |
| T. Luciani - YES | H. Oguss - YES | K. Smith - YES |
| J. Tacinelli - ABSENT | J. Tadros - ABSENT | C. Ziegler - YES |
- L. Grecco - Bloomingdale Representative - **ABSENT**

Motion carried 6-0-0

RESOLUTION CIS 06-23: APPROVAL OF FUNDRAISERS*

RESOLVED, the Board of Education approves the following fundraisers and activities:

| Club/Activity | Dates of Fundraiser | Event Description | Purpose of Fundraiser |
|----------------------|----------------------------|---|---|
| Varsity Cheer | 09/17/2022 | Be a Varsity Cheerleader for a Day-cheer clinic. | To raise money to support the growth of the Varsity Cheer squad and bring the youth and high school programs together for community building. |
| Field Hockey | 10/06/2022 | Food Truck at October 6th game. | To raise funds for the Field Hockey team. |
| Field Hockey | September & October 2022 | Raffle tickets to be drawn at select home games in September & October. | To raise funds for the Field Hockey team. |

RESOLUTION CIS 07-23: FIELD TRIPS*

RESOLVED, the Board of Education approves the following field trips for the 2022-2023 school year:

| Date | School | Destination/ Purpose | Requesters/Chaperones | Cost/Funding Source |
|-------------|---------------|-----------------------------|------------------------------|----------------------------|
|-------------|---------------|-----------------------------|------------------------------|----------------------------|

| | | | | |
|------------|-----|---|--------------|--------|
| 09/09/2022 | BHS | Dunkin Donuts, Bagel Nosh & Quick Chek/RISE | Brian Baylor | \$0.00 |
| 09/15/2022 | BHS | Stop & Shop/RISE | Brian Baylor | \$0.00 |
| 09/16/2022 | BHS | Dunkin Donuts & Bagel Nosh/RISE | Brian Baylor | \$0.00 |
| 09/19/2022 | BHS | Applebee's & Wendys/RISE | Brian Baylor | \$0.00 |
| 09/23/2022 | BHS | Post Office, Bagel Nosh, El Mariachi Restaurant & AJ's Pizza/RISE | Brian Baylor | \$0.00 |
| 09/30/2022 | BHS | Butler Diner/RISE | Brian Baylor | \$0.00 |

RESOLUTION CIS 08-23: APPROVAL OF YEARLY FUNDRAISER LIST FOR SY 2022-2023*

RESOLVED, the Board of Education approves the attached list of yearly fundraisers and the attached list of yearly activities/guest speakers. Dates to be determined.

RESOLUTION CIS 09-23: APPROVAL OF OUT-OF-DISTRICT PUBLIC PLACEMENTS FOR 2022-2023 SY*

RESOLVED, the Board of Education approves the following out-of-district public placements for the 2022-2023 school year:

| Student ID Number | School Attending | Purpose | Dates/Times | Tuition | Account |
|-------------------|------------------|--|-------------------------|--|-----------------------|
| #94672 | Butler | Northern Hills Academy/ Sussex County Educational Services Commission | 09/06/2022 - 06/30/2023 | <u>Tuition:</u> \$65,630.00 <u>Paraprofessional Services:</u> \$29,415.00 <u>One (1) Additional Therapy:</u> \$2,095.00 | 11-000-100-565-00-000 |
| #35421 | Butler | Sussex County Technical School | 09/01/2022 - 06/30/2023 | \$11,795.00 | 11-000-100-565-00-000 |
| #12976 | Butler | Sussex County Technical School | 09/01/2022 - 06/30/2023 | \$11,795.00 | 11-000-100-565-00-000 |

RESOLUTION CIS 10-23: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENTS FOR 2022 ESY & 2022-2023 SY*

RESOLVED, the Board of Education approves the following out-of-district private placements for the 2022-2023 school year:

| Student ID Number | School Attending | Purpose | Dates/Times | Tuition | Account |
|-------------------|------------------|----------------------|-------------------------|--------------|-----------------------|
| #95576 | Butler | Garden Academy, Inc. | 07/05/2022 - 06/30/2023 | \$131,014.80 | 11-000-100-566-00-000 |

FINANCE - A. Allison, Chair

Committee Meeting Report

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions FIN 12-23 through FIN 28-23, as described below:

- FIN 12-23 Bills and Claims and Payroll Report***
- FIN 13-23 Open Purchase Order Reports***
- FIN 14-23 Transfers***
- FIN 15-23 Reports of the Secretary and Treasurer***
- FIN 16-23 Rescind: *FIN 11-23 Approval of Paid Lunch Prices for the 2022-2023 SY****
- FIN 17-23 Approval of Paid Lunch Prices for the 2022-2023 SY***
- FIN 18-23 Rescind: *FIN 143-22 Approval of Contract with J & B Therapy, LLC****
- FIN 19-23 Approve Tuition Contract Morris County with Vocational School District ***
- FIN 20-23 Guide for Standard Operations Procedure & Internal Controls***
- FIN 21-23 Approval of Contracts with Best Practices in Behavioral Analysis ESY***
- FIN 22-23 Approval of Contracts with Best Practices in Behavioral Analysis 2022-2023 SY***
- FIN 23-23 Approval of Contract with Hand Over Hand LLC., 2022-2023 SY***
- FIN 24-23 Rescind: *FIN 145-22 Approval of Tuition Agreements with Boonton Public School District****
- FIN 25-23 Approval of Agreement with Sage Thrive, Inc., for the 2022-2023 SY***
- FIN 26-23 Contract Award - Transportation Bid for the 2022-2023 School Year - Field Trip Routes***
- FIN 27-23 Approval of Expenditures Under ESEA Act for the 2022-2023 SY***
- FIN 28-23 Approval of Salary Allocations Under ESEA act for the 2022-2023 SY***

Discussion: None.

ROLL CALL:

A. Allison - **YES**

T. Luciani - **YES**

J. Tacinelli - **ABSENT**

A. Drucker - **ABSENT**

H. Oguss - **YES**

J. Tadros - **ABSENT**

J. Karpowich - **YES**

K. Smith - **YES**

C. Ziegler- **YES**

L. Grecco - Bloomingdale Representative - **ABSENT**

Motion carried 6-0-0

RESOLUTION FIN 12-23: BILLS AND CLAIMS AND PAYROLL REPORT*

RESOLVED, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$1,036,548.86** and further move that the following bills drawn on the current account in the total amount of **\$328,578.23** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 13-23: OPEN PURCHASE ORDER REPORTS*

RESOLVED, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$879,426.92**

RESOLUTION FIN 14-23: TRANSFERS*

RESOLVED, the Board of Education approves transfers for the month of **July 29, 2022** as presented and on file in the Board Office.

RESOLUTION FIN 15-23: REPORTS OF THE SECRETARY AND TREASURER*

RESOLVED, the Board of Education approves reports of the Secretary and Treasurer for the period ending **July 29, 2022**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 16-23: RESCIND: FIN 11-23: APPROVAL OF PAID LUNCH PRICES FOR THE 2022-2023 SY*

RESOLVED, the Board of Education approves the paid lunch prices for the 2022-2023 school year as follows:

| | <i>Elementary School</i> | <i>Middle School</i> | <i>High School</i> |
|---------------------------------|--------------------------|----------------------|--------------------|
| <i>Breakfast</i> | \$2.56 | \$2.81 | \$3.06 |
| <i>Lunch</i> | \$3.50 | \$3.74 | \$4.00 |
| <i>Reduced Price Breakfast*</i> | \$.30 | \$.30 | \$.30 |

| | | | |
|-----------------------------|--------------|--------------|--------------|
| <i>Reduced Price Lunch*</i> | <i>\$.40</i> | <i>\$.40</i> | <i>\$.40</i> |
|-----------------------------|--------------|--------------|--------------|

RESOLUTION FIN 17-23: APPROVAL OF PAID LUNCH PRICES FOR THE 2022-2023 SY*

RESOLVED, the Board of Education approves the paid lunch prices for the 2022-2023 school year as follows:

| | Elementary School | Middle School | High School |
|--------------------------|-------------------|---------------|-------------|
| Breakfast | \$2.55 | \$2.80 | \$3.05 |
| Lunch | \$3.50 | \$3.75 | \$4.00 |
| Reduced Price Breakfast* | \$.30 | \$.30 | \$.30 |
| Reduced Price Lunch* | \$.40 | \$.40 | \$.40 |

RESOLUTION FIN 18-23: RESCIND: FIN 143-22 APPROVAL OF CONTRACT WITH J & B THERAPY, LLC*

RESOLVED, the Board of Education rescinds a contract with J & B Therapy, LLC to provide Occupational Therapy services for the 2022-2023 school year, approximately 45 hours, \$87.50 per hour, 09/01/2022 to 06/30/2023.

RESOLUTION FIN 19-23: APPROVAL OF TUITION CONTRACT WITH MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT*

RESOLVED, the Board of Education approves a tuition contract with **Morris County Vocational School District** for the 2022-2023 school year for students enrolled full-time and part-time. Estimated cost of contract based on current enrollment is \$381,095.00 per the following:

- 18 Regular Ed Part-Time at \$4,723 per (12 Butler, 6 Bloomingdale)
- 31 Regular Ed Full-Time at \$9,551 per (Butler only)

RESOLUTION FIN 20-23: GUIDE FOR STANDARD OPERATIONS PROCEDURE & INTERNAL CONTROLS*

RESOLVED, the Board of Education approves to adopt the guide for Standard Operations Procedure & Internal Controls for the 2022-2023 school year.

RESOLUTION FIN 21-23: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS FOR ESY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide ABA Therapy for student ID #94672 July 1, 2022 through August 12 2022. Behavior Analyst Coordination for student ID #77113 July 1, 2022 through August 12, 2022 for four (4) hours/month.

- Program Consultation Services 6 weeks, 4 hr/month..... \$130.00/hr.**
- BCBA Clinic Meetings 6 weeks, 4 hr/month..... \$130.00/hr.**
- Progress Report Writing Off-Site 5 hr/ESY..... \$100.00/hr.**
- Direct Therapy Services 6 weeks, 6 hr/week..... \$50.00/hr.**
- Therapist Clinic Meetings, 2 hr/month..... \$50.00/hr.**

RESOLUTION FIN 22-23: APPROVAL OF CONTRACT WITH BEST PRACTICES IN BEHAVIOR ANALYSIS 2022-2023 SY*

RESOLVED, the Board of Education approves a contract with Best Practices in Behavior Analysis to provide ABA Therapy for student ID #94672 September 1, 2022 through June 30, 2023.

- Program Consultation Services 40 weeks, 1 hr/week..... \$130.00/hr.**
- BCBA Clinic Meetings 10 months, 4 hr/month..... \$130.00/hr.**
- Progress Report Writing Off-Site 8 hr/year..... \$100.00/hr.**
- Direct Therapy Services 40 weeks, 6 hr/week..... \$50.00/hr.**
- Therapist Clinic Meetings 10 months, 2 hr/month..... \$50.00/hr.**

RESOLUTION FIN 23-23: APPROVAL OF CONTRACT WITH HAND OVER HAND LLC 2022-2023 SY*

RESOLVED, the Board of Education approves a contract with Hand Over Hand LLC to provide BCBA Consultation and other related services for the 2022 extended school year program and the 2022-2023 school year, as follows:

| Services | Dates | Service Rates | Hours |
|---|----------------------|---------------|--|
| 2022 ESY BCBA Consultation and Support | 7/5/2022 - 7/29/2022 | \$150.00/Hour | Up to Ten (10) Hours/Week |
| 2022-2023 SY BCBA Consultation and Support | 9/1/2022 - 12/1/2022 | \$150.00/Hour | Up to Seventeen and half (17.5) Hours/Week |

RESOLUTION FIN 24-23: RESCIND FIN 145-22: APPROVAL OF TUITION AGREEMENTS WITH BOONTON PUBLIC SCHOOL DISTRICT*

RESOLVED, the Board of Education approves the tuition agreement with Boonton Public School District for student #95680 from September 5, 2022 through June 16, 2023 in the amount of \$17,018.00 for tuition.

RESOLUTION FIN 25-23: APPROVAL OF AGREEMENT WITH SAGE THRIVE, INC. FOR THE 2022-2023 SY*

RESOLVED, the Board of Education approves the agreement with Sage Thrive, Inc. to provide school-based mental-wellness training, coaching, and certification for selected staff/administration, and school accreditation, for a fee of \$45,000.00, September 1, 2022 through June 30, 2023.

FIN 26-22: CONTRACT AWARD - TRANSPORTATION BID FOR THE 2022-2023 SCHOOL YEAR-FIELD TRIP ROUTES*

RESOLVED, the Board of Education approves the following field routes under transportation contract awarded to Jordan Transportation Inc., on June 22, 2022 as follows:

| Contractor | Per Diem Cost | Route# | Aide |
|----------------------------|---|---------------|--------------------------------|
| Jordan Transportation Inc. | \$575.25 (3 hour minimum) Between 9:30 a.m. - 2:30 p.m. M-F or any time on Saturdays. | Field Trips | - |
| Jordan Transportation Inc. | \$375.00 (3 hour minimum) 8:00 a.m. - 3:00 p.m. M-F. Aide on bus. | Field Trips | \$40.00/hr (3 hour minimum) |
| Jordan Transportation Inc. | \$530.00 (4 hour minimum) Between 8:00 a.m. - 3:00 p.m. M-F. Aide on bus. Wheelchair lift. | Field Trips | \$40.00/hr (4 hour minimum) |

*Award of Multiple routes result in a 30% discount. These routes were included on the original bid.

FIN 27-22: APPROVAL OF EXPENDITURES UNDER ESEA ACT FOR THE 2022-2023 SY*

RESOLVED, the Board of Education approves the expenditures for the Elementary and Secondary Act (ESEA) for the 2022-2023 school year as follows:

| <u>GRANT</u> | <u>VENDOR</u> | <u>AMOUNT</u> |
|---------------------|------------------------------|----------------------|
| Title IV | SAVVAS Learning Company LLC. | \$4,980.00 |

| | | |
|----------|--------------|------------|
| Title IV | Newsea, Inc. | \$3,520.00 |
|----------|--------------|------------|

FIN 28-22: APPROVAL OF SALARY ALLOCATIONS UNDER ESEA ACT FOR THE 2022-2023 SY*

RESOLVED, the Board of Education approves the district's salary allocation under the Elementary and Secondary Act (ESEA) for the 2022-2023 school year as follows:

| <u>STAFF MEMBER</u> | <u>SALARY %</u> | <u>GRANT</u> | <u>LOCATION</u> |
|---------------------|-----------------|--------------|-----------------------|
| Reudebeth Colaku | 38.55% | Title I | Aaron Decker School |
| Lauren McQueeney | 36.59% | Title I | Butler High School |
| Heather Bethancourt | 24.86% | Title I | Richard Butler School |
| Reudebeth Colaku | 17.21% | Title III | Aaron Decker School |

OPERATIONS - A. Allison, Chair

Committee Meeting Report

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion OPS 03-23 through OPS 06-23, as described below:

- OPS 03-23 HS/District Facility Use Requests***
OPS 04-23 District/Board Goals*
OPS 05-23 Approval of Virtual/Remote Plan for the 2022-2023 SY*
OPS 06-23 Elementary Facility Use Requests

Discussion: None

ROLL CALL:

| | | |
|---|----------------------------|---------------------------|
| A. Allison - YES | A. Drucker - ABSENT | J. Karpowich - YES |
| T. Luciani - YES | H. Oguss - YES | K. Smith - YES |
| J. Tacinelli - ABSENT | J. Tadros - ABSENT | C. Ziegler - YES |
| L. Grecco - Bloomingdale Representative - ABSENT | | |

Motions OPS 03-23 through OPS 05-23 carried 6-0-0.
 Motion OPS 06-23 carried 5-0-1. H. Oguss abstained.

Discussion: None.

RESOLUTION OPS 03-23: HS/DISTRICT FACILITY USE REQUESTS*

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year.

| Date | Group | Event | Place | Classification/ App. # | Fee |
|---|------------------------------|--|--------------------------------------|---------------------------|--------|
| 9/17/22 | BBEA | Tailgate for Alumni | | B-5 SY 22/23 | \$0.00 |
| 12/13/22 Snow date 12/15/22 | BHS Choir/Band | BHS Winter Concert 7:00 p.m. | BHS Auditorium | A-5 SY 22/23 | \$0.00 |
| 9/1/22 - 9/17/22 | BHS Cheer | Be a Varsity Cheerleader for a Day | Gym/Rec. Center | A-6 SY 22/23 | \$0.00 |
| 9/7/22 | BHS Tailgate/Pep Rally | Pep Rally/Tailgate 5:00 p.m. | Memorial Field/RBS Parking Lot | A-7 SY 22/23 | \$0.00 |
| 9/14/22, 9/21/22, 9/28/22, 10/5/22, 10/19/22, 10/26/22 | BHS SAT Prep Courses | SAT Prep Courses 6:30 - 9:30 p.m. | BHS Classrooms | A-8 SY 22/23 | \$0.00 |
| 12/2/22, 12/3/22 | BHS Fall Drama Show | Drama Fall Show 7:00 p.m. | BHS Auditorium | A-9 SY 22/23 | \$0.00 |
| 10/1/22, 11/5/22, 12/3/22, 3/11/23, 5/6/23, 6/3/23 | BHS SAT Test Dates | SAT Weekend Test Dates 7:00 a.m. - 1:30 p.m. | BHS Classrooms | A-10 SY 22/23 | \$0.00 |
| 3/7/23 | BHS Choir | Pops Concert 7:00 p.m. | BHS Auditorium | A-11 SY 22/23 | \$0.00 |
| 3/31/23, 4/1/23, 4/2/23 | BHS Spring Musical | Spring Musical Friday & Saturday 7:00 p.m. Sunday 2:00 p.m. | BHS Auditorium | A-12 SY 22/23 | \$0.00 |
| 5/16/23 | BHS Choir/Band | BHS Spring Concert 7:00 p.m. | BHS Auditorium | A-13 SY 22/23 | \$0.00 |

RESOLUTION OPS 04-23: DISTRICT/BOARD GOALS*

RESOLVED, the Board of Education adopts the following District and Board goals for the 2022-2023 school year:

The Butler Board of Education is committed to providing a comprehensive educational environment that will develop the potential of every student so as to ensure each individual's success. The following Goals have been established for 2022 - 2023:

1. ***Review the District's Implementation of the New Jersey Student Learning Standards (NJSLS).*** The district, acting on the self-assessment of its curricula in 2022-2023, will continue revision efforts as per the schedule in our Long Range Strategic Plan to ensure alignment with the NJSLS utilizing the Connected Action Roadmap (CAR). Targeted areas include Visual and Performing Arts, Gifted and Talented, World Language, and Guidance. The district will utilize multiple measures to determine need at individual grade levels. These multiple measures will include, but will not be limited to: Common Benchmark Assessments, STAR360, Standards-Based Report Cards, Nearpod, SchoolWide, and EnVision . Areas to be included in our revision efforts include:
 - Educator Supports such as Instructional Materials and Technology Needs;
 - A curriculum revision process that allows for focused, articulated curriculum efforts to be sustained and formalized while empowering our teacher-leaders to be a part of a coordinated district-level effort;
 - Implement changes necessary as outlined by the NJDOE C.18A:35-4.35 for inclusion of instruction on the political, economic, and social contributions of persons with disabilities and lesbian, gay, bisexual, and transgender people, in an appropriate place in the curriculum for Butler students as part of the district's implementation of the New Jersey Student Learning Standards;
 - Revision of Guidance curriculum to include a continued focus on social and emotional learning, as well as a continuation of Character Strong;
 - As outlined in our Long Range Strategic Plan, host Parent Institutes that are designed to assist families' efforts in supporting their student's learning.

2. ***Enhanced Facilities Management and Upgrades to Current Facilities.*** The district will work through the continued efforts focused on enhancing our current facilities, upgrading necessary parts of our schools and our campus:
 - Completion of the Memorial Field Turf Project and Track resurfacing. This includes installation of ADA compliant visitor bleachers, updated fencing, relocation of track events to center the field to the press box, and updated sound system;
 - Installation of HVAC systems as part of a multi-year effort to supply our facilities with air conditioning;
 - Creating and commencing a replacement cycle for classroom furniture within the district;
 - Construction of a Robotics Lab at Butler High School, completing our vision for technology integration within K-12, with students being able to take advanced computers, coding, robotics, and engineering courses;
 - Continuation of facilities painting;
 - Initial preparation of Referendum Project for '23-'24 proposal focused on enhancing school safety, upgrading windows, addressing traffic patterns during pick-up and drop-off, updating science labs, and addressing roofing concerns.

3. *To increase security protocols within the Butler School District to enhance safety for all within our learning community.*

- Hire and train two Retired Police Officers (RPOs) to work as armed security officers within the Butler School District. Plan for a third part-time RPO in the coming years to cover all three buildings;
- Complete integration of upgraded camera systems that allow for all cameras in the district to work properly. In addition, complete the process of transitioning to a cloud server and an online platform that will connect Butler PD to our system while allowing district leadership remote access to all cameras as needed;
- Integrate updated cameras and swipe card systems at facility entrances to better monitor visitors within the schools and district offices;
- Upgrade our visitor management protocols, including the use of Raptor Technology with our current LobbyGuard System;
- Integration of School Threat Assessment Team at the District level to coordinate with school safety teams and BPD.
- Improving our district wide reunification process by integrating the Raptor Emergency Management System and Genesis;
- Continuing to include local first responders in monthly security drills;
- Continued, focused training for school personnel on safety and security preparedness through NJDOE, local/state law enforcement, and Homeland Security.

4. *To continue district level efforts to provide education and resources to enhance our goals for social-emotional learning at all levels - students and staff through focused partnerships and ongoing professional learning.*

- Partnership with Thrive Alliance for a two-year, focused professional learning program that will allow our school counselors and child study team members to become certified risk assessors with specific skills focused on: mental health interventions; record keeping and data collection; assessment of suicidal ideation and self-injurious behaviors; trauma informed care; school refusal; mental health goals in our current RtI processes; response to behavioral issues; solving teacher-student conflict; coordination of care; working with LBGTQIA+ students; and impacts of adoption on mental health. At the end of this program, the Butler School District will receive accreditation as a TAG Mental Wellness School District, verifying that Butler meets the established quality standards regarding mental health and wellness;
- PD for staff during the '22-'23 school year will continue to focus on social and emotional learning to assist students and staff. We will continue our partnership with Erin Tashian to create an ongoing effort for professional development focused on mindful practices, self-care, and emotional resilience. Erin will also begin to work with our new staff and our leadership team with specific workshops focused on stress management, self-regulation, and culture/climate awareness;
- Integration of Zen Dens at our three schools. These rooms will be created to supply our students and mental health teams with dedicated areas that will allow students to

practice self-regulation; allow for quiet areas for counseling meetings; and provide safe spaces for all within our facilities.

RESOLUTION OPS 05-23: APPROVAL OF VIRTUAL/REMOTE PLAN FOR THE 2022-2023 SY*

RESOLVED, the Board of Education approves submission of the Virtual and Remote Instructional Plan and Attestation for the 2022-2023 School Year to the New Jersey Department of Education.

RESOLUTION OPS 06-23: ELEMENTARY FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year.

| Date | Group | Event | Place | Classification/ App. # | Fee |
|--|------------|---|--|---------------------------|--------|
| 9/8/22, 11/16/22, 1/18/23, 3/15/23, 5/17/23 | Butler PTA | Butler PTA Meetings 7:00 - 10:00 p.m. | ADS Library | B-6 SY 22/23 | \$0.00 |
| 10/19/22, 12/07/22, 02/15/23, 04/19/23, 06/07/23 | Butler PTA | Butler PTA Meetings 7:00 - 10:00 p.m. | RBS Multi-purpose Room | B-7 SY 22/23 | \$0.00 |
| 9/23/22 | Butler PTA | Ice Cream Social 5:00 - 9:00 p.m. | ADS Field, Parking lot, Multipurpose Room, Hallway | B-8 SY 22/23 | \$0.00 |
| 9/12/22 - 6/16/23 | Butler Rec | Various Recreation Programs 6:30 - 10:00 p.m. | ADS Gym/All Purpose Room | C-4 SY 22/23 | \$0.00 |
| 9/13/22 - 6/16/23 | Butler Rec | Circuit Fit Tuesday & Thursday 6:30 - 8:30 p.m. | RBS All Purpose Room | C-5 SY 22/23 | \$0.00 |
| 9/13/22 - 6/16/23 | Butler Rec | Mens Basketball Tuesday & Thursday 6:30 - 10:00 p.m. | RBS Gym | C-6 SY 22/23 | \$0.00 |
| 1/4/23 - | Butler Rec | Youth Basketball | RBS Gym | C-7 SY 22/23 | \$0.00 |

| | | | | | |
|---|------------|--|---|------------------|--------|
| 3/15/23 | | Wednesday Evenings 7:30 - 9:30 p.m. | | | |
| 10/17/22 - 10/21/22 | Butler PTA | RBS Scholastic Book Fair 8:30 a.m - 2:30 p.m. | RBS Multi-purpose room | B-9 SY 22/23 | \$0.00 |
| 10/28/22 | Butler PTA | 5th & 6th Grade Pumpkin Decorating 2:30 - 4:00 p.m. | RBS Multi-purpose room | B-10 SY 22/23 | \$0.00 |
| 10/14/22, 10/21/22, 10/28/22, 11/4/22, 11/18/22 | Butler PTA | PTA Base - Rubix 2:30 - 4:00 p.m. | ADS Library (Art room on 10/7/22) | B-11 SY 22/23 | \$0.00 |
| 12/9/22 | Butler PTA | Cookies with Santa 2:45 - 9:00 p.m. | ADS Art Room, Library, Multi-purpose Room | B-12 SY 22/23 | \$0.00 |
| 9/28/22 | Butler PTA | Mums Plant Sale Pick up 3:00 - 7:00 p.m. | ADS Breezeway | B-13 SY 22/23 | \$0.00 |
| 11/4/22 | Butler PTA | K-2 Harvest Dance 6:00 - 9:00 p.m. | ADS Multi-purpose Room (Gym) | B-14 SY 22/23 | \$0.00 |
| 9/30/22 - 10/6/22 | Butler PTA | ADS Scholastic Book Fair 8:00 - 2:30 p.m. (9/30/22 12:00 - 5:00 p.m.) | ADS Library | B-15 SY 22/23 | \$0.00 |

UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**NEW BUSINESS:****PUBLIC PARTICIPATION #2:**

L. Lowndes shared dates for the Marching band competition to be held on 10/16/2022.

FOR THE GOOD OF THE ORDER:**ADJOURNMENT:**

Motion by C. Ziegler, seconded by J. Karpowich, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 7:07 p.m.

Respectfully submitted

Pamela Vargas
Board Secretary